## CITY OF PUNTA GORDA POLICE OFFICERS' PENSION BOARD OF TRUSTEES QUARTERLY MEETING AGENDA

## Wednesday, April 1, 2020 - 1:00 PM

Pursuant to Chapter 286, F.S., if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the administrator at (239) 333-4872 at least 48 hours prior to the meeting. Persons with questions or comments can submit them to kim.kilgore@foster-foster.com at least one (1) day prior to the meeting.

Governor Ron DeSantis signed Executive Order 20-69 which suspends all statutes that require a quorum to be present in person or require a local government body to meet at a specific public place. It also provides that local government bodies may utilize communications media technology, such as telephonic and video conferencing, as provided in section 120.54(5)(b)2, Florida Statutes. Under Executive Order 20-69, the board will be meeting via video conference using Zoom Meeting. The website link to join this meeting is <a href="https://zoom.us/j/564430906">https://zoom.us/j/564430906</a>. The call-in number is (929) 205-6099 and the meeting ID number is 564 430 906. The public may utilize the website link to participate by video/audio or utilize the phone number to participate by phone. The internet is not required to participate by phone.

- I. CALL TO ORDER/ROLL CALL/DETERMINATION OF A QUORUM
- II. PUBLIC COMMENTS

## III. APPROVAL OF MINUTES

1. December 19, 2019, quarterly meeting

## IV. CONSENT AGENDA

- 1. Payment ratification (see attached payment summary spreadsheet)
  - a. Warrant #12 and #13
- 2. New invoices for payment (see highlighted items on attached spreadsheet)
  - a. None
- 3. Fund activity report for 12/13/19-3/25/20 (see attached spreadsheet)

#### V. NEW BUSINESS

- 1. Election of Officers
  - a. Chair and Secretary

#### VI. OLD BUSINESS

## VII. REPORTS (ATTORNEY/CONSULTANTS)

- 1. Salem Trust, Custodian, Mindy Johnson
  - a. Service Report as of December 31, 2019
  - b. Update on operations transition
  - c. COVID-19 Contingency Plan
- 2. AndCo Consulting, Investment Consultant, Kerry Richardville
  - a. Quarterly report as of December 30, 2019
  - b. Flash Report as of February 28, 2020
  - c. Updated Investment Policy Statement (IPS)
  - d. Core Real Estate Manager Search
  - e. Global Fixed Income Manager Search
- 3. Christiansen & Dehner, Board Attorney, Scott Christiansen
  - a. Legislative update
  - b. Revised proposed ordinance on Share Accounts

- c. Update on disability applicant
- 4. Foster & Foster, Plan Administrator, Kim Kilgore
  - **a.** Update on SB534 postings
  - **b.** Update on Foster & Foster's cybersecurity

## VIII. TRUSTEE REPORTS, DISCUSSION, AND ACTION

## IX. ADJOURNMENT

Next Quarterly Meeting Date: June 18, 2020, 1:30pm

## **PARTICIPATION INFORMATION:**

The website link to join this meeting is <a href="https://zoom.us/j/564430906">https://zoom.us/j/564430906</a>. The call-in number is (929) 205-6099 and the meeting ID number is 564 430 906. The public may utilize the website link to participate by video/audio or utilize the phone number to participate by phone. The internet is not required to participate by phone.

# CITY OF PUNTA GORDA POLICE OFFICERS' RETIREMENT SYSTEM PENSION BOARD OF TRUSTEES QUARTERLY MEETING MINUTES

City Council Chambers, 326 West Marion Avenue, Punta Gorda, FL 33950

Thursday, December 19, 2019 at 1:30PM

TRUSTEES PRESENT: Dylan Renz

Sam Kiburz Chris Salsman Gerald O'Halloran Greg Andrulonis

TRUSTEES ABSENT: None

OTHERS PRESENT: Scott Christiansen, Christiansen & Dehner

Ferrell Jenne, Foster & Foster Kim Kilgore, Foster & Foster Patrick Donlan, Foster & Foster Kerry Richardville, AndCo Consulting

Jack Evatt, AndCo Consulting

Members of the public

- 1. <u>Call to Order</u> Dylan Renz called the meeting to order at 1:30PM.
- 2. Roll Call As reflected above.
- 3. **Public Comments** None.
- 4. **Approval of Minutes** 
  - a. September 19, 2019, quarterly meeting
  - b. October 18, 2019, special meeting

The board approved the September 19, 2019 quarterly meeting minutes and the October 18, 2019 special meeting minutes upon motion by Sam Kiburz and second by Gerald O'Halloran; motion carried 5-0.

## 5. Consent Agenda

- a. Payment ratification
  - i. Warrant #10
    - 1. Christiansen & Dehner, invoice #33598, \$3,146.20
    - 2. Christiansen & Dehner, invoice #33599, \$1,318.56
    - 3. Garcia Hamilton & Associates, invoice #31134, \$3,069.77
  - ii. Warrant #11
    - 1. Salem Trust, 3rd quarter fees (Auto-Deduct), \$2,766.88
    - 2. Christiansen & Dehner, invoice #33648, \$1,263.00
    - 3. Christiansen & Dehner, invoice #33649, \$88.40
    - 4. Foster & Foster, invoice #15716, \$1,091.28
    - 5. Foster & Foster, invoice #15873, \$12,955.00
    - 6. Foster & Foster, invoice #15943, \$1,400.00
- b. New invoices for payment
  - i. None
- c. Fund Activity Report for October 11, 2019 December 12, 2019

## The consent agenda was approved as presented, upon motion by Sam Kiburz and second by Gerald O'Halloran; motion carried 5-0.

#### 6. New Business

 Dylan Renz welcomed Greg Andrulonis as the newest trustee to the board.

- ii. Greg Andrulonis introduced himself to the board and gave a brief overview of his work experience.
- iii. Scott Christiansen stated Greg Andrulonis had filed his financial disclosure form as required.
- a. Actual expenses as of September 30, 2019
  - i. Ferrell Jenne explained the purpose of reporting the actual expenses as required by the State.

## The board approved the actual expenses as presented upon motion by Gerald O'Halloran and second by Greg Andrulonis; motion carried 5-0.

- b. Records Management Liaison Officer (RMLO)
  - Dylan Renz commented since Foster & Foster was the plan administrator, it would make sense for them to handle the management of the plan's records.
  - ii. Ferrell Jenne stated as the plan administrator they could be the RMLO at no extra charge.

## The board approved the Records Management Liaison Officer (RMLO) to be Ferrell Jenne with Foster & Foster upon motion by Greg Andrulonis and second by Sam Kiburz, motion carried 5-0.

- c. Investment Performance Monitoring and Advisory Services Interviews
  - i. Vanguard Institutional Advisory Services, Kristin Marsh and Brian Binkley
    - Sam Kiburz commented that AndCo had been the investment consultant for the fund for a number of years and it had been recommended to review fees and services provided by the vendors every three to five years.
    - Sam Kiburz commented they had originally received eight proposals and had narrowed it down to AndCo and Vanguard who were at the meeting today to present their services to the board.
    - Sam Kiburz commented the current custodian for the plan was Salem Trust and wanted Vanguard to address any concerns with using the current custodian and plan administrator if Vanguard was hired.
    - 4. Kristin Marsh explained if they took custody of the plan's funds there would be no additional charge.
    - 5. Scott Christiansen stated Vanguard would have to be a Qualified Public Depository to take custody of the funds.
    - 6. Kristin Marsh introduced herself and reviewed the assigned team members' investment consulting experience.
    - 7. Kristin Marsh stated the senior investment consultant assigned to this plan would be Ignacio Saralegui with Brian Binkley as the secondary consultant.
    - 8. Kristin Marsh stated the assets of the company were around \$5.2 trillion dollars with over four decades of service and their focus for dedication to their clients had never wavered.
    - 9. Kristin Marsh commented Vanguard was a mutual company and the only firm like it in the industry, they had no outside owners, those who owned the funds were the owners of Vanguard.
    - 10. Kristin Marsh commented Vanguard had lowered costs over two thousand times since inception in 1975.
    - 11. Brian Binkley reviewed the steps taken to meet the objectives, restraints and tolerance of the board when constructing the portfolio.
    - 12. Brian Binkley stated Vanguard Institutional Advisory Services had been serving as a fiduciary for public pension plans for over twenty years with close to \$50 billion dollars in assets.

- 13. Brian Binkley reviewed the four principles they had identified for a plan's best investment success of goals were balance, cost and discipline.
- 14. Brian Binkley reviewed their flexible approach when constructing the portfolio. He further stated they could follow a 100.00% index passive portfolio to keep cost and volatility low and down the road could add active management since Vanguard had plenty of capabilities in that atmosphere as well.
- 15. Brian Binkley stated Vanguard invested a lot of money in technology to help set asset allocation and to discuss the risk return trade-offs.
- 16. Brian Binkley commented Vanguard was the industry leader in equity indexing currently managing \$3.1 trillion dollars in equity index assets allowing Vanguard to keep fees low.
- 17. Brian Binkley stated Vanguard has over \$1 trillion dollars in actively managed funds using twenty-five different external advisors.
- 18. Kristin Marsh stated the fee for advisory service was 22 basis points charged quarterly. The investment expense of the net return was between .06% to .15% from all index to all active. There were no additional custodial fees. They also offered trustee and payment services.
- Kristin Marsh stated she looked forward to working with the board.
- 20. Scott Christiansen pointed out State Statutes required that an independent consultant would need to be hired to evaluate the investment managers and to give them regular recommendations on hiring and firing of independent investment managers.
- 21. Brian Binkley commented another firm could be hired to evaluate them periodically.
- 22. Scott Christiansen stated they would have to hire an independent consultant if they hired Vanguard.
- 23. Scott Christiansen asked about the board's having a say in the investment allocation. Brian Binkley commented they would follow the board's Investment Policy Statement (IPS).
- 24. Scott Christiansen asked if they would sign a document stating they were a fiduciary of the plan and they confirmed they would.
- 25. Brian Binkley briefly reviewed the trustee services offered by Vanguard stating they would cover the investing of the plan assets and perform any rebalancing, execute exchanges and transactions and process expense payments as directed.
- 26. Kristin Marsh explained they could replace the custodian and make payments to retirees for a flat fee of seven thousand dollars and nineteen dollars per in-pay participant annually.
- 27. Ferrell Jenne had some concerns with transitioning to a new custodian service since they were already familiar with forms and processes currently in place.
- 28. Conversation ensued amongst trustee on the possible use of Vanguard as an investment manager only.
- ii. AndCo Consulting, Jack Evatt and Kerry Richardville
  - 1. Jack Evatt introduced himself to the board.
  - 2. Jack Evatt stated the assets of AndCo were around \$92 billion dollars with over two hundred Fire and/or Police Plans and over two hundred and fifty Florida public plans.
  - 3. Jack Evatt commented they have over ninety employees with a dedicated research team.
  - 4. Jack Evatt explained the importance of being an independent consulting firm to provide a review of the money managers of the fund.

- 5. Jack Evatt commented they worked very closely with all the professionals of the plan.
- 6. Jack Evatt stated AndCo had experience with all public and private investments.
- 7. Kerry Richardville introduced herself and shared her background and experience in finance and investments.
- 8. Kerry Richardville reviewed the history and accomplishments of Punta Gorda Police's portfolio since AndCo had been their investment consultant.
- Kerry Richardville commented going forward she would like to review each asset class on the merits of active or passive in each class.
- 10. Kerry Richardville reviewed AndCo's flat annual fee of twenty thousand dollars and the services offered which were all-inclusive of the annual fee.
- 11. Kerry Richardville commented this fee would be guaranteed for three years.
- 12. Kerry Richardville and Jack Evatt exited the meeting to allow the board to review their proposal presented.
- 13. Gerald O'Halloran asked why Police and Fire funds were invested separately.
- 14. Scott Christiansen explained the combination of Police and Fire was permissible through Union negotiations and bargaining units with the City and members.
- 15. Sam Kiburz commented Vanguard was half the size of AndCo, but they were 50.00% bigger as a corporation and fees were higher, however, AndCo had less fees but very expensive funds so it worked out to be about the same.
- 16. Sam Kiburz commented he was worried in the future AndCo wanted us to buy mutual funds and Real Estate Investment Trust (REIT) and with Vanguard we could save on fees.
- 17. Greg Andrulonis commented we could address the fund's investment in the Investment Policy Statement (IPS) and if the investment was not performing well, they could get out of it.
- 18. Dylan Renz stated that they currently had a reasonably healthy pension fund over the past twenty years with AndCo as the investment consultant. Dylan further commented the board ultimately makes the final decision on what they are investing in.
- 19. Gerald O'Halloran agreed if AndCo had brought us to where we were today, and they were efficient and cost effective there was no need to change.
- 20. Sam Kiburz commented it was worth the exercise and he was good with either one of them.
- 21. By consensus, the board agreed to remain with AndCo as their investment consultant.
- 22. Scott Christiansen stated no approval was needed to be made today if they were keeping AndCo.

#### 5-minute break

#### 7. **Old Business** – None.

## 8. Reports

- a. Foster & Foster, Board Actuary, Patrick Donlan
  - i. October 1, 2019, valuation report
    - 1. Patrick Donlan explained the data collected for the valuation was completed one year in advance to when required contributions were due.
    - 2. Patrick Donlan stated the minimum required contribution had increased around ninety thousand dollars due to the assumed rate of return change from 7.75% to 7.00%.

- 3. Patrick Donlan reviewed the difference in normal cost with the old assumed rate compared to the new assumed rate.
- 4. Patrick Donlan reviewed the lowered funded ratio from 90.80% to 86.00% due to the change in the assumed rate of return.
- 5. Patrick Donlan commented the Punta Gorda Police fund was in the top third of Foster & Foster's clients on funding ratio.
- 6. Patrick Donlan commented the fund beat the assumed rate of return due to the rolling four-year average method used.
- 7. Patrick Donlan reviewed the participant reconciliation used in the valuation.

## The board approved the valuation as presented, motion by Sam Kiburz and second by Chris Salsman, motion carried 5-0.

- b. AndCo Consulting, Investment Consultant, Kerry Richardville
  - i. Quarterly report as of September 30, 2019
    - 1. Kerry Richardville reviewed the market environment during the past quarter stating there was a lot of volatility and uncertainty.
    - 2. Kerry Richardville reviewed the Treasury Yield Curve on the last four calendar quarters commenting the downward shift in interest rates as well as a general flattening of the curve were clearly visible over the last quarter.
    - 3. Market value of assets of September 30, 2019 were \$18,389,820.
    - 4. Asset allocation as of September 30, 2019 were Domestic Equity 46.60%, International Equity 13.90%, Domestic Fixed Income 26.7%, Global Fixed Income 4.60%, Real Estate 7.30% and Cash 0.90%.
    - 5. Kerry Richardville reviewed the asset allocation for each segment of the portfolio stating no rebalancing of allocation was needed at this time.
    - 6. Greg Andrulonis asked if the rebalancing was done automatically. Kerry Richardville stated the rebalancing of assets were not done automatically, typically the investment consultant would bring it to the board's attention and would need the board's approval.
    - 7. The gross total fund returns for the quarter was 0.81% underperforming the benchmark of 1.06% by -0.25%. The 1, 3, 5 and 10-year returns were 4.59%, 8.66%, 6.65% and 7.89%. Since inception (10/1/1998) was 6.55% outperforming the benchmark of 6.09% by 0.46%.
    - 8. Kerry Richardville reviewed each of the investment managers performance for the past quarter.
    - 9. Kerry Richardville reviewed the Templeton Global Total Return strategy and the reason for their performance.
    - 10. Kerry Richardville commented Templeton's strategy was unique with no United States exposure and they did not invest in developed markets which were heavily indebted.
    - 11. Sam Kiburz commented that the Templeton fund had made some bad decisions over the past five years.
    - 12. Greg Andrulonis asked are they weren't getting what they expected for the performance of this fund and if they should be looking at investing into something else.
    - 13. Kerry Richardville commented if the board would like more exposure to these more indebted countries that make up the index, they could look at a more traditional global fixed income investment.
    - 14. Kerry Richardville commented Templeton's strategy does very well during times of global distress.

- 15. Sam Kiburz commented Templeton had given them subpar returns, five time more in fees and took on significantly more risk with the low investment grade bonds in the portfolio.
- Jack Evatt explained how government bonds investment were solvent.
- 17. Jack Evatt commented Templeton investment does not have a ton of overlap in the fund with the rest of the portfolio, which had given the fund further diversification.
- 18. Sam Kiburz motioned to redeem the Templeton investment and buy Vanguard International bond index.
- 19. Scott Christiansen asked for a second to the motion made by Sam Kiburz, no second, motion died.
- 20. Conversation ensued to perform global fixed income manager search to include Vanguard.

The board approved for the Investment Consultant, AndCo, to perform a global fixed income manager search upon motion by Gerald O'Halloran and second by Greg Andrulonis; motion carried 4-1, with Sam Kiburz opposing.

- 21. Kerry Richardville reviewed the ASB Real Estate performance during the past quarter with the bankruptcy of Barneys, one of ASB's largest tenants. Kerry Richardville stated it was very likely they would be able to repurpose that property.
- 22. Greg Andrulonis commented the report showed that ASB has been underperforming for five years.
- 23. Kerry Richardville briefly reviewed the history of the board's investment in the real estate market and the reason for acquiring ASB real estate investment.
- 24. Kerry Richardville commented ASB had a conservative approach that the board was comfortable to invest in.
- 25. Jack Evatt reviewed how the real estate benchmarks strategy used was different from ASB Real Estate.
- 26. Sam Kiburz reviewed the underperformance of the ASB Real Estate fund for the past five years versus the Vanguard Real Estate Investment Trust (REIT).
- 27. Jack Evatt reviewed how an REIT investment works.
- 28. Jack Evatt stated we could begin the redemption of USB investment and have the Investment Policy Statement (IPS) updated at the next meeting.

The board approved to redeem ASB Real Estate investment and invest with Vanguard Total Stock Market fund upon motion by Sam Kiburz and second by Greg Andrulonis; motion carried 5-0.

- c. Christiansen & Dehner, Board Attorney, Scott Christiansen
  - i. Scott Christiansen stated the plan's fiscal year-end report would be provided to the City as required.
  - ii. Addendum to Operating Rules and Procedures
    - Scott Christiansen reviewed the addition of the Vice-Chairman officer to board of trustee and the duties of that position to the board's Operating Rules and Procedures.

The board approved the addendum to the Operating Rules and Procedures as presented upon motion by Chris Salsman and second by Greg Andrulonis; motion carried 5-0.

- iii. Scott Christiansen confirmed with the Plan Administrator that the revised actuarial contract approved by him would be presented for signature today, Ferrell Jenne confirmed.
- iv. Scott Christiansen asked about the proposed ordinance on the Share Plan and if the choice of method on allocating the funds had been

- decided. Dylan Renz stated it was agreed to allocate by seniority and he would contact the City attorney to provide Scott with the final language to add to the ordinance.
- v. Scott Christiansen stated the board needed to declare the expected rate of return for the fund. Kerry Richardville recommended it would be reasonable for the plan to assume a 7% rate of return.

The board voted the declaration of returns for the plan shall be 7.00% for the next year, the next several years, and the long-term thereafter net of investment related expenses, upon motion by Greg Andrulonis and second by Chris Salsman, motion carried 5-0.

- vi. Scott Christiansen updated the board that a special meeting would be coming soon to determine a disability benefit for applicant Lee Coel. Scott Christiansen further stated he was currently collecting the records for the hearing.
- d. Foster & Foster, Plan Administrator, Ferrell Jenne/Kim Kilgore
  - i. Annual Report preparation
    - Ferrell Jenne asked the board if they would like Foster & Foster to complete the State Annual Report. Dylan Renz commented the Annual Report would be completed by the City.
  - ii. Online calculator
    - Ferrell Jenne informed the board the online calculator provided currently by Foster & Foster would be going away on December 31<sup>st</sup>. Ferrell Jenne further stated that Foster & Foster offered an enhanced member portal which performed live calculation and provided other resources for members.
    - Ferrell Jenne suggested on providing the portal demonstration at the next quarterly meeting. By consensus, the board agreed to have Foster & Foster present the member portal at the next quarterly meeting.
  - iii. Lead Administrator
    - 1. Ferrell Jenne introduced Kim Kilgore who has been assigned as the lead administrator for the Punta Gorda Police Plan.
- 9. Trustee Reports, Discussions, and Action None
- 10. Adjournment The meeting adjourned at 4:39PM.

