



CITY OF PUNTA GORDA

PROCUREMENT DIVISION
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September 28, 2020

RE: Solicitation #U2019103/ENG-AIRCARM/1511

NOTICE OF INTENT

This notice is to inform all respondents for the above referenced solicitation of the City's initial ranking of submittals.

1. Protean Design Group Inc.
2. CPH Inc.
3. American Consulting Professionals LLC

The City will be inviting the top three (3) ranked bidders to present with the Evaluation & Selection Committee on October 6, 2020. Presentations are exempt from the State of Florida public meeting requirements and therefore the public will not be allowed to attend. Below is the schedule for Presentations:

1:00 – 1:45 – CPH, Inc.
2:00 – 2:45 – American Consulting Professionals LLC
3:00 – 3:45 – Protean Design Group Inc.

An Evaluation and Selection Committee will be held on the same date at 4:00 PM to finalize the evaluation, ranking of firms and selection of the firm to proceed into negotiations. This public meeting will be held via webinar.

The City would like to thank you for your time and effort to prepare and submit your submittal. Please do not hesitate to contact me should you have any questions.

Sincerely,
CITY OF PUNTA GORDA

-s-

Anne Heinen
Procurement Manager

NOTICE

CONTACT PROHIBITION IS STILL IN EFFECT

All prospective Bidders are prohibited from indirectly or directly communicating with any member of the City of Punta Gorda, City Council, City Manager, or City of Punta Gorda staff member other than the Authorized City Contact Person identified in this Solicitation, or their designated Procurement staff member, regarding this solicitation package, or their submittal package, City's Intent to Award, or City's Intent to Reject (if applicable) at any time prior to the FORMAL AWARD for this project. FORMAL AWARD is defined as the issuance of a NOTICE OF AWARD document or the issuance of a PURCHASE ORDER to the awarded bidder. Any such contact prior to the formal award shall be cause for rejection of your submittal.