

**DEVELOPMENT REVIEW COMMITTEE  
MEETING  
OCTOBER 23, 2020**

**MEMBERS PRESENT:** Lisa Hannon, Acting Chair  
Randy Cole, Chief Building Official  
Justin Davoult, Police Department  
Taylor Smith, Fire Inspector  
Robert Ruth, Utilities Project Manager

**MEMBERS ABSENT:** Linda Sposito, Public Works

**OTHERS PRESENT:** Terry Nichols, Executive Assistant

**CALL TO ORDER/ANNOUNCEMENTS**

- Ms. Hannon called the meeting to order at 9:05 a.m.
- A. Roll Call
- B. Next Scheduled Meeting
- 1. November 6, 2020

**CITIZENS COMMENTS ON AGENDA ITEMS ONLY**

- None.

**APPROVAL OF MINUTES**

- A. October 9, 2020
- Mr. Cole MOVED, Mr. Smith SECONDED approval of the October 9, 2020, minutes.  
MOTION CARRIED UNANIMOUSLY.

**NEW BUSINESS**

- A. OD-04-2020 – Wildwood Pizza, 117 West Marion Avenue
- Ms. Hannon explained the request was for outdoor dining, noting staff had provided applicants with Americans with Disability Act (ADA) accessibility guidelines for restaurants and outdoor dining. She summarized the conditions for approval which must be met as follows: sidewalk dining and sidewalk dining elements were prohibited from interfering or obstructing any areas which required accessibility for disabled persons (whether patrons or employees); a 36 inch aisle was required between any fixed seats; spaces for wheelchairs at tables must be available by either remaining open or adding moveable chairs at ADA-compliant tables; 5% of the tables (or a minimum of 1 if there were less than 20 tables) in the establishment must be ADA-compliant; a floor area of 30 inches by 48 inches must be cleared to accommodate wheelchair seating at a table; tabletops and counters must be between 28 inches and 24 inches in height to be accessible in a wheelchair; customers must have sufficient knee space under a table or counter that measured a minimum of 30 inches wide, 27 inches in height and 19 inches

deep. She concluded staff recommended approval of the request contingent upon the applicant meeting all listed requirements.

- Mr. Cole confirmed the Building Division had no objections to the request in relation to the Florida Building Code and ADA requirements.
- Ms. Hannon stated a copy of the minutes would be incorporated into the applicant's permit information, concluding the applicant was required to submit a new site plan for outdoor dining if any changes were made to the site plan approved this date.
- Mr. Cole MOVED, Mr. Ruth SECONDED to approve OD-04-2020. MOTION CARRIED UNANIMOUSLY.

**UNFINISHED BUSINESS**

- No Items.

**STAFF COMMENTS**

- None.

**COMMITTEE/BOARD COMMENTS**

- None.

**CITIZENS' COMMENTS**

- None.

**ADJOURNMENT**

- Meeting Adjourned: 9:10 a.m.

---

Lisa Hannon, Acting Chair

---

Leah Pues, Recording Secretary