Respectfully submitted by:	Approved by:
Kim Kilgore, Plan Administrator	Dylan Renz, Chairman
Date Approved by the Pension Board:	

# SUMMARY OF PAYMENTS City of Punta Gorda Police Officers' Retirement System December 20, 2019 - April 1, 2020

	INVOICES			
WARRANT #	SENT FOR PAYMENT	FOR PERIOD	DESCRIPTION	TOTAL DUE
12	2/18/2020	November 2019	Christiansen & Dehner, invoice #33711, legal services	\$223.30
12	2/18/2020	November 2019	Christiansen & Dehner, invoice #28917, legal services (John R. Kennedy)	\$88.40
12	2/18/2020	November 2019	Christiansen & Dehner, invoice #33712, legal services (Lee Coel, disability) FPPTA, CPPT re-certification fee for Samuel	\$1,963.40
12	2/18/2020	CY 2019	Kiburz	\$31.00
12	2/18/2020	October 1 - December 31, 2019	AndCo, invoice #34121, investment consulting	\$4,500.00
12	2/18/2020	December 2019	Foster & Foster, invoice #16149, plan administration	\$1,477.58
12	2/18/2020	October 1 - December 31, 2019	Salem Trust, 4th quarter fees, custodial services	\$2,975.36
13	3/10/2020	December 2019	Christiansen & Dehner, invoice #33754, legal services	\$1,808.30
13	3/10/2020	December 2019	Christiansen & Dehner, invoice #33755, legal services (Lee Coel, disability)	\$96.45
13	3/10/2020	January 2020	Christiansen & Dehner, invoice #33810, legal services	\$265.20
13	3/10/2020	January 2020	Christiansen & Dehner, invoice #33811, legal services (Lee Coel, disability)	\$1,094.60
13	3/10/2020	January 2020	Foster & Foster, invoice #16367, plan administration	\$1,400.00
13	3/10/2020	Since Last Invoice	Foster & Foster, invoice #16487, actuarial services	\$1,167.00
13	3/10/2020	February 2020	Christiansen & Dehner, invoice #33868, legal services (Lee Coel, disability)	\$3,988.24
13	3/10/2020	February 2020	Foster & Foster, invoice #16532, plan administration	\$1,400.00
				\$22,478.83
	I	CHECK RE	EQUESTS	
			Total Checks	\$0.00

\*\*Highlighted items are pending approval and have not yet been paid\*\*

## Christiansen & Dehner, P. A.

FOR RATIFICATION: Warrant #12, Invoices

Scott R. Christiansen H. Lee Dehner (1952-2019) 63 Sarasota Center Boulevard, Suite 107 Sarasota, FL 34240

941-377-2200 Phone 941-377-4848

Fax

November 30, 2019

Punta Gorda Police Officers' Pension Fund

c/o Foster & Foster, Inc. 2503 Del Prado Blvd. Suite 502

Cape Coral, FL 33904 ATTN: Ferrell Jenne

Invoice Number

In Reference	e To: Police Pension Fund	9908	3 <mark>371</mark>	1
	Professional Services			
			Hours	Amoun
11/22/2019	Preparation of addendum to Actuarial Services Agre	eement with Foster & Foster.	0.50	221.00
	For professional services rendered		0.50	\$221.00
	Additional Charges :			
			Qty	
11/22/2019	Copies Postage		4 1	1.00 1.30
	Total additional charges			\$2.30
	Total amount of this bill		_	\$223.30
	Previous balance	Paid o	on warrant #11	\$1,263.00
	Balance due		<u>-</u> -	\$1,486.30

<sup>\*\*</sup> Please note that the "Balance Due" figure at the end of this bill reflects both "Total New Charges - Current Period" and any previous balances due. In most cases, if the previous balance(s) have already been approved for payment but not yet received in our office, you should be paying only the "Total New Charges - for services and/or expenses". Thank you.

In Reference To: John R. Kennedy Disability	1903	28917
		Amount
Previous balance		\$88.40
Balance due		\$88.40

<sup>\*\*</sup> Please note that the "Balance Due" figure at the end of this bill reflects both "Total New Charges - Current Period" and any previous balances due. In most cases, if the previous balance(s) have already been approved for payment but not yet received in our office, you should be paying only the "Total New Charges - for services and/or expenses". Thank you.

In Reference	e To: Lee Coel Disability	1710	33712	2
	Professional Services			
			Hours	Amount
	Receipt and review of Interrogatories and Medica		1.20	530.40
	Review correspondence and interrogatories and		0.40	176.80
	Correspondence to J. Brantley re: processing cla		0.40	176.80
	Correspondence to J. Brantley re: interrogatories		0.30	132.60
11/18/2019	Correspondence to health care providers request		0.50	221.00
	Correspondence to City requesting personnel rec Compensation records.	ords and any Workers'	0.20	88.40
	Correspondence to Workers' Compensation carri	er to request records.	0.20	88.40
11/21/2019	Receipt and partial review of medical records.	or to request reserue.	0.50	221.00
	Receipt and partial review of medical records.		0.70	309.40
	For professional services rendered		4.40	\$1,944.80
	Additional Charges :			
			Qty	
11/18/2019	Copies		12	3.00
	Copies		4	1.00
	Postage		1	13.60
	Postage		1	1.00
	Total additional charges			\$18.60
	Total amount of this bill		_	\$1,963.40
	Balance due			\$1,963.40

<sup>\*\*</sup> Please note that the "Balance Due" figure at the end of this bill reflects both "Total New Charges - Current Period" and any previous balances due. In most cases, if the previous balance(s) have already been approved for payment but not yet received in our office, you should be paying only the "Total New Charges - for services and/or expenses". Thank you.



Bill To		Ship To	
Customer	Punta Gorda Police	Recipient	Punta Gorda Police
Address	% Foster & Foster 2503 Del Prado Boulevard South Suite 502 Cape Coral, FL 33904		

Qty.	Description	Unit Price	Line Total
1	2019 Re-certification Fee – Samuel Kiburz	\$31	\$31
	Total		(\$31.00)
	Total		φ31.00

Thank you for your business!

## **FPPTA**



## AndCo 4901 Vineland Road, Ste 600 Orlando, FL 32811

Date	Invoice #
12/31/2019	34121

## Bill To:

City of Punta Gorda

Police Officer's Retirement System

Email: Dylan Renz Email: Mary Robson

Description	Amount
Consulting Services and Performance Evaluation, Billed Quarterly (October, 2019)	1,500.00
Consulting Services and Performance Evaluation, Billed Quarterly (November, 2019)	1,500.00
Consulting Services and Performance Evaluation, Billed Quarterly (December, 2019)	1,500.00
It is our pleasure to provide 100% independent investment consulting ALWAYS putting clients first!  Balance Due	\$4,500.00



Date	Invoice #
1/1/2020	16149

**Plan Administration Division** 

Phone: (239) 333-4872 Fax: (239) 481-0634 www.foster-foster.com

## Bill To

City of Punta Gorda Police Officers' Retirement System

1410 South Tamiami Trail Punta Gorda, FL 33950

Terms	Due Date
Net 30	1/31/2020

Description	Amount
Plan Administration services for the month of December 2019.	1,400.00
Attendance at December 19, 2019, Board meeting (out-of-pocket expenses only, share General Pension Board).	d with the 77.58

**Balance Due** 

\$1,477.58

Thank you for your business!



January 10, 2020

Punta Gorda Police Department Attn: Dylan Renz 1410 S. Tamiami Trail Punta Gorda, FL 33950 Fee A/C #M02154

Punta Gorda Police

	Fee Invoice for Period	October 1, 2019	to	<b>December 31, 2019</b>
Total Market Value	for Fund:	18,309,916.72		
<b>Detail of Calculatio</b> Market Value	n:	Basis Point Rate	Annual Fee	Quarterly Fee
18,309,916.72		0.00065 \$	11,901.45	\$2,975.36

Total \$2,975.36

Please return a copy of your invoice with your remittance. If you have any questions, please contact Mindy Johnson at 813.288.4990.

## Christiansen & Dehner, P. A.

Scott R. Christiansen H. Lee Dehner (1952-2019) 63 Sarasota Center Boulevard, Suite 107 Sarasota, FL 34240

941-377-2200 Phone 941-377-4848 Fax

December 31, 2019

Punta Gorda Police Officers' Pension Fund

c/o Foster & Foster, Inc. 2503 Del Prado Blvd. Suite 502 Cape Coral, FL 33904 ATTN: Ferrell Jenne

**Invoice Number** 

In Reference	e To: Police Pension Fund	9908	33754	
	Professional Services			
			Hours	Amount
12/19/2019	Preparation for and attendance at Board meeting Travel Time	ng and post meeting file review.	3.50 1.00	1,547.00 221.00
	For professional services rendered		4.50	\$1,768.00
	Additional Charges :			
			Qty	
12/19/2019	Car Expense Food Expense		1	34.80 5.50
	Total additional charges		-	\$40.30
	Total amount of this bill		-	\$1,808.30
	Previous balance	Paid on	warrant #'s 11 & 1	2 \$1,486.30
	Accounts receivable transactions			
1/7/2020	Payment - thank you. Check No. 45588			(\$1,263.00)
	Total payments and adjustments		_	(\$1,263.00)

In Reference	In Reference To: Lee Coel Disability		3375	5
	Professional Services			
			Hours	Amount
12/12/2019	Correspondence to Dr. Baez requesting medical records.		0.20	88.40
	For professional services rendered		0.20	\$88.40
	Additional Charges:			
			Qty	
12/12/2019	Copies Postage		5 1	1.25 6.80
	Total additional charges			\$8.05
	Total amount of this bill		_	\$96.45
	Previous balance		Paid on warrant #12	\$1,963.40
	Balance due			\$2,059.85

<sup>\*\*</sup> Please note that the "Balance Due" figure at the end of this bill reflects both "Total New Charges - Current Period" and any previous balances due. In most cases, if the previous balance(s) have already been approved for payment but not yet received in our office, you should be paying only the "Total New Charges - for services and/or expenses". Thank you.

## Christiansen & Dehner, P. A.

Scott R. Christiansen H. Lee Dehner (1952-2019) 63 Sarasota Center Boulevard, Suite 107 Sarasota, FL 34240

941-377-2200 Phone 941-377-4848

Fax

January 31, 2020

Punta Gorda Police Officers' Pension Fund

c/o Foster & Foster, Inc. 2503 Del Prado Blvd. Suite 502

Cape Coral, FL 33904 ATTN: Kim Kilgore

Invoice Number

In Reference To: Police Pension Fund	9908		33810	<u> </u>
Professional Services				
			Hours	Amount
1/23/2020 Preparation of revised share plan ordinance and co	orrespondence to K.	Kilgore.	0.60	265.20
For professional services rendered			0.60	\$265.20
Previous balance		Paid \$1,808.3	0 on this warrant	\$2,031.60
Balance due				\$2,296.80

<sup>\*\*</sup> Please note that the "Balance Due" figure at the end of this bill reflects both "Total New Charges - Current Period" and any previous balances due. In most cases, if the previous balance(s) have already been approved for payment but not yet received in our office, you should be paying only the "Total New Charges - for services and/or expenses". Thank you.

Current	30 Days	60 Days	90 Days	120+ Days
\$2,073.50	\$223.30	\$0.00	\$0.00	\$0.00

In Reference	e To: Lee Coel Disability	1710	33811	
	Professional Services			
			Hours	Amount
	Correspondence to health care providers reque Receipt and review of workers' compensation re		0.20 2.10	88.40 928.20
	For professional services rendered		2.30	\$1,016.60
	Additional Charges :			
			Qty	
1/28/2020	Medical Records.		1	78.00
	Total additional charges		•	\$78.00
	Total amount of this bill		_	\$1,094.60
	Previous balance		aid on warrant #12 on this warrant	\$2,059.85
	Balance due			\$3,154.45

<sup>\*\*</sup> Please note that the "Balance Due" figure at the end of this bill reflects both "Total New Charges - Current Period" and any previous balances due. In most cases, if the previous balance(s) have already been approved for payment but not yet received in our office, you should be paying only the "Total New Charges - for services and/or expenses". Thank you.

 Current	30 Days	60 Days	90 Days	120+ Days	
\$1,191.05	\$1,963.40	\$0.00	\$0.00	\$0.00	



Date	Invoice #
2/1/2020	16367

**Plan Administration Division** 

Phone: (239) 333-4872 Fax: (239) 481-0634 www.foster-foster.com

## Bill To

City of Punta Gorda Police Officers'

Retirement System

1410 South Tamiami Trail Punta Gorda, FL 33950

Terms	Due Date
Net 30	3/2/2020

	Net 30	3/2/2020
Description		Amount
Plan Administration services for the month of January 2020.		1,400.00

**Balance Due** 

\$1,400.00

Thank you for your business!



Date	Invoice #
2/28/2020	16487

Phone: (239) 433-5500 Fax: (239) 481-0634 data@foster-foster.com www.foster-foster.com

## Bill To

City of Punta Gorda Police Officers'
Retirement System

1410 South Tamiami Trail Punta Gorda, FL 33950

Terms	Due Date
Net 30	3/29/2020

Description	Amount
Preparation for and attendance at December 19, 2019 Board meeting (Board's share of	,
Benefit Calculations: BRANDON, LIPKER	400.00
2019 Actuarial Confirmation of the Use of State Monies for the 2019 Annual Report	250.00
Review of proposed Ordinance and letter of no actuarial cost impact dated February 9,	2020. 500.00

**Balance Due** 

\$1,167.00

Thank you for your business!

In Reference To: Lee Coel Disability	1710 <b>3386</b>	88
Professional Services		
	Hours	Amount
2/12/2020 E-mail to J. Brantley re: Coel Receipt and review of corres 2/19/2020 Arrange Independent Medica Correspondence to Claimant	medical records. 0.80 medical records. 0.70 medical records. 0.60 nnel records. 1.50 I. Dommerich, prosecuting attorney re: case status. 0.30 IPE. 0.30 pondence from J. Brantley. 0.30 al Evaluation (IME) and transmittal of records. 1.00 to attend IME and transmit records. 0.40	353.60 309.40 265.20 663.00 132.60 132.60 442.00 176.80
Correspondence to Board to for distribution to the Board;	give notice of IME appointment and transmit records assemble records.  1.00	
For professional services ren	ndered 7.50	\$3,315.00
Additional Charges :		
	Qty	<u>/</u>
2/20/2020 United Parcel Service Copies Copies	1 2,264 14	566.00
Total additional charges		\$673.24
Total amount of this bill	_	\$3,988.24
Previous balance		\$3,154.45
Accounts receivable transact	tions	
3/2/2020 Payment - thank you. Check N	No. 46779	(\$2,051.80)
Total payments and adjustme	ents	(\$2,051.80)
Balance due	Paid on this warrant	\$5,090.89

<sup>\*\*</sup> Please note that the "Balance Due" figure at the end of this bill reflects both "Total New Charges - Current Period" and any previous balances due. In most cases, if the previous balance(s) have already been approved for payment but not yet received in our office, you should be paying only the "Total New Charges - for services and/or expenses". Thank you.

Current	30 Days	60 Days	90 Days	120+ Days
\$5,082.84	\$8.05	\$0.00	\$0.00	\$0.00



Date	Invoice #
3/2/2020	16532

**Plan Administration Division** 

Phone: (239) 333-4872 Fax: (239) 481-0634 www.foster-foster.com

## Bill To

City of Punta Gorda Police Officers'

Retirement System

1410 South Tamiami Trail Punta Gorda, FL 33950

Terms	Due Date
Net 30	4/1/2020

	Net 30	4/1/2020
Description		Amount
Plan Administration services for the month of February 2020.		1,400.00

**Balance Due** 

\$1,400.00

Thank you for your business!

## FUND ACTIVITY REPORT **City of Punta Gorda Police Officers' Retirement System**

Retirement Date 12/1/2019	Sent to Custodian 2/18/2020
12/1/2019	2/18/2020
DROP Balance	Sent to Custodian
	Sent to Custodian
	Sent to Custodian
	3/25/2020
	Sent to Custodian
	Sent to Custodian
	1/14/2020
	Sent to Custodian
	1/16/2020



## **Salem Trust Service Report Summary**

For the period ending December 31, 2019 Published Date: January 22, 2020





Downtown Quincy, FL: The Gasden Art Museum has been awarded the American Alliance of Museums (AAM) accreditation, the highest honor for a U.S. museum.

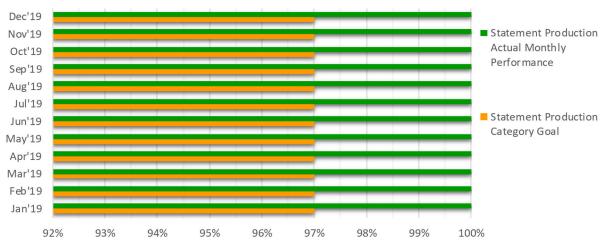
Special exhibits upcoming in 2020 include *Sharon Hester: Colored Pencils*, the 32<sup>nd</sup> Art in Gadsden regional exhibition and *Prison Art: Creativity in an Uncreative Place.* 

## **Our Definition of Reliability:**

An Authentic Difference® is a promise of transparency. Each quarter, we publish a report of operation stability and performance for the benefit of every client and industry partner. This Service Report Summary tracks 5 primary categories essential to core custody services. This summary is condensed from a comprehensive quarterly performance scorecard containing 17 discrete tasks, also available by request. Based on data used by our independent auditors and government regulators, we objectively compare how we have performed in relation to our goals. Our objective is to deliver better service to clients and their service partners by analyzing how the average performance can be improved.

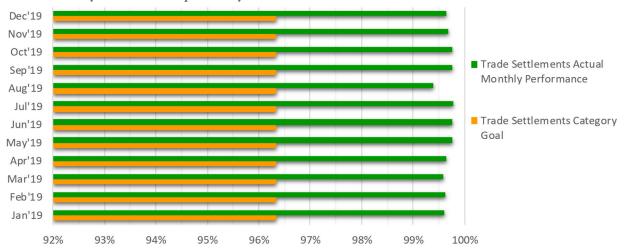
## **Client Statement Production:**

Tracks when statements are released to our clients.



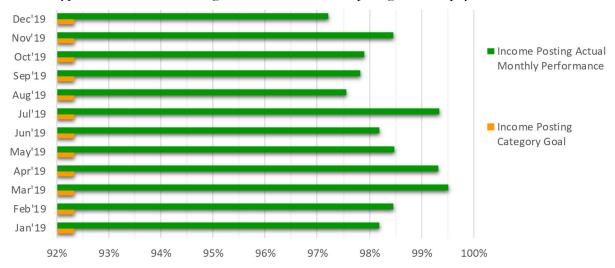
#### **Trade Settlements:**

Measures how many securities are posted by their settlement dates.



## **Income Posting:**

Measures all types of income, including interest, dividends, capital gains and pay downs.

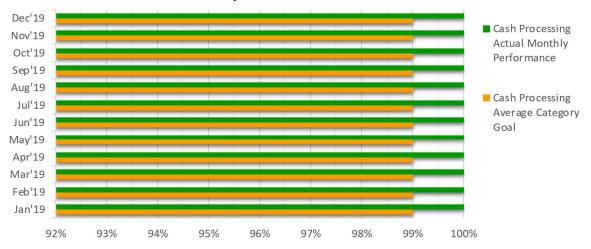


Salem Trust Service Report Summary page 2

Published: January 21, 2020

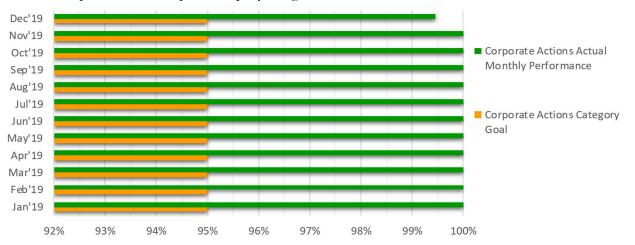
## **Cash Processing:**

Tracks when wires, ACHs and checks are produced or transmitted.



## **Corporate Actions:**

Measures the completion of stock splits, company reorganizations and stock calls.



## Client Service Totals as of December 31, 2019:

## Client relationships

• Client assets under administration: \$9.7 billion

• Client relationships: 221

## Client service ratio

• Full-time Salem Trust client services employees: 8

Average number of client relationships per Salem Trust relationship manager: 55

#### Benefit payments

Monthly recurring payments made in past 12 months: 101,149

• Lump sum payments made in past 12 months: 1,892

#### Securities movement

Number of security positions held: 29,093 (excluding money market funds)

• Number of securities trades processed in past 12 months: 143,149

## **Discrete Tasks per Service Category:**

Listed below are the individual tasks, with their goals, for each category tracked in the comprehensive quarterly performance scorecard. The graphs in this Salem Trust Service Report Summary average all discrete tasks within a category.

## Client statement production performance base:

- Standard statements released for print within 5 business days: >99%
- Employee benefit statements release for print within 10 business days: >95%

## Trade settlements performance base:

- Money market trades posted on settlement date: >99%
- Mutual fund trades posted on settlement date: >95%
- DTC and Fed trades posted on settlement date: >95%

## Income posting category performance base:

- Money market dividends posted within 1 business day of payable date: >99%
- Mutual fund dividends and capital gains distributions posted within 3 business days of payable date: >95%
- Book-entry DTC dividends posted within 1 business day of payable date: >95%
- Book-entry Fed interest posted within 1 business day of payable date: >85%
- MBS, CMO & asset-backed principal paydowns posted within 2 business days of payable date: >90%
- MBS, CMO & asset-backed interest posted within 2 business days of payable date: >90%

## Cash processing category performance base:

- Wire transfers transmitted on same business day: >99%
- ACH transfers transmitted on same business day: >99%
- Checks produced on same business day: >99%

## Corporate actions category performance base:

- Stock splits & stock dividends posted within 1 business day of ex-date: >95%
- Exchanges, spinoffs, mergers & all other reorgs posted within 1 business day after receipt: >95%
- Maturities & full calls posted within 1 business day of maturity or call date: >95%

Investment products and services are not bank deposits or obligations of, or guaranteed or endorsed or otherwise supported by, Salem Trust Company, its parent company or any affiliate, are not federally insured or guaranteed by the FDIC or any other agency of the United States, and are subject to investment risks, including possible loss of the principal amount invested.

Investments are:

Not FDIC INSURED | May lose value | Have no bank or trust company guarantee

IN NO EVENT WILL SALEM TRUST COMPANY OR ITS AFFILIATES BE LIABLE FOR ANY DAMAGES, INCLUDING WITHOUT LIMITATION DIRECT OR INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, LOSSES OR EXPENSES ARISING IN CONNECTION WITH THIS PUBLICATION OR USE THEREOF BY ANY PARTY OR IN CONNECTION WITH ANY ERROR OR OMISSION.



March 10, 2020

Salem Trust Company System Transition

Dear Clients and Service Providers,

The transition occurred successfully over the weekend of February 28.

<u>Client Accounts were successfully moved to the new numbering convention.</u> As an additional notice, please be sure that new account numbers are being used.

<u>New wire/ACH transfer instructions were sent.</u> We have received a few wire transfers that used the previous delivery instructions. These transfers were returned and the sending entities were informed.

<u>Client assets were moved without significant disruption.</u> A few DTC and Fed eligible assets required additional intervention. This was largely due to maturities that occurred over the weekend, a few corporate actions and a handful of assets that were transferred without accrued income. The exceptions were less than 2% of all asset positions and all were cleared by the 3-5 close of business

<u>Mutual funds were moved from Fidelity.</u> These positions began to populate client accounts on March 2 and substantially all by March 3.

<u>Goldman Sachs money market funds were transferred.</u> Money market positions began to populate in client accounts on Monday. All positions were completed by Monday afternoon.

<u>Trade confirmations did contain flawed information and delivery instructions.</u> The cancel and rebill process worked effectively to correct these errors. The team at FIS/Reliance Trust personally informed each manager of the broker trade defects. The error rate has shown a rapid decline as brokers begin to use correct instructions. <u>Password resets to access Weblink were sent.</u> Candidly, this item has proven most problematic due to a combination of spam filters and the methodology to identify the Weblink user. The volume of reset requests and Weblink assistance is now negligible.

<u>Investment Managers are being supported by providers of proxy services, corporate actions and portfolio analytics.</u>

No transition is flawless. And we are working on some items to improve the experience of our clients and their service providers. But I would characterize this transition as certainly having few flaws – and certainly none that have created a consequential business disruption.

Sincerely,

Mark F. Rhein, President

(813) 288-4991

mark.rhein@salemtrust.com

TransLtr5\_3.19.2020



From: Salem Trust Company

To: Service Providers and Clients of Salem Trust Company

Subject: Coronavirus (COVID-19) Contingency Plan

Date: March 12, 2020

The Company operates under a Business Continuity Plan ("BCP"). The BCP is initiated when a severe event threatens the operations of the Company. A severe threat is not only a possible natural disaster but also a possible pandemic event, such as Coronavirus (COVID-19). Specific elements of the BCP are implemented after the Initial Assessment Team has identified and determined the severity level of the incident. Based on the severity level, one of the various scenarios within the BCP would be enacted. Throughout the entirety of the event the Crisis Management Team will continue to monitor the situation and remain in contact with the BCP division leaders to make any adjustments deemed necessary.

Our BCP is multi-faceted which integrates response hierarchies. The key objectives of the plan are to:

- Serve as a guide for the recovery teams
- Provide procedures and resources needed to assist in recovery
- Identify key vendors and customers that must be notified in the event of a disaster
- Lessen confusion experienced during a crisis by documenting, testing and reviewing recovery procedures
- Identify alternate sources for supplies, resources and locations
- Document storage, safeguarding and retrieval procedures for critical records

The BCP contains many items, but the more topical are:

- Crisis Management Team
- IT Recovery Team coordinators
- Critical Vendor/System Contacts
- Activation protocols
- BCP severity levels and event scenarios
- Action plans

Finally, it is important to note that the Company has affiliate offices in Atlanta, Fort Worth and Milwaukee that have complementary operating systems. This provides service redundancy for the entire organization. Please contact your Relationship Manager with any additional questions or concerns.

Sincerely,

Mark F. Rhein, President

(813) 288-4991

mark.rhein@salemtrust.com

Investment Performance Review Period Ending December 31, 2019

# **City of Punta Gorda Police Officers' Retirement System**



First and foremost, "Thank you" for giving AndCo the opportunity to serve you. On behalf of our entire organization, we are extremely grateful and appreciative of our client partnerships and will continue working hard to maintain your trust and confidence. Our mission statement reads "To represent the sole interest of our clients by redefining independence." We're happy to report that we remain steadfast in this core belief and continue to build an organization with a service model that is independent, singularly focused, customized and passionately delivered.

2020 is a big year for AndCo. We are celebrating our 20-year anniversary of serving our valuable clients. As we start 2020, we are 89 people strong advising approximately \$92 billion in client assets – a record high. In 2019 we hired 9 new team members. All departments within AndCo have grown over the years as we thoughtfully invest in our firm to provide the services you expect. We have included our organizational chart in this report which your consultant will review to provide you a visualization of our continued commitment to service and quality.

2020 will also represent another year of significant investment in the organization. As a result, your feedback is invaluable as we continue to focus our reinvestment in areas that will enhance our services to clients. We would like to thank everyone for their participation in our client survey last year. Your honesty and candor allowed us to accurately assess where we are strong and where there are opportunities for improvement. The areas where our clients indicate potential room for improvement drive much of our investment and focus. This is a primary reason why we hired 7 new team members in our research group last year to help promote investment ideas and support our consultants. Today, we have 19 dedicated research analysts. As 2020 progresses, we are targeting additional investments within our finance, compliance, human resources, information technology, marketing and research departments.

Moreover, each January we have our annual firmwide retreat. This retreat is a great time for all of our employees to spend time together and for us to reinforce everyone's understanding of AndCo's primary purpose, share results highlighted by our strategic goals, and review areas of focus for the upcoming year. Since the inception of AndCo, the idea has been to make the firm a multigenerational organization owned and operated by its employees. As a result, since 2015, along with the strategic elements of our annual retreat, we also announce new partners of the firm to support our succession plan and the long-term sustainability of the organization. Today we have a total of 10 partners controlling 100% of the company. This year we added two new partners Kim Spurlin and Evan Scussel. Kim has been on our Executive Leadership team for the past 7 years and currently serves as our CFO. Evan has been on our research team for 7 years and was recently promoted to a Research Director. We couldn't be happier for both Kim and Evan.

The evolution of our firm would not be possible without great client partners like you. Our name reminds us who we work for every day "Our Client" &Co. You will always be our first priority. As we continue to discuss strategic decisions regarding our firm, please know every decision is filtered through the following question "How does this benefit our clients?" and if it doesn't benefit you, we don't do it, it's that simple. We said this last year and we'll say it again next year. If this commitment ever falters, you need to find a new consultant.

We know each of our clients is facing many challenges and we want to be there to help support you through all environments. We are honored and humbled that you have chosen AndCo as your partner. We do not take that relationship and responsibility for granted and will continue to work tirelessly to exceed your expectations.

On behalf of AndCo, thank you for your valued partnership and the opportunity to serve you.

Mike Welker, Cl

CE



## **Organizational Chart**

#### **PARTNERSHIP**

Evan Scussel, CFA, CAIA Mike Welker, CFA

Bryan Bakardjiev, CFA Jason Purdy

**Dan Johnson** Kim Spurlin, CPA **David Ray Steve Gordon** 

**Donna Sullivan Trov Brown, CFA** 

#### **LEADERSHIP & MANAGEMENT**

Mike Welker, CFA

CEO

COO

Kim Spurlin, CPA

CFO

Sara Searle

CCO

Rachel Brignoni, MHR **CHRO** 

**Steve Gordon** Partner

**Troy Brown, CFA Executive Director** 

**David Ray Executive Director**  **Dan Johnson** 

Consulting Director

Bryan Bakardjiev, CFA Derek Tangeman, CFP, **CIMA** 

Marketing Director

Evan Scussel, CFA, CAIA Research Director

**Jack Evatt** 

Consulting Director **Jacob Peacock** 

Consulting Director

**Jason Purdy** I.T. Director

Philip Schmitt, CIMA Research Director

## **OPERATIONS**

**FINANCE** 

**Brandie Rivera Jamie Utt** 

LT.

**OPERATIONS** Dan Osika, CFA **Jerry Camel** 

MARKETING **Bonnie Burgess** Kim Goodearl **Tala Chin** 

## **INVESTMENT POLICY COMMITTEE**

Troy Brown, CFA Mike Welker, CFA **David Ray** 

Bryan Bakardjiev, CFA Sara Searle

## **CONSULTING**

**Annette Bidart** 

**Brad Hess. CFA** 

**Brendon Vavrica, CFP** 

**Brian Green** 

**Brian King** 

Chris Kuhn, CFA, CAIA

Christiaan Brokaw, CFA

**Dave West, CFA Doug Anderson Gwelda Swilley** 

Ian Jones

**James Ross** 

Jeff Kuchta, CFA

Jennifer Brozstek Jennifer Gainfort, CFA

Joe Carter, CPFA

John McCann, CIMA John Mellinger

John Thinnes, CFA, CAIA

Jon Breth, CFP

Justin Lauver, Esq.

Kerry Richardville, CFA

**Mary Nye** 

**Michael Fleiner** 

Michael Holycross, CIMA

**Mike Bostler** 

Paul Murray, CPFA

**Peter Brown** 

**Tim Nash** 

**Tim Walters Tony Kay** 

**Trevor Jackson** 

Tyler Grumbles, CFA, CIPM

## **CLIENT SOLUTIONS**

**Donna Sullivan** 

**Albert Sauerland** 

**Amy Foster** 

**Annie Lopez** 

**Brooke Wilson, CIPM** 

**David Gough, CPFA** 

**Donnell Lehrer** 

**Grace Niebrzydowski** 

**Jeff Pruniski** 

John Rodak, CIPM

**Junyan Peng** Kim Hummel **Mary Ann Johnson** 

**Meghan Haines** 

Misha Bell

Rosemarie Kieskowski

Yoon Lee-Choi

## **RESEARCH**

**Austin Brewer, CFA** 

Public Fixed Income

Ben Baldridge, CFA, CAIA Private & Hedged Fixed Income

**David Julier** 

Real Estate & Real Assets

**Elizabeth Wolfe** 

Capital Markets & Asset Allocation

Evan Scussel, CFA, CAIA

Private & Public Equity

**Jeffrey Karansky** 

Public Equity

**Jeremy Fisch** 

Public Multi Assets & Fixed Income

Joseph Ivaszuk

Operational Due Diligence

Josue Christiansen, CIPM

Public Equity

Julie Baker, CFA

Private & Hedged Equity

Justin Ellsesser, CFA, CAIA

Private Equity

Kadmiel Onodje, CAIA

Hedged & Public Multi Assets

Kai Petersen, CFA

Asset Liability & Capital Markets

Kevin Laake, CFA

Private Equity

Matthew Ogren

Public Fixed Income

Philip Schmitt, CIMA

Fixed Income & Capital Markets

**Rob Mills, CAIA** 

Real Estate & Real Assets

Tim Kominiarek, CAIA

Private Equity & Infrastructure

Zac Chichinski, CFA, CIPM Public Equity

Updated as of 01/13/20



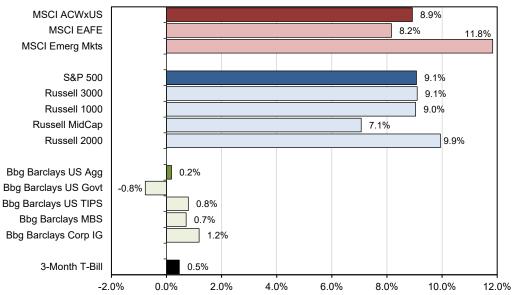


4th Quarter 2019 Market Environment

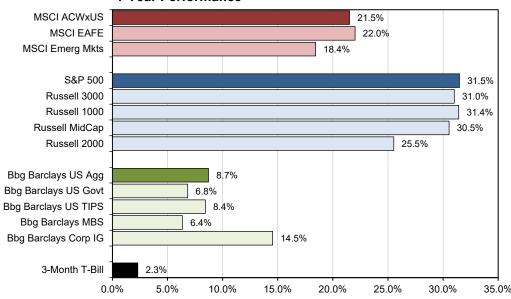


- Broad asset class returns were positive during the 4<sup>th</sup> quarter of 2019 with the exception of the US Gov't bond index. Both US and international equity markets benefited from positive developments concerning trade disruptions. Generally, the dispersion between US and international developed equities was muted during the quarter. Emerging markets significantly outperformed as previously noted trade tensions between the US and China eased. Monetary policy remained supportive with the Federal Reserve (Fed) cutting rates once during the period in addition to providing liquidity to the market through security purchases which acted as a catalyst to risk assets. Within domestic equity markets, the performance dispersion between large cap and small cap stocks reversed during the quarter with the S&P 500 Index returning 9.1% versus a return of 9.9% for the small cap Russell 2000 Index. 2019 performance of US equity markets was the highest since 2013 with large and mid-cap stocks returning 31.5% and 30.5%, respectively, while small cap stocks posted a return of 25.5%.
- International equity market returns were strong during the 4<sup>th</sup> quarter. Similar to US markets, international performance was impacted by continued monetary policy relief from the Bank of Japan and the European Central Bank, positive developments around global trade, and likely resolution on Brexit. International returns were also buoyed by a weakening US dollar (USD) which declined against most major currencies during the period. Emerging markets outperformed relative to developed markets during the period with the MSCI Emerging Markets Index posting a gain of 11.8% compared to a return of 8.2% for the MSCI EAFE Index. Both developed and emerging markets posted strong returns over the 1-year period, returning 22.0% and 18.4% respectively.
- Fixed income index performance was muted during the 4<sup>th</sup> quarter. The broad market Bloomberg Barclays Aggregate Index managed to gain 0.2% as investors favored equities and interest rates were generally flat during the quarter as concerns over an immanent US recession eased. Investment grade corporate bonds delivered solid performance for the 4<sup>th</sup> quarter returning 1.2%, which outperformed Treasury and securitized issues. Corporate bonds benefitted from the same increased investor risk appetite that fueled equity returns during the quarter. Overall, the bond market delivered strong trailing 1-year returns with the Bloomberg Barclays Aggregate posting a return of 8.7%.

#### **Quarter Performance**

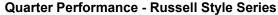


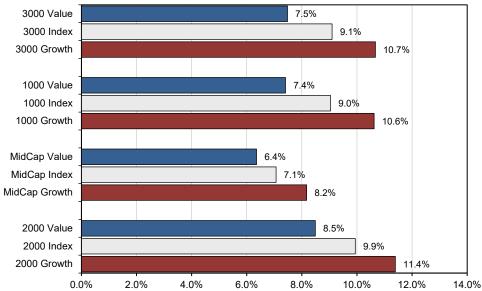
#### 1-Year Performance



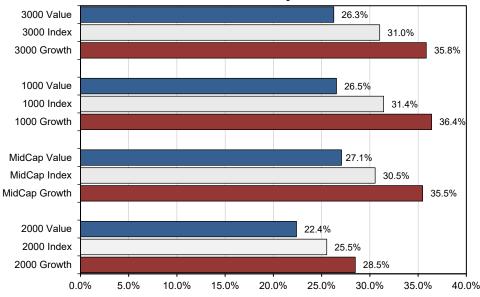


- Against the largely positive global economic backdrop detailed on the previous page, the US equity market delivered strong gains across the capitalization and style spectrum for the 4<sup>th</sup> quarter of 2019. Growth stocks outperformed value stocks for the full capitalization range during the period. Further, as is often the case during periods of strong "risk-on" performance, small cap growth stocks outpaced large cap growth stocks due primarily to an expectation that smaller companies have accelerated earnings growth relative to large companies.
- The Russell 2000 Growth Index was the best performing style index for the period, returning 11.4%, while large cap and mid-cap growth returned a solid 10.6% and 8.2% respectively. The outperformance of small cap stocks across the style spectrum for the period represented a reversal from previous quarters. The small cap Russell 2000 Index gained 9.9% during the period versus a 9.0% return for the large cap Russell 1000 Index.
- When viewed over the most recent 1-year period, large cap stocks significantly outperformed small cap stocks with the Russell 1000 posting a strong 31.4% gain while the Russell 2000 delivered a solid 25.5% return. Unsurprisingly, given the recent strong market environment, value stocks also trailed their growth counterparts over the trailing 1-year period. The technology-heavy Russell 1000 Growth Index was the best performing index over the 1-year period delivering a stellar 36.5% return compared to a return of 26.5% for the Russell 1000 Value Index



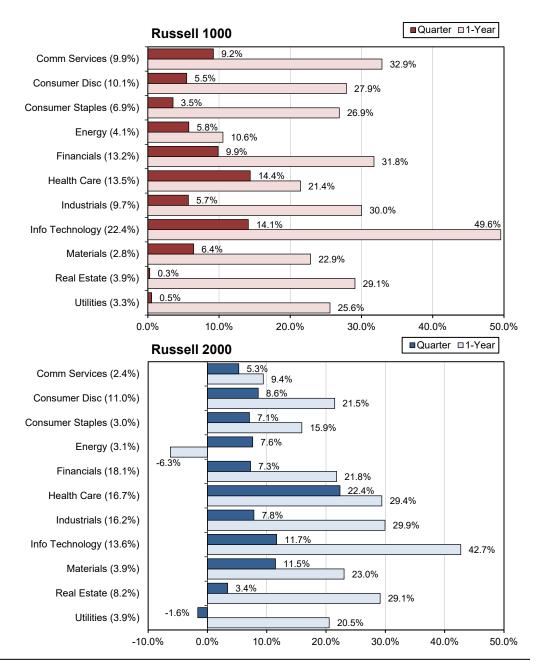


### 1-Year Performance - Russell Style Series





- Performance was positive across all eleven large cap economic sectors for the 4th guarter but four outpaced the return of the broader Russell 1000 Index. The more economically sensitive sectors, such as technology, financials and communication services posted returns of 14.1%, 9.9% and 9.2%, respectively, as investors' expectations of future economic growth improved. Health care stocks rallied as the cost and drug pricing rhetoric from Democratic Presidential candidates softened. Technology was also a leader with stocks such as Apple experiencing strong holiday sales and Microsoft making a strong earnings announcement. Not surprisingly, defensive sectors such as consumer staples, industrials and energy underperformed the broader market during the period. All eleven economic sectors were also positive over the 1-year trailing period with each sector posting a return in excess of 20% for the year. Similar to the quarter's results, economically sensitive sectors outpaced defensive ones by a considerable margin. The technology sector was 2019's standout performer, posting an impressive 49.6% for the year. The sector was buoyed by Apple's 89.0% return and Microsoft's 57.6% return for the year. The financial sector, which returned 31.8% for the year, also experienced strong earnings as recessionary fears subsided and the US yield curve moved toward a more normal, positively slope. The only other economic sector to outperform the broader Russell 1000 index return of 31.4% for the 1-year period was the communication services sector, which posted a return of 32.9% for the year.
- Quarterly results for small cap sectors were mixed compared to their large cap counterparts with seven of the eleven economic sectors outpacing their corresponding large cap equivalents. Ten of the eleven small cap sectors produced positive absolute returns during the quarter, but similar to large cap performance, only three sectors managed to outpace the broad Russell 2000 Index. Economically sensitive sectors were also the strongest performers in the small cap space as investors expressed an appetite for risk. The health care sector was the quarter's standout, posting a return of 22.4% for the quarter. The technology and materials sectors also posted double-digit performance for the period with returns of 11.7% and 11.5% respectively. While not a significant weight in the index, the utilities, which are considered defensive, was the only negative sector, posting a loss of -1.6%. Over the trailing 1-year period, returns were broadly positive with only the highly cyclical energy sector, largely tied to oil prices, producing negative performance with a return of -6.3%. Similar to large cap performance, technology led the way with the sector returning a stellar 42.7% for the year. Returns were also impressive in the industrials, health care and real estate sectors, which posted gains of 29.9%, 29.4% and 29.1%, respectively, and finished ahead of the Russell 2000 index return of 25.5% for the year.





Top 10 Weighted Stocks							
Russell 1000	Weight	1-Qtr Return	1-Year Return	Sector			
Apple Inc	4.40%	31.5%	89.0%	Information Technology			
Microsoft Corp	4.02%	13.8%	57.6%	Information Technology			
Amazon.com Inc	2.57%	6.4%	23.0%	Consumer Discretionary			
Facebook Inc A	1.65%	15.3%	56.6%	Communication Services			
Berkshire Hathaway Inc B	1.49%	8.9%	10.9%	Financials			
JPMorgan Chase & Co	1.46%	19.4%	47.3%	Financials			
Alphabet Inc A	1.35%	9.7%	28.2%	Communication Services			
Alphabet Inc Class C	1.35%	9.7%	29.1%	Communication Services			
Johnson & Johnson	1.31%	13.5%	16.2%	Health Care			
Visa Inc Class A	1.08%	9.4%	43.3%	Information Technology			

Top 10 Weighted Stocks							
Russell 2000	Weight	Weight 1-Qtr 1-Year Return Return		Sector			
NovoCure Ltd	0.35%	12.7%	151.7%	Health Care			
The Medicines Co	0.30%	69.9%	343.8%	Health Care			
Generac Holdings Inc	0.29%	28.4%	102.4%	Industrials			
Lumentum Holdings Inc	0.29%	48.1%	88.8%	Information Technology			
Teladoc Health Inc	0.29%	23.6%	68.9%	Health Care			
Arrowhead Pharmaceuticals Inc	0.28%	125.1%	410.7%	Health Care			
Haemonetics Corp	0.28%	-8.9%	14.8%	Health Care			
Marriott Vacations Worldwide Corp	0.25%	24.8%	85.9%	Consumer Discretionary			
Performance Food Group Co	0.25%	11.9%	59.5%	Consumer Staples			
Trex Co Inc	0.25%	-1.2%	51.4%	Industrials			

Top 10 Performing Stocks (by Quarter)							
Russell 1000	Weight	1-Qtr Return	1-Year Return	Sector			
Tesla Inc	0.20%	73.7%	25.7%	Consumer Discretionary			
Sarepta Therapeutics Inc	0.03%	71.3%	18.2%	Health Care			
Ubiquiti Inc	0.01%	60.1%	91.6%	Information Technology			
Advanced Micro Devices Inc	0.16%	58.2%	148.4%	Information Technology			
Qorvo Inc	0.05%	56.8%	91.4%	Information Technology			
Zillow Group Inc A	0.01%	54.8%	45.5%	Communication Services			
Align Technology Inc	0.07%	54.2%	33.2%	Health Care			
Zillow Group Inc C	0.02%	54.1%	45.5%	Communication Services			
Transocean Ltd	0.01%	53.9%	-0.9%	Energy			
Skyworks Solutions Inc	0.07%	53.2%	84.1%	Information Technology			

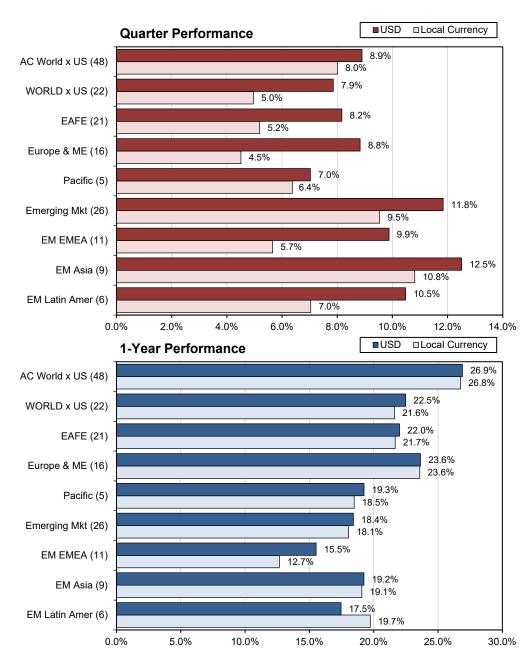
Top 10 Performing Stocks (by Quarter)							
Russell 2000	Weight		1-Year Return	Sector			
Constellation Pharmaceuticals Inc	0.03%	629.3%	1074.8%	Health Care			
Forty Seven Inc	0.04%	513.2%	150.4%	Health Care			
ChemoCentryx Inc	0.08%	483.3%	262.5%	Health Care			
Axsome Therapeutics Inc	0.12%	410.7%	3565.2%	Health Care			
Kodiak Sciences Inc	0.08%	400.3%	913.4%	Health Care			
Karuna Therapeutics Inc	0.02%	361.6%	N/A	Health Care			
Intra-Cellular Therapies Inc	0.07%	359.3%	201.2%	Health Care			
Synthorx Inc	0.03%	329.6%	302.1%	Health Care			
Mersana Therapeutics Inc	0.01%	262.7%	40.4%	Health Care			
VBI Vaccines Inc	0.01%	192.9%	-13.8%	Health Care			

Bottom 10 Performing Stocks (by Quarter)							
Russell 1000	Weight 1-Qtr 1-Year Return Return			Sector			
Beyond Meat Inc	0.01%	-49.1%	N/A	Consumer Staples			
Sage Therapeutics Inc	0.01%	-48.5%	-24.6%	Health Care			
Chesapeake Energy Corp	0.00%	-41.4%	-60.7%	Energy			
ServiceMaster Global Holdings Inc	0.02%	-30.8%	5.2%	Consumer Discretionary			
Twitter Inc	0.08%	-22.2%	11.5%	Communication Services			
Taubman Centers Inc	0.01%	-22.1%	-27.0%	Real Estate			
Elastic NV	0.01%	-21.9%	-10.0%	Information Technology			
Etsy Inc	0.02%	-21.6%	-6.9%	Consumer Discretionary			
Sinclair Broadcast Group Inc	0.01%	-21.5%	29.0%	Communication Services			
Ventas Inc	0.07%	-19.9%	3.4%	Real Estate			

Bottom 10 Performing Stocks (by Quarter)							
Russell 2000	Weight	1-Qtr Return	1-Year Return	Sector			
resTORbio Inc	0.00%	-83.1%	-82.7%	Health Care			
TransEnterix Inc	0.00%	-81.8%	-95.0%	Health Care			
Unit Corp	0.00%	-79.4%	-95.1%	Energy			
Cyclerion Therapeutics Inc Ord Shrs	0.00%	-77.6%	N/A	Health Care			
Waitr Holdings Inc Class A	0.00%	-74.9%	-97.1%	Consumer Discretionary			
Intelsat SA	0.02%	-69.2%	-67.1%	Communication Services			
Contura Energy Inc	0.01%	-67.6%	-86.2%	Energy			
McDermott International Inc	0.01%	-66.5%	-89.7%	Energy			
Pareteum Corp	0.00%	-66.1%	-74.1%	Communication Services			
Exela Technologies Inc	0.00%	-65.4%	-89.5%	Information Technology			



- Broad international equity returns were positive in both local currency and USD terms for the 4th quarter as investors benefited from a broad "risk-on" environment. US investors also benefited as the USD weakened relative to most major developed and emerging market currencies during the period. Within the broader currency moves that boosted USD return, the British pound and the Euro appreciated relative to the USD during the quarter which acted as a headwind to holdings in those sub-markets. However, the macro impact of the USD weakness for the period was positive for US investors for the broad market international indexes. The MSCI EAFE and ACWI ex US Indexes returned 8.2% and 7.9% respectively for the quarter. Similar to US markets, international equity markets were buoyed by loose central bank monetary policies which supplied the markets with liquidity. Christine Lagarde assumed the presidency of the European Central Bank (ECB) and announced that interest rates would remain negative at -0.5% while the Bank of Japan's key rate also remains in negative territory at -0.1%. The People's Bank of China announced during the quarter that it would continue with its prudent monetary policy with the goal of providing stimulus measures as needed.
- As previously noted, results for developed market indexes were strongly positive for the 4th quarter. European stocks moved higher on expectations of a trade resolution between China and the US. In the UK, Prime Minster Boris Johnson received a resounding mandate in recent elections resulting in a large majority in Parliament. The results make it highly likely that the UK will leave the European Union. The decrease in Brexit uncertainty led the British pound to rally against most major currencies. In contrast, the economy in Hong Kong fell into recession as continued political protests and the Chinese government's response detracted from growth. While not as strong as US equity market returns, each of the broad, developed market benchmarks posted returns in excess of 20% for the trailing 1-year period.
- For the 4th quarter, emerging markets reversed the recent trend and managed to outperform developed international markets. The MSCI Emerging Markets Index returned a strong USD return of 11.8%. As previously noted, the prospect of reduced trade tensions between the US and China stoked returns in emerging markets. As a result, countries with greater sensitivities to commodity prices and global trade activity performed well during the period. As evidence, Russia and Brazil, both large energy exporters, returned 16.6% and 15.6%, respectively, during the quarter. For the full year, emerging markets delivered strong returns in both local currency and USD terms. The MSCI Emerging Markets Index climbed 18.4% in local currency and 18.1% in USD terms. The narrow performance differential between local currency and USD emerging market returns is also observable across each of the international benchmarks for the 1-year period as the year's currency volatility largely balanced out.



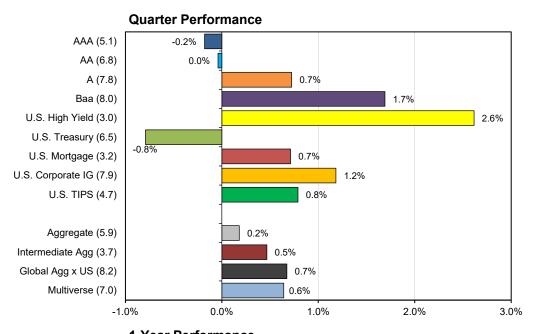


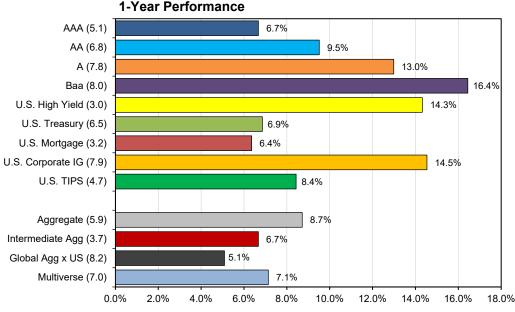
MSCI - EAFE	Sector Weight	Quarter Return	1-Year Return
Communication Services	5.2%	4.8%	12.7%
Consumer Discretionary	11.6%	9.4%	24.8%
Consumer Staples	11.3%	1.9%	18.9%
Energy	4.9%	3.8%	7.6%
Financials	18.6%	8.4%	17.7%
Health Care	12.2%	12.4%	30.7%
Industrials	15.0%	10.0%	26.2%
Information Technology	7.1%	12.6%	37.7%
Materials	7.1%	10.5%	22.9%
Real Estate	3.5%	4.2%	14.8%
Utilities	3.7%	5.3%	19.2%
Total	100.0%	8.2%	22.0%
MSCI - ACWIXUS	Sector Weight	Quarter Return	1-Year Return
Communication Services	6.7%	7.0%	12.1%
Consumer Discretionary	11.8%	11.4%	27.7%
Consumer Staples	9.4%	1.9%	17.5%
Energy	6.5%	6.5%	14.8%
Financials	21.4%	8.1%	17.2%
Health Care	8.9%	12.5%	27.7%
Industrials	11.9%	9.6%	24.0%
Information Technology	9.4%	15.5%	40.7%
Materials	7.4%	10.8%	18.6%
Real Estate	3.2%	7.3%	17.1%
Utilities	3.4%	4.8%	17.4%
Total	100.0%	8.9%	26.9%
MSCI - Emerging Mkt	Sector Weight	Quarter Return	1-Year Return
Communication Services	11.0%	9.8%	11.2%
Consumer Discretionary	14.2%	16.7%	35.1%
Consumer Staples	6.3%	2.6%	10.7%
Energy	7.4%	9.8%	19.8%
Financials	24.2%	9.8%	12.6%
Health Care	2.8%	14.7%	3.7%
Industrials	5.3%	7.8%	7.1%
Information Technology	15.7%	18.9%	41.6%
Materials	7.4%	12.3%	5.9%
Real Estate	3.0%	17.6%	23.9%
Utilities	2.6%	4.3%	7.9%
Total	100.0%	11.8%	18.4%

	MSCI-EAFE	MSCI-ACWIXUS	Quarter	1- Year
Country	Weight	Weight	Return	Return
Japan	24.5%	16.1%	7.6%	19.6%
United Kingdom	16.5%	10.8%	10.0%	21.1%
France	11.4%	7.5%	8.5%	25.7%
Switzerland	9.3%	6.1%	7.6%	32.3%
Germany	8.7%	5.7%	9.9%	20.8%
Australia	6.8%	4.5%	4.3%	22.9%
Netherlands	4.0%	2.6%	7.4%	32.1%
Hong Kong	3.5%	2.3%	7.3%	10.3%
Spain	2.8%	1.9%	6.0%	12.0%
Sweden	2.7%	1.8%	13.1%	21.2%
Italy	2.3%	1.5%	8.1%	27.3%
Denmark	1.8%	1.2%	13.1%	28.2%
Singapore	1.3%	0.8%	7.4%	15.0%
Belgium	1.0%	0.7%	-1.1%	20.3%
Finland	0.9%	0.6%	3.0%	9.5%
Norway	0.6%	0.4%	4.3%	10.4%
Ireland	0.6%	0.4%	18.5%	37.5%
Israel	0.6%	0.4%	7.2%	9.6%
New Zealand	0.3%	0.2%	17.4%	38.2%
Austria	0.2%	0.2%	8.0%	14.5%
Portugal	0.2%	0.1%	8.7%	23.7%
Total EAFE Countries	100.0%	65.8%	8.2%	22.0%
Canada	100.0%	6.7%	4.9%	27.5%
Total Developed Countries		72.5%	7.9%	22.5%
China		9.4%	14.7%	23.5%
Korea		3.2%	13.4%	12.5%
Taiwan		3.2%	17.9%	36.4%
India		2.4%	5.3%	7.6%
Brazil		2.1%	14.2%	26.3%
South Africa		1.3%	13.1%	10.0%
Russia		1.1%	16.8%	50.9%
Saudi Arabia		0.7%	2.7%	7.2%
Thailand		0.7%	-0.9%	9.5%
Mexico		0.6%	6.2% 7.0%	11.4%
Indonesia		0.5%		9.1%
Malaysia		0.5%	3.1% 2.9%	-2.0% 10.5%
Philippines		0.3%	2.9%	-1.0%
Qatar		0.3%		
Poland		0.2%	4.1%	-5.9%
Chile		0.2%	-8.8%	-16.9%
United Arab Emirates		0.2%	-1.5%	4.0%
Turkey		0.1%	-0.1%	11.1%
Colombia		0.1%	14.4%	30.8%
Peru		0.1%	6.0%	4.8%
Greece		0.1%	12.7%	43.2%
Hungary		0.1%	22.2%	19.4%
Argentina		0.0%	15.4%	-20.8%
Czech Republic		0.0%	8.9%	4.2%
Egypt		0.0%	5.6%	41.8%
Pakistan		0.0%	26.5%	9.7%
Total Emerging Countries		27.5%	11.8%	18.4%
Total ACWIxUS Countries		100.0%	8.9%	26.9%



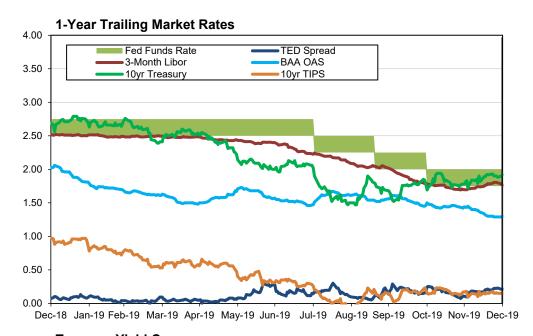
- Fixed income markets extended their gains in the 4th guarter, except for US Treasury bonds which declined during the period. Interest rates rose modestly across the US Treasury Yield Curve through the quarter as investors' confidence generally improved which resulted in bond prices falling. The Fed continued to provide liquidity by cutting short-term interest rates by 25 basis points to between 1.50% and 1.75% in October. The Fed began expanding its balance sheet by purchasing securities to provide the market with liquidity which is another form of monetary easing. The Fed made no changes to monetary policy at their December meeting and signaled that they would remain on hold but would continue to monitor the economy closely for any further deterioration. Importantly, the US Treasury Yield Curve normalized between the 2-year and 10-year issues which suggests that the threat of an imminent recession has been reduced. An inverted yield curve has historically preceded a recession within the next 6-24 months. The bellwether Bloomberg Barclays US Aggregate Index added 0.2% during the 4th guarter while returning 8.7% for the 1-year period ending in December.
- Within investment grade credit, lower quality issues resumed their outperformance over higher quality issues as investors' appetites for risk increased during the quarter. Bonds rated Baa were the best performing investment grade credit quality segment returning 1.7% for the quarter, while AAA was the worst performing, returning -0.2%. High yield corporate bonds outpaced all other credit sectors during the quarter returning 2.6%. For the full year both investment grade and high yield bonds delivered strong performance returning 14.5% and 14.3% respectively.
- Performance across defensive sectors such as US Treasury bonds, mortgage backed securities and TIPS were mixed during the quarter mostly due to their duration profiles. Rising interest rates during the quarter acted as a headwind to performance. As a result, US Treasury bonds, mortgage bonds and TIPS returned -0.8%, 0.7% and 0.8% respectively. Overall, fears of rising inflation remain relatively low while expectations for a positive economic environment remain strong. As a result, for the full 1-year period, US Treasury, mortgages and TIPS returned 6.9%, 6.4% and 8.4% respectively, trailing all corporate credit sectors significantly over the full year.

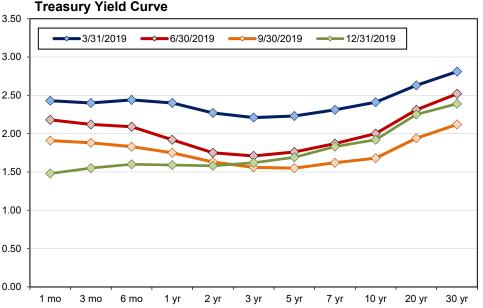






- Global fixed income returns were positive during the 4th quarter. Generally, global central bank monetary policy remains supportive as low economic growth persists in much of the world outside of the US. As a result, negative interest rates persist in much of Europe and Japan. However, the number of bonds with negative yields declined in recent months as future expectations for economic growth improved. As mentioned previously, we saw currency volatility increase during the quarter with the USD moving lower against most major developed and emerging market currencies. The depreciation of the USD acted as a catalyst for US investors compared to local investors. Global bonds, as represented by the Bloomberg Barclays Global Aggregate ex US Index, returned was 0.7% during the quarter which outperformed US bonds represented by the Bloomberg Barclays Aggregate Index. For the full 1-year period, global bonds underperformed domestic bonds 5.1% versus 8.7% respectively.
- Much of the index performance detailed in the bar graphs on the previous page is visible on a time series basis by reviewing the line graphs to the right. The '1-Year Trailing Market Rates' chart illustrates that over the last year, the 10-year Treasury yield (green line) fell from highs near 2.8%, to yields below 1.5% before ending the guarter at 1.92%. The blue line illustrates changes in the BAA OAS (Option Adjusted Spread). This measure quantifies the additional yield premium that investors require to purchase and hold non-Treasury issues. This line illustrates the continued decline from nearly 2.5% in the 1st quarter of 2019 to less than 1.6% in 4th quarter as investors sought out higher yielding assets and concerns regarding trade and the potential for a recession in the US declined. Spreads tightened by about 24 basis points during the guarter. Spread tightening is equivalent to an interest rate decrease on corporate bonds, which produces an additional tailwind for corporate bond index returns. The green band across the graph illustrates the decrease in the Federal Funds Rate due to the recent easing in US monetary policy. The Fed cut the Fed Funds Rate three times during the year on fears that economic growth was decelerating.
- The lower graph provides a snapshot of the US Treasury Yield Curve at the end of each of the last four calendar quarters. Interest rates were broadly lower over the full year as the Fed cut interest rates and expectations of future economic growth declined. During the year, the US Treasury curve was inverted between 2-year and 10-year rates. After multiple rate cuts, the curve finished the year with a more normalized shape with the long end of the curve higher than the short end.

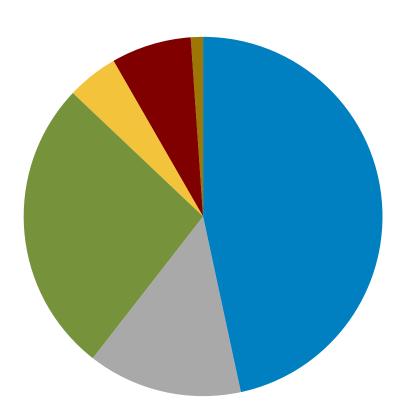


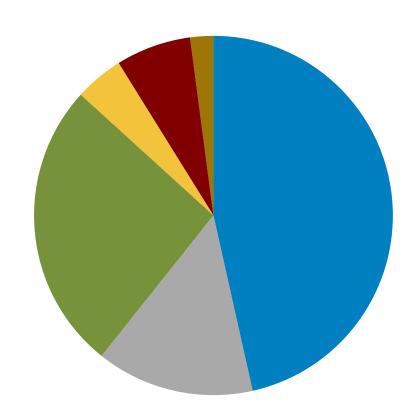




Asset Allocation By Segment as of September 30, 2019 : \$18,389,820

Asset Allocation By Segment as of December 31, 2019 : \$19,672,250



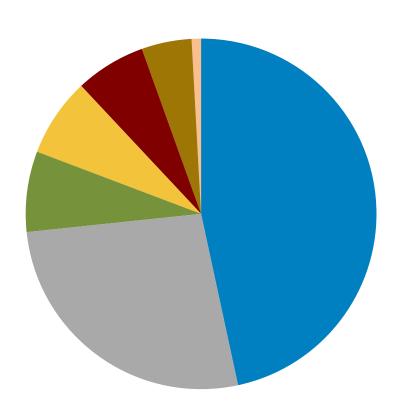


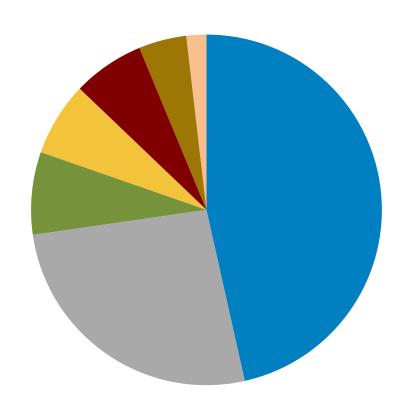
ocation	Allocation					
Segments	Market Value	Allocation	Segments	Market Value	Allocation	
■ Domestic Equity	8,573,715	46.6	Domestic Equity	9,146,626	46.5	
International Equity	2,558,510	13.9	International Equity	2,797,351	14.2	
Domestic Fixed Income	4,878,024	26.5	Domestic Fixed Income	5,118,941	26.0	
Global Fixed Income	849,877	4.6	Global Fixed Income	865,865	4.4	
■ Real Estate	1,327,314	7.2	Real Estate	1,332,382	6.8	
Cash Equivalent	202,380	1.1	Cash Equivalent	411,086	2.1	



Asset Allocation By Manager as of September 30, 2019 : \$18,389,820

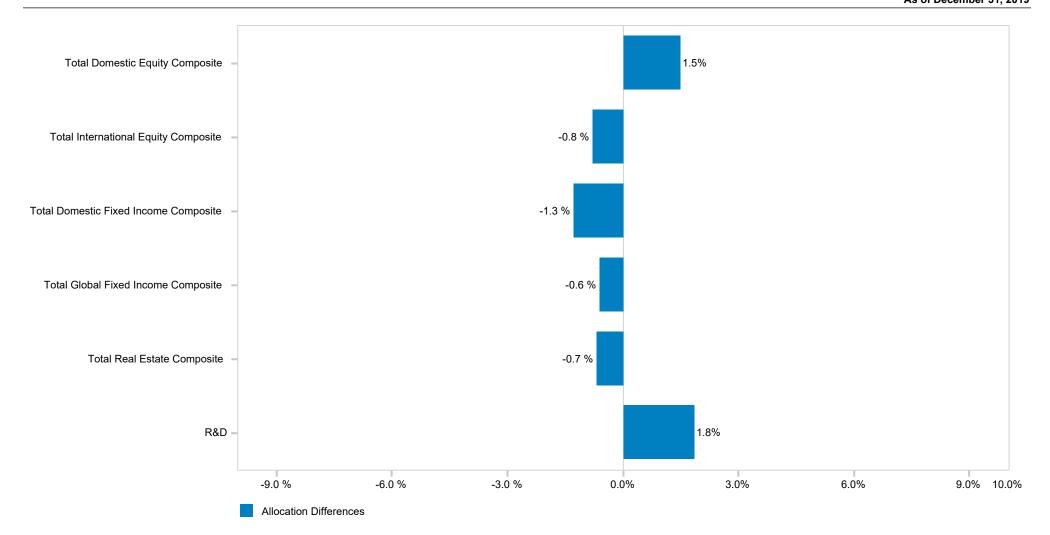
Asset Allocation By Manager as of December 31, 2019 : \$19,672,250





location			Allocation		
	Market Value	Allocation		Market Value	Allocation
■ Vanguard Total Stock Market Index (VITSX)	8,573,715	46.6	■ Vanguard Total Stock Market Index (VITSX)	9,146,626	46.5
■ Garcia Hamilton Fixed Income	4,913,338	26.7	Garcia Hamilton Fixed Income	5,159,029	26.2
■ WCM Focused International Growth Instl (WCMIX)	1,365,867	7.4	■ WCM Focused International Growth InstI (WCMIX)	1,497,231	7.6
ASB Real Estate	1,335,000	7.3	ASB Real Estate	1,340,052	6.8
■ Vanguard Total Int'l Stock (VTIAX)	1,192,643	6.5	■ Vanguard Total Int'l Stock (VTIAX)	1,300,120	6.6
■ Templeton Global Total Return (FTTRX)	849,877	4.6	■ Templeton Global Total Return (FTTRX)	865,865	4.4
R&D	159,380	0.9	R&D	363,327	1.8





	Market Value \$	Allocation (%)	Target (%)
Total Domestic Equity Composite	9,146,626	46.5	45.0
Total International Equity Composite	2,797,351	14.2	15.0
Total Domestic Fixed Income Composite	5,159,029	26.2	27.5
Total Global Fixed Income Composite	865,865	4.4	5.0
Total Real Estate Composite	1,340,052	6.8	7.5
R&D	363,327	1.8	0.0
Total Fund	19,672,250	100.0	100.0



# Financial Reconciliation Total Fund

1 Quarter Ending December 31, 2019

Financial Reconciliation Quarter to Date									
	Market Value 10/01/2019	Net Transfers	Contributions	Distributions	Management Fees	Other Expenses	Income	Apprec./ Deprec.	Market Value 12/31/2019
Total Equity Composite	11,132,225	-200,000	-	-	-	-	67,980	943,772	11,943,977
Vanguard Total Stock Market Index (VITSX)	8,573,715	-200,000	-	-	-	-	50,281	722,631	9,146,626
WCM Focused International Growth Instl (WCMIX)	1,365,867	-	-	-	-	-	3,277	128,087	1,497,231
Vanguard Total Int'l Stock (VTIAX)	1,192,643	-	-	-	-	-	14,423	93,054	1,300,120
Total Fixed Income Composite	5,763,215	254,000	-	-	-3,070	-	52,948	-42,199	6,024,894
Garcia Hamilton Fixed Income	4,913,338	254,000	-	-	-3,070	-	32,634	-37,874	5,159,029
Templeton Global Total Return (FTTRX)	849,877	-	-	-	-	-	20,314	-4,325	865,865
Total Real Estate Composite	1,335,000	-7,686	-	-	-4,201	-	11,871	5,068	1,340,052
ASB Real Estate	1,335,000	-7,686	-	-	-4,201	-	11,871	5,068	1,340,052
R&D	159,380	-46,314	555,541	-273,548	-	-32,994	1,262	-	363,327
Total Fund	18,389,820	-	555,541	-273,548	-7,271	-32,994	134,061	906,640	19,672,250



Financial Reconciliation Fiscal Year to Date									
	Market Value 10/01/2019	Net Transfers	Contributions	Distributions	Management Fees	Other Expenses	Income	Apprec./ Deprec.	Market Value 12/31/2019
Total Equity Composite	11,132,225	-200,000	-	-	-	-	67,980	943,772	11,943,977
Vanguard Total Stock Market Index (VITSX)	8,573,715	-200,000	-	-	-	-	50,281	722,631	9,146,626
WCM Focused International Growth Instl (WCMIX)	1,365,867	-	-	-	-	-	3,277	128,087	1,497,231
Vanguard Total Int'l Stock (VTIAX)	1,192,643	-	-	-	-	-	14,423	93,054	1,300,120
Total Fixed Income Composite	5,763,215	254,000	-	-	-3,070	-	52,948	-42,199	6,024,894
Garcia Hamilton Fixed Income	4,913,338	254,000	-	-	-3,070	-	32,634	-37,874	5,159,029
Templeton Global Total Return (FTTRX)	849,877	-	-	-	-	-	20,314	-4,325	865,865
Total Real Estate Composite	1,335,000	-7,686	-	-	-4,201	-	11,871	5,068	1,340,052
ASB Real Estate	1,335,000	-7,686	-	-	-4,201	-	11,871	5,068	1,340,052
R&D	159,380	-46,314	555,541	-273,548	-	-32,994	1,262	-	363,327
Total Fund	18,389,820	-	555,541	-273,548	-7,271	-32,994	134,061	906,640	19,672,250



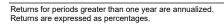
	070	E)/TD	4.1/5	2.1/2	- VD	40.1/5		Inception
	QTR	FYTD	1 YR	3 YR	5 YR	10 YR	Inception	Date
Total Fund (Gross)	5.58 (34)	5.58 (34)	20.31 (24)	9.91 (30)	7.32 (38)	8.14 (51)	6.75 (51)	10/01/1998
Total Fund Policy	5.58 (34)	5.58 (34)	20.32 (23)	10.14 (23)	7.79 (14)	8.91 (22)	6.29 (75)	
Difference	0.00	0.00	-0.01	-0.23	-0.47	-0.77	0.46	
All Public Plans-Total Fund Median	5.19	5.19	18.49	9.36	7.03	8.16	6.76	
Гotal Fund (Net)	5.54	5.54	20.07	9.64	6.98	7.76	6.33	10/01/1998
Total Fund Policy	5.58	5.58	20.32	10.14	7.79	8.91	6.29	
Difference	-0.04	-0.04	-0.25	-0.50	-0.81	-1.15	0.04	
Total Equity Composite	9.10	9.10	31.12	13.79	9.59	N/A	10.85	08/01/2011
Total Equity Policy	9.08	9.08	28.77	13.57	9.97	11.77	11.86	
Difference	0.02	0.02	2.35	0.22	-0.38	N/A	-1.01	
Total Domestic Equity Composite	9.03	9.03	31.92	14.77	10.57	11.62	8.25	10/01/1998
Total Domestic Equity Policy	9.10	9.10	31.02	14.57	11.24	13.35	7.53	
Difference	-0.07	-0.07	0.90	0.20	-0.67	-1.73	0.72	
√anguard Total Stock Market Index (VITSX)	9.03 (29)	9.03 (29)	N/A	N/A	N/A	N/A	10.29 (29)	05/01/2019
Russell 3000 Index	9.10 (27)	9.10 (27)	31.02 (23)	14.57 (18)	11.24 (8)	13.42 (8)	10.47 (24)	
Difference	-0.07	-0.07	N/A	N/A	N/A	N/A	-0.18	
IM U.S. Multi-Cap Core Equity (MF) Median	8.07	8.07	28.19	12.73	9.25	11.69	9.07	
Fotal International Equity Composite	9.34	9.34	28.33	10.50	6.17	5.89	4.17	12/01/2006
Total International Equity Policy	8.99	8.99	22.13	10.40	6.01	6.04	N/A	
Difference	0.35	0.35	6.20	0.10	0.16	-0.15	N/A	
NCM Focused International Growth Instl (WCMIX)	9.62 (52)	9.62 (52)	35.18 (7)	N/A	N/A	N/A	13.56 (2)	07/01/2017
MSCI AC World ex USA	8.99 (67)	8.99 (67)	22.13 (80)	10.40 (62)	6.01 (52)	5.45 (66)	6.68 (55)	
Difference	0.63	0.63	13.05	N/A	N/A	N/A	6.88	
IM International Multi-Cap Growth Equity (MF) Median	9.66	9.66	26.48	11.13	6.10	5.89	6.90	
Vanguard Total Int'l Stock (VTIAX)	9.01 (60)	9.01 (60)	N/A	N/A	N/A	N/A	8.37 (92)	06/01/2019
Vanguard Spliced Total International Stock Index	9.26 (56)	9.26 (56)	21.80 (52)	9.84 (51)	5.84 (43)	5.13 (54)	13.68 (52)	
Difference	-0.25	-0.25	N/A	N/A	N/A	N/A	-5.31	
IM International Equity (MF) Median	9.60	9.60	21.99	9.86	5.48	5.26	13.76	



	QTR	FYTD	1 YR	3 YR	5 YR	10 YR	Inception	Inception Date
Total Fixed Income Composite	0.18	0.18	6.45	3.75	3.05	3.85	4.57	10/01/1998
Total Fixed Income Policy	0.23	0.23	8.44	4.07	2.94	3.69	4.60	
Difference	-0.05	-0.05	-1.99	-0.32	0.11	0.16	-0.03	
Total Domestic Fixed Income Composite	-0.09	-0.09	7.30	3.99	3.17	3.96	3.08	06/01/2014
Total Domestic Fixed Income Policy	0.18	0.18	8.72	4.03	3.05	3.75	3.09	
Difference	-0.27	-0.27	-1.42	-0.04	0.12	0.21	-0.01	
Garcia Hamilton Fixed Income	-0.09 (90)	-0.09 (90)	7.30 (96)	3.99 (87)	N/A	N/A	3.52 (65)	08/01/2015
Blmbg. Barc. U.S. Aggregate Index	0.18 (57)	0.18 (57)	8.72 (77)	4.03 (85)	3.05 (89)	3.75 (91)	3.32 (89)	
Difference	-0.27	-0.27	-1.42	-0.04	N/A	N/A	0.20	
IM U.S. Broad Market Core Fixed Income (SA+CF) Median	0.22	0.22	9.20	4.40	3.46	4.27	3.72	
Total Global Fixed Income Composite	1.88	1.88	2.12	2.47	2.25	N/A	1.60	07/01/2014
Total Global Fixed Income Policy	0.49	0.49	6.84	4.27	2.31	2.48	1.31	
Difference	1.39	1.39	-4.72	-1.80	-0.06	N/A	0.29	
Templeton Global Total Return (FTTRX)	1.88 (8)	1.88 (8)	2.12 (100)	2.47 (97)	2.25 (60)	N/A	1.59 (57)	06/01/2014
Blmbg.Barc. Global Multiverse	0.64 (55)	0.64 (55)	7.13 (72)	4.40 (37)	2.51 (48)	2.68 (65)	1.57 (57)	
Difference	1.24	1.24	-5.01	-1.93	-0.26	N/A	0.02	
IM Global Fixed Income (MF) Median	0.68	0.68	8.12	4.04	2.46	3.04	1.76	
Total Real Estate Composite	1.28	1.28	4.18	5.56	7.81	N/A	8.90	10/01/2013
Total Real Estate Policy	1.53	1.53	6.08	7.37	9.27	11.48	9.90	
Difference	-0.25	-0.25	-1.90	-1.81	-1.46	N/A	-1.00	
ASB Real Estate	1.28 (85)	1.28 (85)	4.18 (92)	5.56 (93)	7.81 (89)	N/A	8.90 (86)	10/01/2013
NCREIF Fund Index-ODCE	1.53 (64)	1.53 (64)	6.08 (78)	7.37 (70)	9.27 (62)	11.48 (69)	9.90 (68)	
Difference	-0.25	-0.25	-1.90	-1.81	-1.46	N/A	-1.00	
IM U.S. Open End Private Real Estate (SA+CF) Median	1.63	1.63	7.02	7.91	9.58	12.09	10.20	

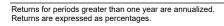


Comparative Performance Fiscal Year Returns										
	Oct-2018 To	Oct-2017 To	Oct-2016 To	Oct-2015 To	Oct-2014 To	Oct-2013 To	Oct-2012 To	Oct-2011 To	Oct-2010 To	Oct-2009 To
	Sep-2019	Sep-2018	Sep-2017	Sep-2016	Sep-2015	Sep-2014	Sep-2013	Sep-2012	Sep-2011	Sep-2010
Total Fund (Gross)	4.59 (41)	9.99 (9)	11.52 (57)	8.48 (77)	-0.87 (53)	10.45 (42)	13.43 (29)	16.54 (64)	-1.81 (92)	8.06 (89)
Total Fund Policy	5.27 (22)	8.33 (27)	11.74 (52)	11.04 (19)	-0.22 (37)	10.64 (37)	12.25 (47)	17.92 (45)	1.74 (31)	9.01 (71)
Difference	-0.68	1.66	-0.22	-2.56	-0.65	-0.19	1.18	-1.38	-3.55	-0.95
All Public Plans-Total Fund Median	4.31	7.09	11.82	9.74	-0.78	9.93	11.99	17.55	0.68	9.90
Total Fund (Net)	4.36	9.74	11.12	8.04	-1.29	9.95	13.05	16.12	-2.29	7.74
Total Fund Policy	5.27	8.33	11.74	11.04	-0.22	10.64	12.25	17.92	1.74	9.01
Difference	-0.91	1.41	-0.62	-3.00	-1.07	-0.69	0.80	-1.80	-4.03	-1.27
Total Equity Composite	3.13	15.42	17.54	10.45	-3.41	14.00	24.43	24.77	N/A	N/A
Total Equity Policy	2.04	13.62	19.14	13.68	-3.37	14.83	22.36	26.86	-0.40	9.23
Difference	1.09	1.80	-1.60	-3.23	-0.04	-0.83	2.07	-2.09	N/A	N/A
Total Domestic Equity Composite	3.87	18.31	17.91	11.13	-1.53	15.86	24.82	25.77	-6.69	8.88
Total Domestic Equity Policy	2.92	17.58	18.71	14.96	-0.49	17.76	21.60	29.85	1.14	10.16
Difference	0.95	0.73	-0.80	-3.83	-1.04	-1.90	3.22	-4.08	-7.83	-1.28
Dana Large Cap Value	N/A	10.00 (70)	17.18 (59)	9.90 (81)	-3.69 (58)	19.94 (30)	N/A	N/A	N/A	N/A
Russell 1000 Value Index	4.00 (38)	9.45 (77)	15.12 (76)	16.19 (26)	-4.42 (65)	18.89 (42)	22.30 (60)	30.92 (26)	-1.89 (62)	8.90 (56)
Difference	N/A	0.55	2.06	-6.29	0.73	1.05	N/A	N/A	N/A	N/A
IM U.S. Large Cap Value Equity (SA+CF) Median	2.25	11.72	17.92	13.30	-3.28	18.36	23.68	28.14	-0.98	9.35
Wells Fargo Growth (SGRNX)	N/A	N/A	N/A	N/A	1.32 (49)	7.11 (92)	21.11 (60)	N/A	N/A	N/A
Russell 3000 Growth Index	2.70 (40)	25.89 (31)	21.87 (33)	13.64 (13)	3.21 (31)	17.87 (22)	20.30 (68)	29.35 (26)	3.39 (23)	12.81 (43)
Difference	N/A	N/A	N/A	N/A	-1.89	-10.76	0.81	N/A	N/A	N/A
IM U.S. Multi-Cap Growth Equity (MF) Median	1.24	22.73	20.05	9.59	1.29	14.49	23.10	26.78	-1.06	11.96
MFS Growth Fund (MFEIX)	N/A	29.16 (16)	20.74 (42)	N/A						
Russell 1000 Growth Index	3.71 (33)	26.30 (38)	21.94 (28)	13.76 (18)	3.17 (44)	19.15 (22)	19.27 (52)	29.19 (35)	3.78 (17)	12.65 (26)
Difference	N/A	2.86	-1.20	N/A						
IM U.S. Large Cap Growth Equity (MF) Median	2.32	25.06	20.13	10.96	2.84	16.89	19.37	27.40	0.50	10.24
Vanguard Growth Index Fund (VIGAX)	8.80 (7)	22.67 (72)	19.81 (58)	N/A						
CRSP U.S. Large Cap Growth TR Index	4.55 (27)	22.70 (71)	19.86 (56)	13.56 (20)	2.00 (62)	19.38 (21)	17.81 (67)	30.07 (27)	1.02 (44)	11.32 (40)
Difference	4.25	-0.03	-0.05	N/A						
IM U.S. Large Cap Growth Equity (MF) Median	2.32	25.06	20.13	10.96	2.84	16.89	19.37	27.40	0.50	10.24
Vanguard Index 500 Admiral (VFIAX)	N/A	18.00 (26)	N/A							
S&P 500 Index	4.25 (39)	17.91 (27)	18.61 (46)	15.43 (18)	-0.61 (30)	19.73 (18)	19.34 (60)	30.20 (23)	1.14 (24)	10.16 (24)
Difference	N/A	0.09	N/A							
IM U.S. Large Cap Core Equity (MF) Median	3.15	16.07	18.38	13.06	-1.61	17.39	19.95	27.93	-1.12	8.29





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	Oct-2018 To Sep-2019	Oct-2017 To Sep-2018	Oct-2016 To Sep-2017	Oct-2015 To Sep-2016	Oct-2014 To Sep-2015	Oct-2013 To Sep-2014	Oct-2012 To Sep-2013	Oct-2011 To Sep-2012	Oct-2010 To Sep-2011	Oct-2009 To Sep-2010
Total International Equity Composite	0.60	6.13	16.14	7.93	-12.85	3.84	22.19	18.22	-7.24	3.68
Total International Equity Policy	-0.72	2.25	20.15	9.80	-11.78	6.33	24.29	14.33	-8.94	3.71
Difference	1.32	3.88	-4.01	-1.87	-1.07	-2.49	-2.10	3.89	1.70	-0.03
WCM Focused International Growth Instl (WCMIX)	8.07 (1)	11.23 (3)	N/A							
MSCI AC World ex USA	-0.72 (44)	2.25 (53)	20.15 (26)	9.80 (30)	-11.78 (91)	5.22 (33)	16.98 (74)	15.04 (76)	-10.42 (44)	8.00 (56)
Difference	8.79	8.98	N/A							
IM International Multi-Cap Growth Equity (MF) Median	-1.52	2.45	18.00	8.09	-5.85	3.46	20.00	17.25	-11.03	8.51
Highland Capital International	N/A	N/A	17.16 (86)	7.93 (59)	-12.85 (94)	3.84 (74)	22.19 (59)	18.22 (33)	-7.24 (30)	3.68 (88)
MSCI EAFE Index	-0.82 (34)	3.25 (41)	19.65 (64)	7.06 (69)	-8.27 (68)	4.70 (66)	24.29 (45)	14.33 (85)	-8.94 (52)	3.71 (88)
Difference	N/A	N/A	-2.49	0.87	-4.58	-0.86	-2.10	3.89	1.70	-0.03
IM International Core Equity (SA+CF) Median	-2.22	2.54	20.93	8.75	-6.54	6.17	23.27	17.31	-8.86	6.81
Oakmark International (OANIX)	N/A									
MSCI AC World ex USA	-0.72 (6)	2.25 (12)	20.15 (58)	9.80 (12)	-11.78 (59)	5.22 (43)	16.98 (91)	15.04 (22)	-10.42 (51)	8.00 (8)
Difference	N/A									
IM International Multi-Cap Value Equity (MF) Median	-6.66	-0.28	20.73	5.17	-9.83	4.86	22.71	12.39	-10.38	2.81
Total Fixed Income Composite	7.70	0.27	2.45	5.09	0.66	3.39	-2.40	6.71	5.85	8.51
Total Fixed Income Policy	9.89	-1.22	-0.12	5.74	1.99	3.44	-1.68	5.22	5.14	8.73
Difference	-2.19	1.49	2.57	-0.65	-1.33	-0.05	-0.72	1.49	0.71	-0.22
Total Domestic Fixed Income Composite	8.66	0.71	0.33	5.58	2.24	3.50	-2.40	6.71	5.85	8.51
Total Domestic Fixed Income Policy	10.30	-1.22	0.07	5.19	2.94	3.96	-1.68	5.16	5.26	8.16
Difference	-1.64	1.93	0.26	0.39	-0.70	-0.46	-0.72	1.55	0.59	0.35
Garcia Hamilton Fixed Income	8.66 (96)	0.71 (5)	0.33 (66)	5.58 (56)	N/A	N/A	N/A	N/A	N/A	N/A
Blmbg. Barc. U.S. Aggregate Index	10.30 (68)	-1.22 (87)	0.07 (85)	5.19 (81)	2.94 (61)	3.96 (81)	-1.68 (79)	5.16 (90)	5.26 (50)	8.16 (86)
Difference	-1.64	1.93	0.26	0.39	N/A	N/A	N/A	N/A	N/A	N/A
IM U.S. Broad Market Core Fixed Income (SA+CF) Median	10.43	-0.75	0.61	5.66	3.02	4.47	-1.26	6.60	5.26	9.22
Highland Capital Fixed Income	N/A	N/A	N/A	N/A	N/A	3.50 (95)	-2.40 (96)	6.71 (48)	5.85 (17)	8.51 (73)
Total ICC Fixed Income Policy	10.30 (68)	-1.22 (87)	0.07 (85)	5.19 (81)	2.94 (61)	3.96 (81)	-1.68 (79)	5.22 (89)	5.14 (60)	8.73 (64)
Difference	N/A	N/A	N/A	N/A	N/A	-0.46	-0.72	1.49	0.71	-0.22
IM U.S. Broad Market Core Fixed Income (SA+CF) Median	10.43	-0.75	0.61	5.66	3.02	4.47	-1.26	6.60	5.26	9.22
Total Global Fixed Income Composite	2.50	-1.92	13.82	2.68	-8.15	N/A	N/A	N/A	N/A	N/A
Total Global Fixed Income Policy	7.60	-1.31	-1.26	8.83	-3.26	1.19	-2.64	5.07	4.00	6.06
Difference	-5.10	-0.61	15.08	-6.15	-4.89	N/A	N/A	N/A	N/A	N/A





## Comparative Performance Total Fund

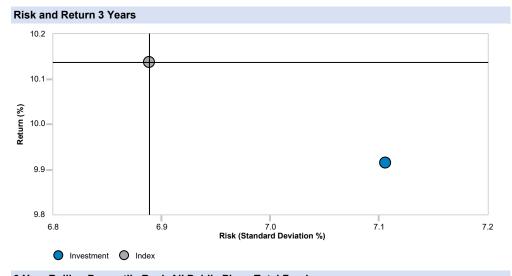
#### As of December 31, 2019

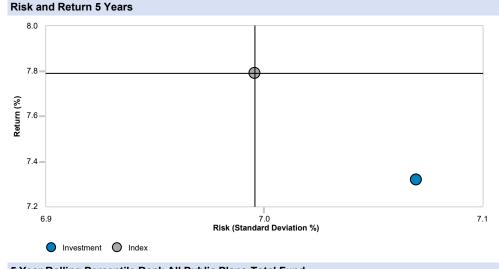
	Oct-2018 To Sep-2019	Oct-2017 To Sep-2018	Oct-2016 To Sep-2017	Oct-2015 To Sep-2016	Oct-2014 To Sep-2015	Oct-2013 To Sep-2014	Oct-2012 To Sep-2013	Oct-2011 To Sep-2012	Oct-2010 To Sep-2011	Oct-2009 To Sep-2010
Templeton Global Total Return (FTTRX)	2.50 (99)	-1.92 (66)	13.82 (1)	2.68 (94)	-8.15 (94)	N/A	N/A	N/A	N/A	N/A
Blmbg.Barc. Global Multiverse	7.54 (51)	-1.32 (51)	-0.56 (77)	9.23 (25)	-3.56 (42)	1.40 (79)	-2.22 (56)	5.57 (81)	3.85 (11)	6.42 (76)
Difference	-5.04	-0.60	14.38	-6.55	-4.59	N/A	N/A	N/A	N/A	N/A
IM Global Fixed Income (MF) Median	7.65	-1.29	1.02	7.42	-3.85	3.37	-1.81	7.17	1.74	7.68
Total Real Estate Composite	4.36	8.26	3.61	10.64	15.06	12.90	N/A	N/A	N/A	N/A
Total Real Estate Policy	6.17	8.82	7.81	10.62	14.71	12.39	12.47	11.77	18.03	6.14
Difference	-1.81	-0.56	-4.20	0.02	0.35	0.51	N/A	N/A	N/A	N/A
ASB Real Estate	4.36 (89)	8.26 (67)	3.61 (100)	10.64 (66)	15.06 (58)	12.90 (47)	N/A	N/A	N/A	N/A
NCREIF Fund Index-ODCE	6.17 (75)	8.82 (57)	7.81 (58)	10.62 (67)	14.71 (60)	12.39 (66)	12.47 (68)	11.77 (64)	18.03 (43)	6.14 (53)
Difference	-1.81	-0.56	-4.20	0.02	0.35	0.51	N/A	N/A	N/A	N/A
IM U.S. Open End Private Real Estate (SA+CF) Median	6.97	9.01	8.17	11.14	15.39	12.66	13.22	12.89	16.62	6.41

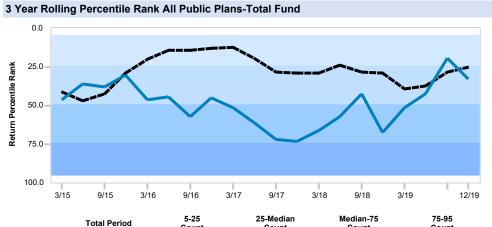


<b>Historical Stati</b>	stics 3 Years						
	Return	Standard Deviation	Sharpe Ratio	Up Market Capture	Up Quarters	Down Market Capture	Down Quarters
Investment	9.91	7.11	1.14	99.95	11	103.38	1
Index	10.14	6.89	1.20	100.00	10	100.00	2

<b>Historical Statis</b>	stics 5 Years						
	Return	Standard Deviation	Sharpe Ratio	Up Market Capture	Up Quarters	Down Market Capture	Down Quarters
Investment	7.32	7.07	0.89	96.90	17	100.21	3
Index	7.79	7.00	0.96	100.00	16	100.00	4







Count

10 (50%)

12 (60%)

Count

0 (0%)

0 (0%)

Count

9 (45%)

0 (0%)

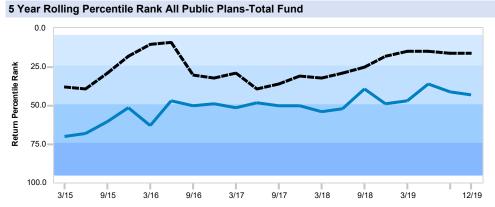
Count

1 (5%)

8 (40%)

20

20



	Total Period	5-25 Count	25-Median Count	Median-75 Count	75-95 Count	
Investment	20	0 (0%)	12 (60%)	8 (40%)	0 (0%)	
Index	20	9 (45%)	11 (55%)	0 (0%)	0 (0%)	



Investment

\_\_ Index

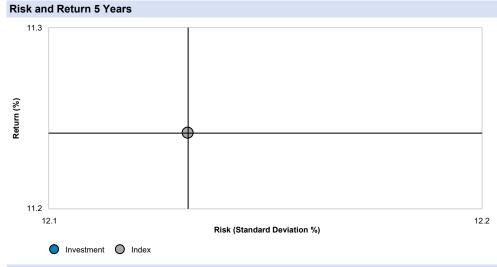


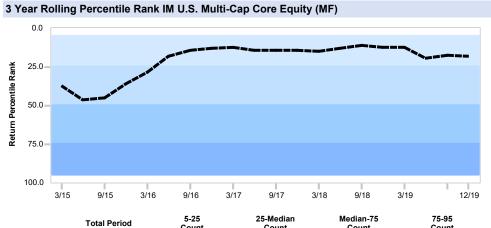


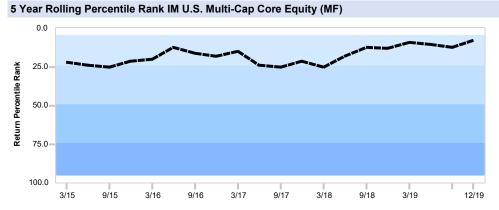
Historical Statis	stics 3 Years						
	Return	Standard Deviation	Sharpe Ratio	Up Market Capture	Up Quarters	Down Market Capture	Down Quarters
Investment	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Index	14.57	12.21	1.05	100.00	10	100.00	2

<b>Historical Stati</b>	stics 5 Years						
	Return	Standard Deviation	Sharpe Ratio	Up Market Capture	Up Quarters	Down Market Capture	Down Quarters
Investment	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Index	11.24	12.13	0.86	100.00	17	100.00	3









	Total Period	5-25 Count	25-Median Count	Median-75 Count	75-95 Count	
Investment	0	0	0	0	0	
Index	20	15 (75%)	5 (25%)	0 (0%)	0 (0%)	

	Total Period	5-25 Count	25-Median Count	Median-75 Count	75-95 Count
_ Investment	0	0	0	0	0
Index	20	20 (100%)	0 (0%)	0 (0%)	0 (0%)

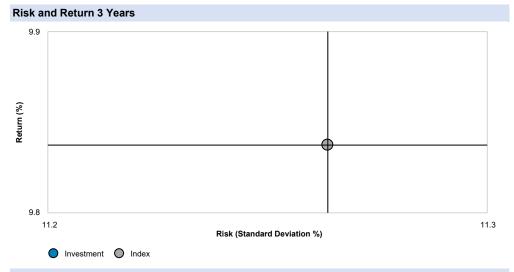




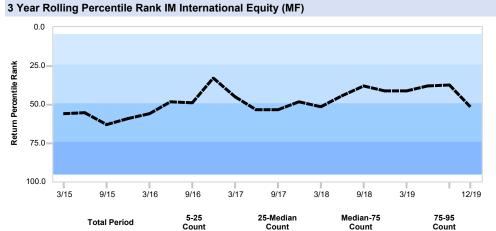


Historical Statistics 3 Years											
	Return	Standard Deviation	Sharpe Ratio	Up Market Capture	Up Quarters	Down Market Capture	Down Quarters				
Investment	N/A	N/A	N/A	N/A	N/A	N/A	N/A				
Index	9.84	11.26	0.74	100.00	8	100.00	4				

<b>Historical Stati</b>	stics 5 Years						
	Return	Standard Deviation	Sharpe Ratio	Up Market Capture	Up Quarters	Down Market Capture	Down Quarters
Investment	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Index	5.84	12.31	0.44	100.00	12	100.00	8







11 (55%)

9 (45%)

0 (0%)

0 (0%)



	Total Period	5-25 Count	25-Median Count	Median-75 Count
Investment	0	0	0	0
Index	20	0 (0%)	9 (45%)	11 (55%)



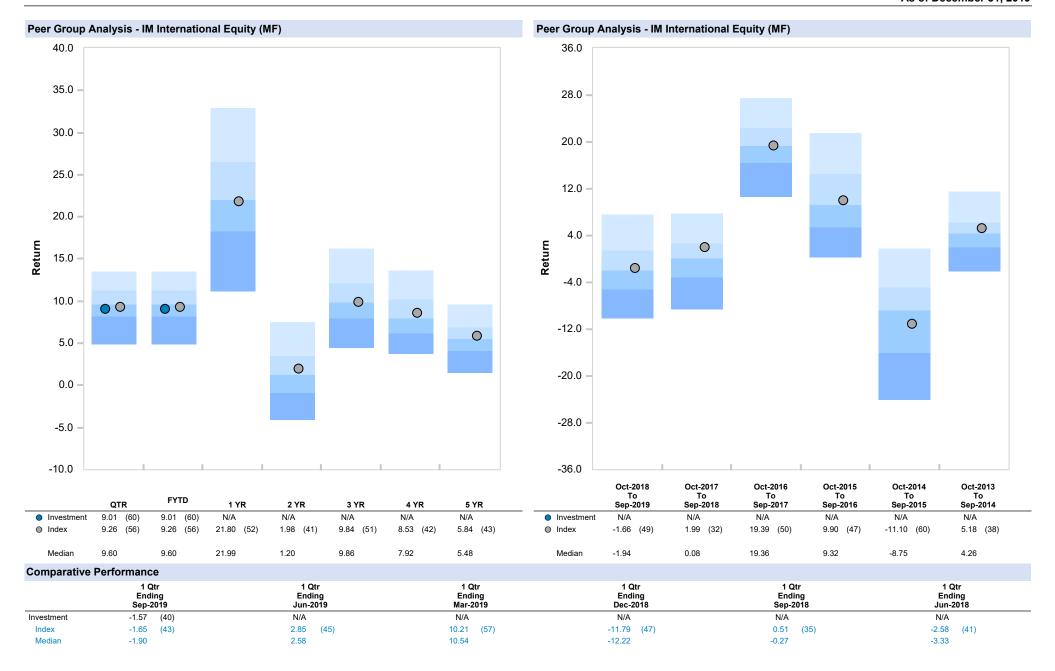
75-95

Count

0 (0%)

Investment

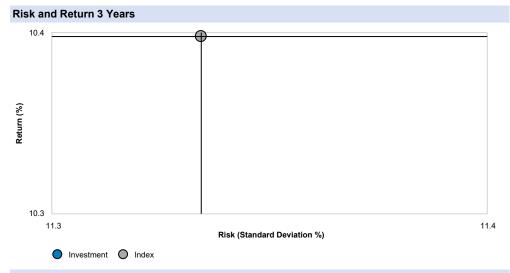
\_\_ Index

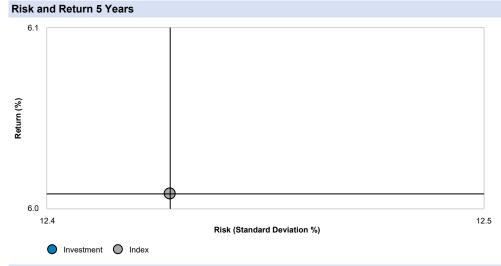




Historical Statistics 3 Years										
	Return	Standard Deviation	Sharpe Ratio	Up Market Capture	Up Quarters	Down Market Capture	Down Quarters			
Investment	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
Index	10.40	11.33	0.78	100.00	8	100.00	4			

<b>Historical Statis</b>	stics 5 Years						
	Return	Standard Deviation	Sharpe Ratio	Up Market Capture	Up Quarters	Down Market Capture	Down Quarters
Investment	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Index	6.01	12.43	0.45	100.00	12	100.00	8







6 (30%)

8 (40%)

3 (15%)

3 (15%)

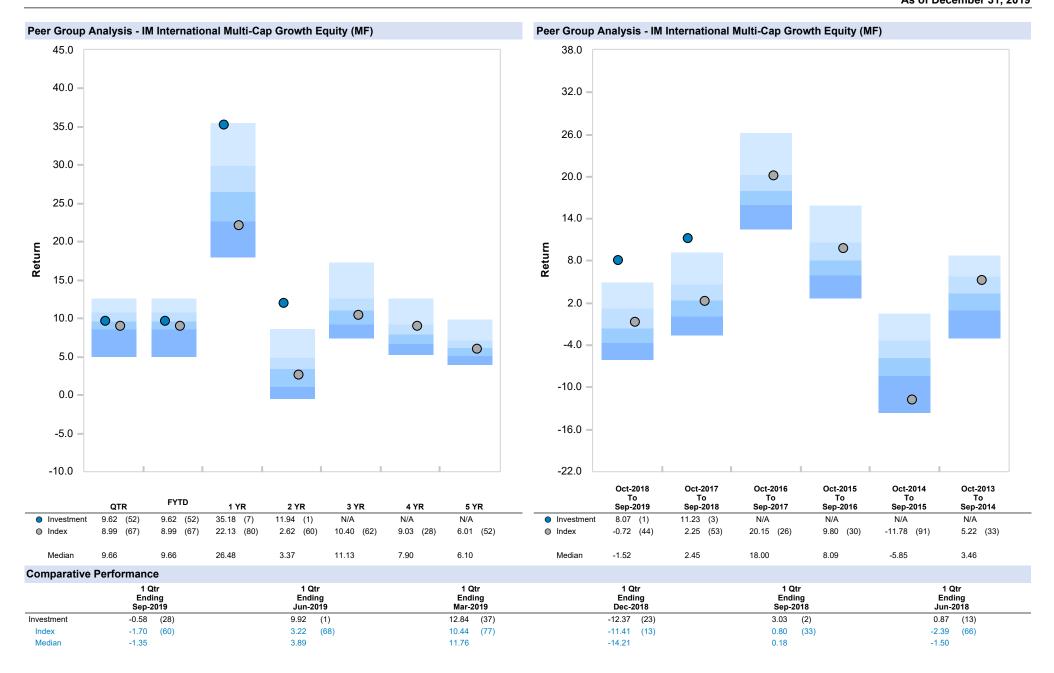


	i otal Period	Count	Count	Count	Count	
Investment	0	0	0	0	0	
Index	20	0 (0%)	2 (10%)	12 (60%)	6 (30%)	



Investment

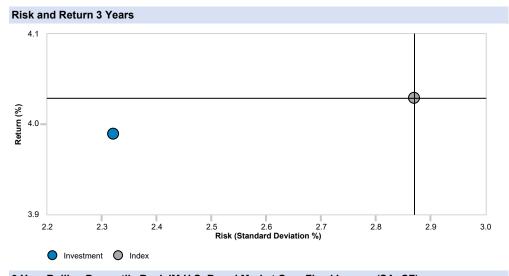
\_\_ Index

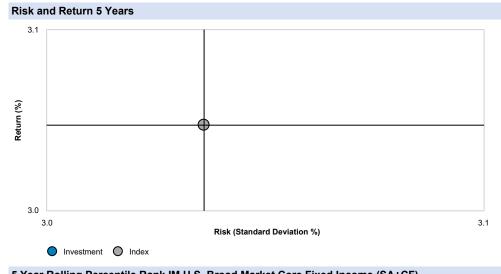




Historical Statistics 3 Years											
	Return	Standard Deviation	Sharpe Ratio	Up Market Capture	Up Quarters	Down Market Capture	Down Quarters				
Investment	3.99	2.32	1.01	83.06	9	51.14	3				
Index	4 03	2.87	0.83	100.00	10	100.00	2				

<b>Historical Statis</b>	stics 5 Years						
	Return	Standard Deviation	Sharpe Ratio	Up Market Capture	Up Quarters	Down Market Capture	Down Quarters
Investment	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Index	3.05	3.04	0.67	100.00	15	100.00	5







2 (33%)

0 (0%)

3 (50%)

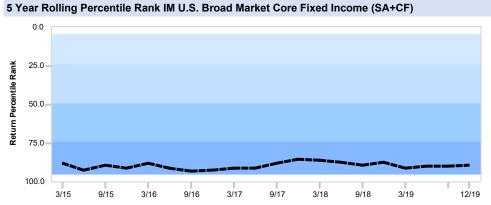
0 (0%)

1 (17%)

20 (100%)

0 (0%)

0 (0%)



	Total Period	5-25 Count	25-Median Count	Median-75 Count	75-95 Count	
Investment	0	0	0	0	0	
Index	20	0 (0%)	0 (0%)	0 (0%)	20 (100%)	



Investment

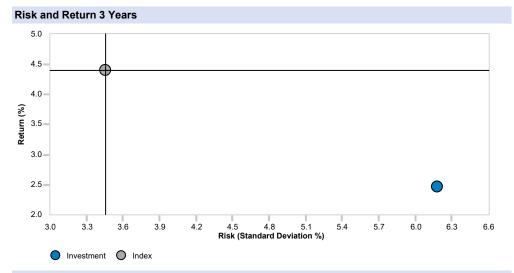
\_\_ Index

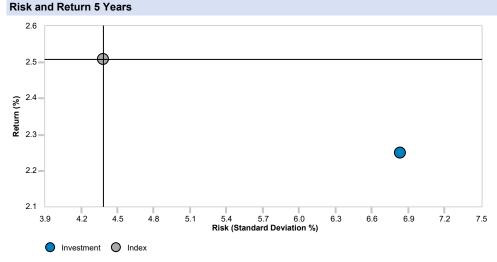




Historical Statistics 3 Years										
	Return	Standard Deviation	Sharpe Ratio	Up Market Capture	Up Quarters	Down Market Capture	Down Quarters			
Investment	2.47	6.18	0.16	11.16	8	-55.93	4			
Index	4 40	3.46	0.79	100.00	10	100.00	2			

Historical Statistics 5 Years										
	Return	Standard Deviation	Sharpe Ratio	Up Market Capture	Up Quarters	Down Market Capture	Down Quarters			
Investment	2.25	6.84	0.21	-7.60	13	-63.37	7			
Index	2.51	4.38	0.35	100.00	14	100.00	6			







4 (36%)

6 (30%)

1 (9%)

13 (65%)

1 (9%)

0 (0%)

5 (45%)

1 (5%)



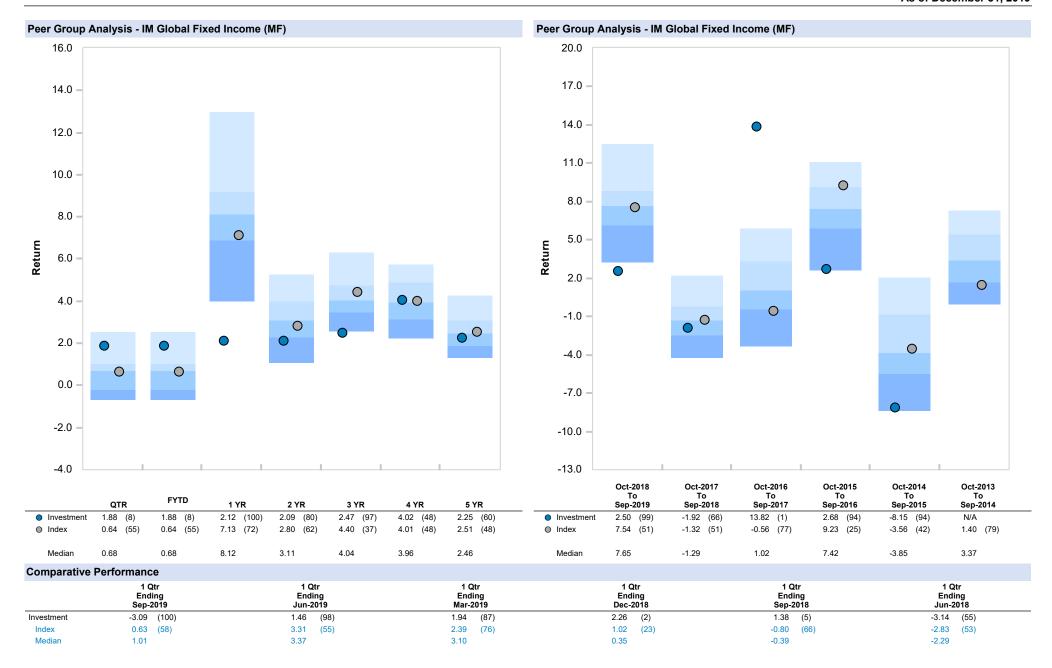
	Total Period	5-25 Count	25-Median Count	Median-75 Count	75-95 Count	
Investment	3	0 (0%)	1 (33%)	2 (67%)	0 (0%)	
Index	20	0 (0%)	4 (20%)	16 (80%)	0 (0%)	



Investment

\_\_ Index

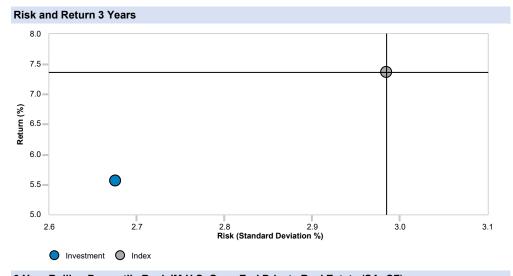
11

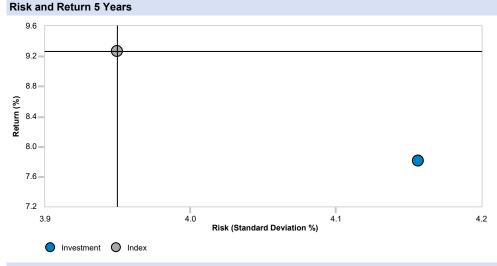




Historical Statis	stics 3 Years						
	Return	Standard Deviation	Sharpe Ratio	Up Market Capture	Up Quarters	Down Market Capture	Down Quarters
Investment	5.56	2.68	1.43	76.05	11	N/A	1
Index	7 37	2 99	1.85	100.00	12	N/A	N/A

<b>Historical Stati</b>	stics 5 Years						
	Return	Standard Deviation	Sharpe Ratio	Up Market Capture	Up Quarters	Down Market Capture	Down Quarters
Investment	7.81	4.16	1.57	84.97	19	N/A	1
Index	9.27	3.95	1.99	100.00	20	N/A	N/A







Count

0 (0%)

Count

3 (21%)

19 (95%)

Count

11 (79%)

0 (0%)

Count

0 (0%)



	Total Period	5-25 Count	25-Median Count	Median-75 Count	75-95 Count	
Investment	6	0 (0%)	0 (0%)	0 (0%)	6 (100%)	
Index	20	0 (0%)	0 (0%)	20 (100%)	0 (0%)	



Investment

\_\_ Index

14





Comparative Performance Trailing Returns												
		YR	3 Y		5 Y		7 \		10		15	
Dana Large Cap Value	29.34	(30)	9.70	(69)	7.69	(75)	11.65	(78)	11.42	(73)	7.99	(76)
Russell 1000 Value Index	26.54	(55)	9.68	(70)	8.29	(65)	12.20	(68)	11.80	(65)	7.63	(84)
Difference	2.80		0.02		-0.60		-0.55		-0.38		0.36	
IM U.S. Large Cap Value Equity (SA+CF) Median	27.39		10.75		8.86		12.75		12.12		8.62	
Vanguard Gro Idx;Adm (VIGAX)	37.23	(14)	19.24	(59)	13.20	(51)	15.82	(43)	14.59	(23)	10.14	(30)
Russell 1000 Growth Index	36.39	(21)	20.49	(40)	14.63	(19)	16.92	(14)	15.22	(11)	10.50	(19)
Difference	0.84		-1.25		-1.43		-1.10		-0.63		-0.36	
IM U.S. Large Cap Growth Equity (MF) Median	33.39		19.88		13.21		15.60		13.85		9.51	
Vanguard 500 ldx;Adm (VFIAX)	31.46	(9)	15.23	(12)	11.66	(9)	14.69	(6)	13.52	(5)	8.98	(6)
S&P 500 Index	31.49	(4)	15.27	(3)	11.70	(3)	14.73	(3)	13.56	(2)	9.00	(3)
Difference	-0.03		-0.04		-0.04		-0.04		-0.04		-0.02	
IM S&P 500 Index (MF) Median	31.13		14.91		11.31		14.30		13.08		8.66	
Vanguard TSM ldx;Inst (VITSX)	30.81	(26)	14.55	(19)	11.21	(9)	14.34	(12)	13.43	(7)	9.14	(11)
Russell 3000 Index	31.02	(23)	14.57	(18)	11.24	(8)	14.38	(11)	13.42	(8)	9.03	(14)
Difference	-0.21		-0.02		-0.03	. ,	-0.04	, ,	0.01	. ,	0.11	, ,
IM U.S. Multi-Cap Core Equity (MF) Median	28.19		12.73		9.25		12.85		11.69		7.83	
WCM Focused Itl Gro;Inst (WCMIX)	35.18	(7)	18.04	(4)	11.86	(2)	11.37	(3)	N/A		N/A	
MSCI EAFE IMI Growth	28.39	(32)	13.24	(18)	8.40	(15)	8.52	(13)	7.63	(17)	6.55	(10)
Difference	6.79	, ,	4.80	, ,	3.46	, ,	2.85	, ,	N/A	, ,	N/A	, ,
IM International Multi-Cap Growth Equity (MF) Median	26.48		11.13		6.10		6.33		5.89		5.03	
Vanguard Tot I S;Adm (VTIAX)	21.51	(44)	9.87	(20)	5.85	(28)	5.62	(56)	N/A		N/A	
MSCI EAFE IMI	23.06	(19)	10.28	(9)	6.59	(12)	7.23	(8)	6.38	(13)	5.63	(23)
Difference	-1.55	(10)	-0.41	(-)	-0.74	( /	-1.61	(-)	N/A	(10)	N/A	()
IM International Multi-Cap Core Equity (MF) Median	21.25		8.87		5.24		5.71		5.13		4.38	
Oakmark Internatl;Inst (OANIX)	24.43	(3)	7.44	(21)	N/A		N/A		N/A		N/A	
MSCI EAFE IMI Value	17.72	(48)	7.35	(24)	4.70	(25)	5.87	(17)	5.06	(13)	4.64	(7)
Difference	6.71	(10)	0.09	(= 1)	N/A	(20)	N/A	(11)	N/A	(10)	N/A	(* )
IM International Multi-Cap Value Equity (MF) Median	17.54		6.36		3.67		4.52		4.00		3.72	
Garcia Hamilton Fixed Income	7.25	(96)	3.98	(89)	3.18	(76)	3.40	(23)	4.76	(17)	5.46	(1)
Blmbg. Barc. U.S. Aggregate Index	8.72	(77)	4.03	(87)	3.05	(89)	2.72	(88)	3.75	(91)	4.15	(92)
Difference	-1.47	(''')	-0.05	(01)	0.13	(00)	0.68	(00)	1.01	(01)	1.31	(02)
IM U.S. Broad Market Core Fixed Income (SA+CF) Median	9.24		4.41		3.46		3.07		4.28		4.59	
Templeton Gl Tot Rtn;Adv (TTRZX)	2.01	(100)	2.37	(97)	2.14	(65)	2.16	(34)	4.70	(14)	N/A	
Blmbg.Barc. Global Multiverse	7.13	(72)	4.40	(37)	2.14	(48)	1.53	(61)	2.68	(65)	3.33	(54)
Difference	-5.12	(12)	-2.03	(01)	-0.37	(-10)	0.63	(01)	2.02	(00)	N/A	(04)
IM Global Fixed Income (MF) Median	8.12		4.04		2.46		1.70		3.04		3.43	

Returns for periods greater than one year are annualized. Returns are expressed as percentages.



Comparative Performance Fiscal Year Returns																				
	Т	2018 o	Oct-2	0	Oct-2	0	Oct-	o	Oct-2	0	Oct-2	0	Oct-2	0	Oct-2	0	Oct-2	0	Oct-2	0
Dana Large Cap Value	Sep- 3.63		<b>Sep-</b> 9.18		<b>Sep-</b> 16.46	(65)	<b>Sep-</b> 9.79		-3.45		Sep-	(30)	Sep-2		<b>Sep-</b> 32.51	(12)	Sep-2		Sep-1	(43)
Russell 1000 Value Index	4.00	` '	9.45	` '	15.12	` '	16.19	` '	-4.42		18.89	(42)	22.30	` '	30.92	` '	-1.89	` '	8.90	(56)
Difference	-0.37	(00)	-0.27	(,,,	1.34	(10)	-6.40	(20)	0.97	(00)	1.08	(12)	-2.87	(00)	1.59	(20)	0.30	(02)	1.28	(00)
IM U.S. Large Cap Value Equity (SA+CF) Median	2.24		11.72		17.92		13.30		-3.28		18.36		23.68		28.14		-0.98		9.35	
Vanguard 500 ldx;Adm (VFIAX)	4.22	(15)	17.87	(9)	18.57	(6)	15.39	(10)	-0.64	(7)	19.68	(6)	19.30	(7)	30.16	(5)	1.12	(5)	10.17	(4)
S&P 500 Index	4.25	(10)	17.91	(2)	18.61	(2)	15.43	(4)	-0.61	(2)	19.73	(1)	19.34	(1)	30.20	(1)	1.14	(2)	10.16	(4)
Difference	-0.03		-0.04		-0.04		-0.04		-0.03		-0.05		-0.04		-0.04		-0.02		0.01	
IM S&P 500 Index (MF) Median	3.94		17.51		18.17		14.99		-1.04		19.21		18.80		29.59		0.69		9.69	
Vanguard TSM ldx;Inst (VITSX)	2.89	(38)	17.62	(18)	18.64	(38)	15.00	(16)	-0.57	(35)	17.76	(32)	21.52	(60)	30.24	(17)	0.72	(26)	11.13	(27)
Russell 3000 Index	2.92	(37)	17.58	(19)	18.71	(36)	14.96	(17)	-0.49	(33)	17.76	(32)	21.60	(59)	30.20	(18)	0.55	(30)	10.96	(29)
Difference	-0.03		0.04		-0.07		0.04		-0.08		0.00		-0.08		0.04		0.17		0.17	
IM U.S. Multi-Cap Core Equity (MF) Median	1.44		14.71		17.56		11.62		-1.81		16.35		22.62		27.03		-1.53		9.25	
Vanguard Gro ldx;Adm (VIGAX)	4.52	(27)	22.67	(72)	19.81	(58)	13.51	(20)	1.93	(63)	19.31	(21)	18.64	(60)	31.27	(15)	2.90	(24)	12.80	(24)
Russell 1000 Growth Index	3.71	(33)	26.30	(38)	21.94	(28)	13.76	(18)	3.17	(44)	19.15	(22)	19.27	(52)	29.19	(35)	3.78	(17)	12.65	(26)
Difference	0.81		-3.63		-2.13		-0.25		-1.24		0.16		-0.63		2.08		-0.88		0.15	
IM U.S. Large Cap Growth Equity (MF) Median	2.32		25.06		20.13		10.96		2.84		16.89		19.37		27.40		0.50		10.24	
WCM Focused Itl Gro;Inst (WCMIX)	8.07	(1)	11.23	(3)	16.14	(75)	14.84	(7)	-0.39	(7)	5.64	(29)	20.32	(47)	16.63	(59)	N/A		N/A	
MSCI EAFE IMI Growth	1.44	(23)	6.30	(15)	16.81	(68)	10.37	(27)	-3.32	(26)	3.10	(55)	23.85	(21)	15.24	(74)	-7.86	(28)	9.13	(44)
Difference	6.63		4.93		-0.67		4.47		2.93		2.54		-3.53		1.39		N/A		N/A	
IM International Multi-Cap Growth Equity (MF) Median	-1.52		2.45		18.00		8.09		-5.85		3.46		20.00		17.25		-11.03		8.51	
Vanguard Tot I S;Adm (VTIAX)	-1.56	` '	1.61	(48)	19.27	(44)	9.66	(17)	-10.72	(79)	4.89	(38)	17.14	(76)	15.43	(43)	-12.18	` '	N/A	
MSCI EAFE IMI	-1.52	(33)	3.37	(13)	20.04	(29)	7.81	(37)	-7.16	(41)	4.53	(47)	24.94	(14)	14.17	(67)	-8.50	(13)	4.23	(53)
Difference	-0.04		-1.76		-0.77		1.85		-3.56		0.36		-7.80		1.26		-3.68		N/A	
IM International Multi-Cap Core Equity (MF) Median	-2.72		1.54		18.95		6.21		-8.02		4.34		21.03		14.97		-11.10		4.36	
Oakmark Internati;Inst (OANIX)	-6.27	(42)	-6.16	(95)	N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A	
MSCI EAFE IMI Value	-4.50	(18)	0.45	(32)	23.29	(17)	5.19	(50)	-10.94	(55)	5.96	(24)	26.03	(22)	13.01	(41)	-9.21	(31)	-0.47	(85)
Difference	-1.77		-6.61		N/A		N/A		N/A		N/A		N/A		N/A		N/A		N/A	
IM International Multi-Cap Value Equity (MF) Median	-6.66		-0.28		20.73		5.17		-9.83		4.86		22.71		12.39		-10.38		2.81	
Garcia Hamilton Fixed Income	8.54	(96)	0.73	(4)	0.31	(67)	5.57	(56)	3.62	(11)	6.35	(7)	0.28	(9)	10.81	(2)	3.35	(99)	10.07	(26)
Blmbg. Barc. U.S. Aggregate Index	10.30	(70)	-1.22	(87)	0.07	(85)	5.19	(81)	2.94	(61)	3.96	(81)	-1.68	(79)	5.16	(90)	5.26	(50)	8.16	(86)
Difference	-1.76		1.95		0.24		0.38		0.68		2.39		1.96		5.65		-1.91		1.91	
IM U.S. Broad Market Core Fixed Income (SA+CF) Median	10.46		-0.75		0.61		5.66		3.02		4.47		-1.26		6.60		5.26		9.22	



# Comparative Performance Manager Composite Performance Comparison As of December 31, 2019

	Oct-2018 To Sep-2019	Oct-2017 To Sep-2018	Oct-2016 To Sep-2017	Oct-2015 To Sep-2016	Oct-2014 To Sep-2015	Oct-2013 To Sep-2014	Oct-2012 To Sep-2013	Oct-2011 To Sep-2012	Oct-2010 To Sep-2011	Oct-2009 To Sep-2010
Templeton GI Tot Rtn;Adv (TTRZX)	2.30 (99)	-1.87 (64)	13.57 (1)	2.63 (95)	-8.24 (95)	5.64 (23)	5.29 (2)	15.92 (3)	-0.92 (91)	16.95 (1)
Blmbg.Barc. Global Multiverse	7.54 (51)	-1.32 (51)	-0.56 (77)	9.23 (25)	-3.56 (42)	1.40 (79)	-2.22 (56)	5.57 (81)	3.85 (11)	6.42 (76)
Difference	-5.24	-0.55	14.13	-6.60	-4.68	4.24	7.51	10.35	-4.77	10.53
IM Global Fixed Income (MF) Median	7.65	-1.29	1.02	7.42	-3.85	3.37	-1.81	7.17	1.74	7.68



#### Punta Gorda Police Officers' Retirement System Fee Analysis As of December 31, 2019

	Estimated Annual Fee (%)	Market Value (\$)	Estimated Annual Fee (\$)	Fee Schedule
Vanguard Total Stock Market Index (VITSX)	0.03	9,146,626	2,744	0.03 % of Assets
Total Domestic Equity Composite	0.03	9,146,626	2,744	
WCM Focused International Growth Instl (WCMIX)	1.03	1,497,231	15,421	1.03 % of Assets
Vanguard Total Int'l Stock (VTIAX)	0.11	1,300,120	1,430	0.11 % of Assets
Total International Equity Composite	0.60	2,797,351	16,852	
Garcia Hamilton Fixed Income	0.25	5,159,029	12,898	0.25 % of Assets
Total Domestic Fixed Income Composite	0.25	5,159,029	12,898	
Templeton Global Total Return (FTTRX)	0.71	865,865	6,148	0.71 % of Assets
Total Global Fixed Income Composite	0.71	865,865	6,148	
ASB Real Estate	1.25	1,340,052	16,751	1.25 % of First \$5 M 1.00 % Thereafter
Total Real Estate Composite	1.25	1,340,052	16,751	
R&D		363,327	-	
Total Fund	0.28	19,672,250	55,391	



# Benchmark History Investment Policy Benchmarks As of December 31, 2019

Total Fund Policy		
Allocation Mandate	Weight (%)	
Oct-1998		
S&P 500 Index	60.00	
Blmbg. Barc. U.S. Gov't/Credit	30.00	
FTSE 3 Month T-Bill	10.00	
Oct-2000		
S&P 500 Index	60.00	
Blmbg. Barc. U.S. Gov't/Credit	35.00	
FTSE 3 Month T-Bill	5.00	
Jul-2006		
S&P 500 Index	50.00	
Blmbg. Barc. U.S. Gov't/Credit	35.00	
FTSE 3 Month T-Bill	5.00	
MSCI EAFE Index	10.00	
Jan-2012		
Russell 3000 Index	45.00	
Blmbg. Barc. U.S. Aggregate Index	40.00	
MSCI EAFE Index	15.00	
Apr-2014		
Russell 3000 Index	45.00	
MSCI AC World ex USA	15.00	
Blmbg. Barc. U.S. Aggregate Index	27.50	
Bloomberg Barclays Global Aggregate	5.00	
NCREIF Fund Index-Open End Diversified Core (EW)	7.50	

Total Real Estate Policy		
Allocation Mandate	Weight (%)	
Jan-1978		
NCREIF Fund Index-Open End Diversified Core (EW)	100.00	



Oct-1998	Total Fixed Income Policy		Total Equity Policy	
Bimbg, Barc, U.S. GovViCredit   100.00	Allocation Mandate	Weight (%)	Allocation Mandate	Weight (%)
Jul-2016   S&F 500 Index   S	Oct-1998		Oct-1998	
Bimbg. Barc. U.S. Aggregate Index	Blmbg. Barc. U.S. Gov't/Credit	100.00	S&P 500 Index	100.00
MSCI EAFE Index	Jan-2012		Jul-2006	
Substitute   Sub	Blmbg. Barc. U.S. Aggregate Index	100.00		
Bimbg. Barc. U.S. Aggregate Index   16.00   Jan-2012   Russell 3000 Index   75.00   MSCI EAFE Index   25.00	Int 2044		MSCI EAFE Index	15.00
Bloomberg Barclays Global Aggregate		95.00	Ion 2012	
MSCI EAFE Index   25.00				75.00
Apr-2014   Russell 3000 Index   75.00   MSCI AC World ex USA   25.00	Bloomberg Barciays Global Aggregate	15.00		
Russell 3000 Index   75.00			MSCI EAFE IIIdex	25.00
Russell 3000 Index   75.00			Apr-2014	
MSCI AC World ex USA   25.00				75.00
Total Domestic Fixed Income Policy Allocation Mandate Weight (%) Allocation Mandate Weight (%)  Dot.1998 Blmbg. Barc. U.S. Aggregate Index 100.00 S&P 500 Index 100.00  Jul-2007 S&P 500 Index 100.00  Jan-2012 Russell 3000 Index 100.00  Total Global Fixed Income Policy Allocation Mandate Weight (%)  Allocation Mandate Weight (%)  Jan-1990 Bloomberg Barclays Global Aggregate 100.00  Total Global Aggregate 100.00  MSCI EAFE Index 100.00  Apr-2014				
Blmbg. Barc. U.S. Aggregate Index 100.00 S&P 500 Index 100.00  Jul-2007 S&P 500 Index 100.00  Jan-2012 Russell 3000 Index 100.00  Total Global Fixed Income Policy Allocation Mandate Weight (%) Jan-1990 Bloomberg Barclays Global Aggregate 100.00  MSCI EAFE Index 100.00  Apr-2014	Allocation Mandate	Weight (%)	Allocation Mandate	Weight (%)
Jul-2007 S&P 500 Index 100.00  Jan-2012 Russell 3000 Index 100.00  Total Global Fixed Income Policy Allocation Mandate Weight (%)  Jan-1990 Bloomberg Barclays Global Aggregate 100.00  MSCI EAFE Index 100.00  Apr-2014	Jan-1976	Weight (%)		Weight (%)
S&P 500 Index 100.00  Jan-2012 Russell 3000 Index 100.00  Total Global Fixed Income Policy Allocation Mandate Weight (%)  Jan-1990 Bloomberg Barclays Global Aggregate 100.00  S&P 500 Index 100.00  Total International Equity Policy  Allocation Mandate Weight (%)  Jan-2008 MSCI EAFE Index 100.00  Apr-2014	Blmbg. Barc. U.S. Aggregate Index	100.00	S&P 500 Index	100.00
Total Global Fixed Income Policy Allocation Mandate  Weight (%)  Jan-1990 Bloomberg Barclays Global Aggregate  100.00  Total International Equity Policy Allocation Mandate  Weight (%)  Jan-2008 MSCI EAFE Index  Apr-2014			Jul-2007	
Total Global Fixed Income Policy Allocation Mandate Weight (%) Jan-1990 Bloomberg Barclays Global Aggregate 100.00  Russell 3000 Index 100.00  Total International Equity Policy Allocation Mandate Weight (%) Jan-2008 MSCI EAFE Index 100.00  Apr-2014			S&P 500 Index	100.00
Total Global Fixed Income Policy  Allocation Mandate  Weight (%)  Jan-1990  Bloomberg Barclays Global Aggregate  100.00  Total International Equity Policy  Allocation Mandate  Weight (%)  Jan-2008  MSCI EAFE Index  100.00  Apr-2014			Jan-2012	
Allocation Mandate Weight (%)  Jan-1990 Bloomberg Barclays Global Aggregate 100.00 MSCI EAFE Index 100.00  Apr-2014  Meight (%)  Jan-2008  MSCI EAFE Index 100.00			Russell 3000 Index	100.00
Allocation Mandate Weight (%)  Jan-1990 Bloomberg Barclays Global Aggregate 100.00 MSCI EAFE Index 100.00  Apr-2014  Meight (%)  Jan-2008  MSCI EAFE Index 100.00				
Jan-1990 Bloomberg Barclays Global Aggregate 100.00 MSCI EAFE Index 100.00 Apr-2014	Total Global Fixed Income Policy		Total International Equity Policy	
Bloomberg Barclays Global Aggregate 100.00 MSCI EAFE Index 100.00  Apr-2014	Allocation Mandate	Weight (%)	Allocation Mandate	Weight (%)
Apr-2014	Jan-1990		Jan-2008	
·	Bloomberg Barclays Global Aggregate	100.00	MSCI EAFE Index	100.00
MSCI AC World ex USA 100.00			Apr-2014	
			MSCI AC World ex USA	100.00



Total Fund Compliance:									Yes	No	N/A
Equity Compliance:									Yes	No	N/A
Fixed Income Compliance:									Yes	No	N/A
Manager Compliance:											
	Yes No N/	A Yes	s No N	/A \	res No	N/A	Yes	No N	/A Y	es No	o N/A



Manager Compliance:												
	Y	es No	N/A	Yes No	N/A	Yes 1	No N/A	Yes	No I	N/A	Yes N	o N/A



Plan Commentary:	Plan Reccomendations:



#### **Disclosures:**

#### Disclosures as they pertain to balanced account breakout:

- Prior to August 2011, ICC account was balanced with segment level returns that did not include their respective cash returns, upon breakout, equity and fixed returns will now include their respective cash returns. Returns for broken out Dana accounts include its previous fixed segment returns without any cash returns from inception until August 2011.
- Due to the nature of the balanced account the Total Equity composite was not created until the breakout.



Active	Return

- Arithmetic difference between the manager's performance and the designated benchmark return over a specified time period.

#### Alpha

- A measure of the difference between a portfolio's actual performance and its expected return based on its level of risk as determined by beta. It determines the portfolio's non-systemic return, or its historical performance not explained by movements of the market.

#### Beta

- A measure of the sensitivity of a portfolio to the movements in the market. It is a measure of the portfolio's systematic risk.

#### Consistency

- The percentage of quarters that a product achieved a rate of return higher than that of its benchmark. Higher consistency indicates the manager has contributed more to the product's performance.

#### Distributed to Paid In (DPI)

- The ratio of money distributed to Limited Partners by the fund, relative to contributions. It is calculated by dividing cumulative distributions by paid in capital. This multiple shows the investor how much money they got back. It is a good measure for evaluating a fund later in its life because there are more distributions to measure against.

#### **Down Market Capture**

- The ratio of average portfolio performance over the designated benchmark during periods of negative returns. A lower value indicates better product performance

#### **Downside Risk**

- A measure similar to standard deviation that utilizes only the negative movements of the return series. It is calculated by taking the standard deviation of the negative quarterly set of returns. A higher factor is indicative of a riskier product.

#### **Excess Return**

- Arithmetic difference between the manager's performance and the risk-free return over a specified time period.

#### Excess Risk

- A measure of the standard deviation of a portfolio's performance relative to the risk free return.

#### Information Ratio

- This calculates the value-added contribution of the manager and is derived by dividing the active rate of return of the portfolio by the tracking error. The higher the Information Ratio, the more the manager has added value to the portfolio.

#### **Public Market Equivalent (PME)**

- Designs a set of analyses used in the Private Equity Industry to evaluate the performance of a Private Equity Fund against a public benchmark or index.

#### R-Squared

- The percentage of a portfolio's performance that can be explained by the behavior of the appropriate benchmark. A high R-Squared means the portfolio's performance has historically moved in the same direction as the appropriate benchmark.

#### Return

- Compounded rate of return for the period.

#### Sharpe Ratio

- Represents the excess rate of return over the risk free return divided by the standard deviation of the excess return. The result is an absolute rate of return per unit of risk. A higher value demonstrates better historical risk-adjusted performance.

#### Standard Deviation

- A statistical measure of the range of a portfolio's performance. It represents the variability of returns around the average return over a specified time period.

#### Total Value to Paid In (TVPI)

- The ratio of the current value of remaining investments within a fund, plus the total value of all distributions to date, relative to the total amount of capital paid into the fund to date. It is a good measure of performance before the end of a fund's life

#### **Tracking Error**

- This is a measure of the standard deviation of a portfolio's returns in relation to the performance of its designated market benchmark.

#### **Treynor Ratio**

- Similar to Sharpe ratio but utilizes beta rather than excess risk as determined by standard deviation. It is calculated by taking the excess rate of return above the risk free rate divided by beta to derive the absolute rate of return per unit of risk. A higher value indicates a product has achieved better historical risk-adjusted performance.

#### **Up Market Capture**

- The ratio of average portfolio performance over the designated benchmark during periods of positive returns. A higher value indicates better product performance.



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Investment Performance Review Period Ending February 29, 2020

# City of Punta Gorda Police Officers' Retirement System



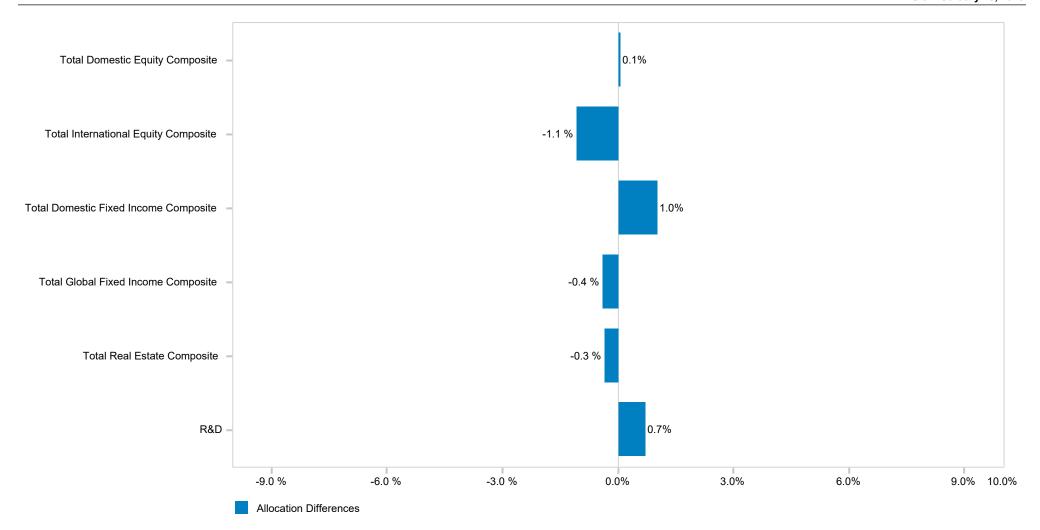


Asset Allocation & Performance							
	Alloca	tion			Performance(%)		
	Market Value \$	%	MTH	FYTD	1 YR	3 YR	5 YR
Total Fund	18,622,317	100.00	-4.24	1.19	7.62	7.09	5.89
Total Fund Policy			-4.34	1.14	7.42	7.28	6.37
Total Equity Composite	10,987,590	59.00	-7.51	0.36	8.20	8.76	7.06
Total Equity Policy			-8.11	-0.52	5.12	8.16	7.23
Total Domestic Equity Composite	8,393,779	45.07	-8.17	0.05	8.30	9.67	8.10
Total Domestic Equity Policy			-8.19	0.06	6.90	9.28	8.72
Vanguard Total Stock Market Index (VITSX)	8,393,779	45.07	-8.17	0.05	N/A	N/A	N/A
Russell 3000 Index			-8.19	0.06	6.90	9.28	8.72
IM U.S. Multi-Cap Core Equity (MF) Median			-8.21	-1.57	4.46	7.33	6.50
Total International Equity Composite	2,593,810	13.93	-5.31	1.38	7.79	5.68	3.32
Total International Equity Policy			-7.89	-2.30	-0.19	4.66	2.67
WCM Focused International Growth Instl (WCMIX)	1,421,222	7.63	-4.11	4.05	17.51	N/A	N/A
MSCI AC World ex USA			-7.89	-2.30	-0.19	4.66	2.67
IM International Multi-Cap Growth Equity (MF) Median			-6.50	0.29	4.51	5.98	3.02
Vanguard Total Int'l Stock (VTIAX)	1,172,589	6.30	-6.72	-1.68	N/A	N/A	N/A
Vanguard Spliced Total International Stock Index			-8.05	-2.33	-0.64	4.00	2.44
IM International Equity (MF) Median			-6.71	-1.06	0.70	4.34	2.34



	Alloca	tion			Performance(%)		
	Market Value \$	%	MTH	FYTD	1 YR	3 YR	5 YR
Total Fixed Income Composite	6,168,922	33.13	1.04	2.59	7.51	4.14	3.26
Total Fixed Income Policy			1.63	3.72	11.11	4.92	3.48
Total Domestic Fixed Income Composite	5,314,302	28.54	1.30	2.93	9.45	4.66	3.49
Total Domestic Fixed Income Policy			1.80	3.95	11.68	5.01	3.58
Garcia Hamilton Fixed Income	5,314,302	28.54	1.30	2.93	9.45	4.66	N/A
Blmbg. Barc. U.S. Aggregate Index			1.80	3.95	11.68	5.01	3.58
IM U.S. Broad Market Core Fixed Income (SA+CF) Median			N/A	N/A	N/A	N/A	N/A
Total Global Fixed Income Composite	854,620	4.59	-0.53	0.56	-2.67	1.26	1.70
Total Global Fixed Income Policy			0.67	2.45	7.92	4.39	2.91
Templeton Global Total Return (FTTRX)	854,620	4.59	-0.53	0.56	-2.67	1.26	1.70
Blmbg. Barc. Global Multiverse			0.53	2.37	7.70	4.40	3.04
IM Global Fixed Income (MF) Median			0.20	1.94	7.68	4.04	2.69
Total Real Estate Composite	1,332,382	7.15	0.00	1.28	4.18	5.56	7.81
Total Real Estate Policy			0.00	1.53	6.08	7.37	9.27
ASB Real Estate	1,332,382	7.15	0.00	1.28	4.18	5.56	7.81
NCREIF Fund Index-Open End Diversified Core (EW)			0.00	1.53	6.08	7.37	9.27
IM U.S. Open End Private Real Estate (SA+CF) Median			N/A	N/A	N/A	N/A	N/A
R&D	133,424	0.72					





	Market Value \$	Allocation (%)	Target (%)
Total Domestic Equity Composite	8,393,779	45.1	45.0
Total International Equity Composite	2,593,810	13.9	15.0
Total Domestic Fixed Income Composite	5,314,302	28.5	27.5
Total Global Fixed Income Composite	854,620	4.6	5.0
Total Real Estate Composite	1,332,382	7.2	7.5
R&D	133,424	0.7	0.0
Total Fund	18,622,317	100.0	100.0



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# CITY OF PUNTA GORDA POLICE OFFICERS' RETIREMENT SYSTEM

# Investment Policy Statement

### I. PURPOSE OF INVESTMENT POLICY

The Pension Board of Trustees (the Board) maintains that an important determinant of future investment returns is the expression and periodic review of the City of Punta Gorda Police Officers' Retirement Plan (the Plan) investment objectives. To that end, the Board has adopted this statement of Investment Policy and directs that it apply to all assets under their control.

In fulfilling their fiduciary responsibility, the Board recognizes that the retirement system is an essential vehicle for providing income benefits to retired participants or their beneficiaries. The Board also recognizes that the obligations of the Plan are long-term and that investment policy should be made with a view toward performance and return over a number of years. The general investment objective, then, is to obtain a reasonable total rate of return - defined as interest and dividend income plus realized and unrealized capital gains or losses - commensurate with the Prudent Investor Rule and all other applicable Ordinances and Statutes.

Reasonable consistency of return and protection of assets against the inroads of inflation are paramount. However, interest rate fluctuations and the volatility of the securities markets make it necessary to judge results within the context of several years rather than over short periods of two years or less.

The Board will employ investment professionals to invest the assets of the Plan. Within the parameters allowed in this document and their agreements with the Board, these engaged professionals shall have investment discretion over the asset allocation, including security selection, sector weightings and investment style.

The Board, in performing their investment duties, shall comply with the fiduciary standards set forth in Employee Retirement Income Security Act of 1974 (ERISA) at 29 U.S.C. s. 1104(a) (1) (A) - (C). In case of conflict with other provisions of law authorizing investments, the investment and fiduciary standards set forth in this section shall prevail.

#### II. TARGET ALLOCATIONS

In order to provide for a diversified portfolio, the Board has engaged investment professionals to manage and administer the fund. The investment managers are responsible for the assets and allocation of their mandate only and will be provided an addendum to this policy with their specific performance objectives and investment criteria. The Board has established the following target asset allocation for the total fund:

ASSET CLASS	<b>TARGET</b>	RANGE	BENCHMARK INDEX
Equity			
Domestic Equity	45%	40% - <u>6</u> 50%	Russell 3000
International Equity	15%	10% - 20%	MSCI ACWI ex. U.S.
Fixed Income			
Domestic Fixed Income	27.5%	22.5% - 32.5%	Barclays U.S. Aggregate
Global Fixed Income*	5%	0% - 10%	Barclays Global Aggregate
Other			
Real Estate**	7.5%	0% - 12.5%	NFI ODCE

<sup>\*</sup>Defaults to Domestic Fixed Income if not funded.

\*\*Defaults to Domestic Equity if not funded.

Targets and ranges above are based on market value of total Plan assets.

The investment consultant will monitor the aggregate asset allocation of the portfolio, and portfolio and will rebalance to the target asset allocation based on market conditions. If at the end of any calendar quarter, the allocation of an asset class falls outside of its allowable range, barring extenuating circumstances such as pending cash flows or allocation levels viewed as temporary, the asset allocation will be rebalanced into the allowable range. To the extent possible, cash contributions into and withdrawals from the portfolio will be executed proportionally based on the most current market values available. The Board does not intend to exercise short-term changes to the target allocation.

### III. INVESTMENT PERFORMANCE OBJECTIVES

The following performance measures will be used as objective criteria for evaluating effectiveness of the Investment Managers.

### A. Total Fund Performance

- 1. The performance of the total portfolio will be measured for rolling three and five year periods. These periods are considered sufficient to accommodate the market cycles experienced with investments. The performance of this portfolio will be compared to the return of a portfolio comprised of 45% Russell 3000 Stock Index, 15% MSCI ACWI ex. U.S. Index, 7.5% NFI ODCE Index, 5% Barclays Global Aggregate and 27.5% Barclays U.S. Aggregate Bond Index.
- 2. On a relative basis, it is expected that the total portfolio performance will rank in the top fortieth (40th) percentile of the appropriate peer universe over three (3) to five (5) year periods.

3. On an absolute basis, it is expected that long-term return of the total portfolio will equal or exceed the actuarial earnings assumption of <u>seveneight</u> percent (78%), and provide inflation protection by equaling or exceeding the Consumer Price Index plus three percent (3%).

## B. Equity Performance

The equity portion of the portfolio, defined as common stocks and convertible bonds, is expected to perform at a rate at least equal to a blended index comprised of 75of 75% in the Russell 3000 Index and 25% in the MSCI ACWI ex. U.S. Index. All portfolios are expected to rank in the top fortieth percentile (40th) of the appropriate peer universe over three (3) and five (5) year time periods.

# C. Fixed Income Performance

The overall objective of the fixed income portion of the portfolio is to add stability and liquidity to the total portfolio. The fixed income portion of the portfolio, defined as fixed income and preferred stocks, is expected to perform at a rate at least equal to the 85% Barclays U.S. Aggregate Bond Index and 15% Barclays Global Aggregate. All portfolios are expected to rank in the top fortieth percentile (40th) of the appropriate peer universe over three (3) and five (5) year time periods.

# D. Real Estate Performance

The overall objective of the real estate portion of the portfolio is to provide diversification and income combined with capital appreciation over time. This is expected to perform a rate at least equal to the NFI ODCE index.

#### IV. INVESTMENT GUIDELINES

A. Pursuant to the investment powers of the Board of Trustees as set forth in the governing Florida Statutes and local Ordinances, the Board of Trustees sets forth the following investment guidelines and limitations on investments:

# 1. Equities:

- a. Must be traded on a national exchange or electronic network; and
- b. Not more than five percent (5%) of the Plan's assets, at the time of purchase, shall be invested in the common stock, capital stock or convertible stock of any one issuing company, nor shall the aggregate investment in any one issuing company exceed five percent (5%) of the outstanding capital stock of the company; and
- c. Additional criteria may be outlined in the manager's addendum.

#### Fixed Income:

a. All direct fixed income investments at purchase must have a minimum rating of investment grade or higher as reported by a major credit rating service; and

- b. The value of bonds issued by any single corporation shall not exceed five percent (5%) of the total fund; and
- c. Additional criteria may be outlined in the manager's addendum.

## 3. Money Market:

- a. The money market fund or STIF provided by the Plan's custodian; and
- b. Limited to Government paper backed by full or implied faith & credit of the United States Government.

### 4. Pooled Funds:

Investments made by the Board may include pooled funds. For purposes of this policy pooled funds may include mutual funds, commingled funds, and exchange-traded funds.

a. Pooled funds may be governed by separate prospectus which may include investments not expressly permitted in this Investment Policy Statement. In the event of investment by the Plan into a pooled fund, the prospectus or governing policy of that pooled fund, as updated from time to time, shall be treated as an addendum to this Investment Policy Statement. The asset classification of the fund will be based upon its investment objective.

# B. <u>Trading Parameters</u>

When feasible and appropriate, all securities shall be competitively bid. Except as otherwise required by law, the most economically advantageous bid shall be selected. Commissions paid for purchase of securities must meet the prevailing best-execution rates. The responsibility of monitoring best price and execution of trades placed by each manager on behalf of the Plan will be governed by the Portfolio Management Agreement between the Plan and the Investment Managers.

### C. Limitations

- 1. Investments in corporate common stock and convertible bonds shall not exceed seventy percent (75%) of the Plan assets at market.
- 2. Foreign securities shall not exceed twenty-five percent (25%) of the Plan assets at market. For the purposes of this Investment Policy Statement, foreign securities are defined as any bonds, stocks, or other evidences of indebtedness issued or guaranteed by a company that is not organized under the laws of the United States, any state or organized territory of the United States, or the District of Columbia.
- 3. All equity and fixed income securities must be readily marketable. Commingled funds must be independently appraised at least annually.
- 4. Real estate investments shall not exceed 10% at cost of the value of the fund.

## D. Absolute Restrictions

There will be no investment activity in the following:

- 1. Any investment prohibited by State or Federal Law.
- 2. Any investment not specifically allowed as part of this policy.
- 3. Illiquid investments, as described in Chapter 215.47, Florida Statutes.
- 4. Direct investment in 'Scrutinized Companies' identified in the periodic publication by the State Board of Administration ("SBA list", updated on their website <a href="www.sbafla.com/fsb/">www.sbafla.com/fsb/</a>), is prohibited. Any security identified as non-compliant must be divested within twelve (12) months of the company's initial appearance on the list. However, if divestiture of business activities is accomplished and the company is subsequently removed from the SBA list, the manager can continue to hold that security. Indirect investment in 'Scrutinized Companies' (through pooled funds) are governed by the provisions of Section V. (G) below.

#### V. COMMUNICATIONS

- A. On a monthly basis, the custodian shall supply an accounting statement that will include a summary of all receipts and disbursements and the cost and the market value of all assets held at the custodian.
- B. On a quarterly basis, the Investment Managers shall provide a written report affirming compliance with the security restrictions of Section IV (as well as any provisions outlined in the Investment Manager's addendum). In addition, the Investment Managers shall deliver a report each quarter detailing the Plan's performance, forecast of the market and economy, portfolio analysis and current assets of the Plan. Written reports shall be delivered to the Board within 30 days of the end of the quarter. A copy of the written report shall be submitted to the person designated by the City, and shall be available for public inspection. The Investment Managers will provide immediate written and telephone notice to the Board of any significant market related or non-market related event, specifically including, but not limited to, any deviation from the standards set forth in Section IV or their Investment Manager addendum.
- C. If the Fund owns investments, that complied with section IV at the time of purchase, which subsequently exceed the applicable limit or do not satisfy the applicable investment standard, such excess or noncompliant investments may be continued until it is economically feasible to dispose of such investment in accordance with the prudent man standard of care, but no additional investment may be made unless authorized by law or ordinance. An action plan outlining the investment 'hold or sell' strategy shall be provided to the Board immediately.
- D. The Investment Consultant shall evaluate and report on a quarterly basis the rate of return net of investment fees and relative performance of the Plan.
- E. The Board will meet periodically to review the Investment Consultant performance report. The Board will meet with the investment manager and appropriate outside consultants to discuss performance results, economic outlook, investment strategy and tactics and other pertinent matters affecting the Plan on a periodic basis.

- F. At least annually, the Board shall provide the Investment Managers with projected disbursement needs of the Plan so that the investment portfolio can be structured in such a manner as to provide sufficient liquidity to pay obligations as they come due. To this end the Investment Managers should, to the extent possible, attempt to match investment maturities with known cash needs and anticipated cash-flow requirements.
- G. The Investment Consultant, on behalf of the Plan, shall send a letter to any pooled fund referring the Investment Manager to the listing of 'Scrutinized Companies' by the State Board of Administration ('SBA list'), on their website <a href="www.sbafla.com/fsb/">www.sbafla.com/fsb/</a>. This letter shall request that they consider removing such companies from the fund or create a similar actively managed fund having indirect holdings devoid of such companies. If the Investment Manager creates a similar fund, the Plan shall replace all applicable investments with investments in the similar fund in an expedited timeframe consistent with prudent investing standards. For the purposes of this section, a private equity fund is deemed to be an actively managed investment fund. However, after sending the required correspondence, the Plan is not required to sell or limit additional purchases the pooled fund.

#### VI. COMPLIANCE

- A. It is the direction of the Board that the plan assets are held by a third party custodian, and that all securities purchased by, and all collateral obtained by the plan shall be properly designated as Plan assets. No withdrawal of assets, in whole or in part, shall be made from safekeeping except by an authorized member of the Board or their designee. Securities transactions between a broker-dealer and the custodian involving purchase or sale of securities by transfer of money or securities must be made on a "delivery vs. payment" basis to insure that the custodian will have the security or money in hand at conclusion of the transaction.
- B. The investment policy shall require all approved institutions and dealers transacting repurchase agreements to execute and perform as stated in the Master Repurchase Agreement. All repurchase agreement transactions shall adhere to the requirements of the Master Repurchase Agreement.
- C. At the direction of the Board operations of the Plan shall be reviewed by independent certified public accountants as part of any financial audit periodically required. Compliance with the Board's internal controls shall be verified. These controls have been designed to prevent losses of assets that might arise from fraud, error, or misrepresentation by third parties or imprudent actions by the Board or employees of the plan sponsor, to the extent possible.
- D. Each member of the Board shall participate in a continuing education program relating to investments and the Board's responsibilities to the Plan. It is highly suggested that this education process begin during each Trustee's first term.
- E. With each actuarial valuation, the Board shall determine the total expected annual rate of return for the current year, for each of the next several years and for the long term thereafter. This determination shall be filed promptly with the Department of Management Services, the plan's sponsor and the consulting actuary.

F. The proxy votes must be exercised for the exclusive benefit of the participants of the Plan. Each Investment Manager shall provide the Board with a copy of their proxy voting policy for approval. On a regular basis, at least annually, each manager shall report a record of their proxy vote.

#### VII. CRITERIA FOR INVESTMENT MANAGER REVIEW

The Board wishes to adopt standards by which judgments of the ongoing performance of a portfolio manager may be made. If, at any time, any three of the following is breached, the portfolio manager may be warned of the Board's serious concern for the Plan's continued safety and performance. If any five of these are violated the consultant may recommend a manager search for that mandate.

- Four (4) consecutive quarters of relative under-performance verses the benchmark.
- Three (3) year trailing return below the top 40<sup>th</sup> percentile within the appropriate peer group and under performance verses the benchmark.
- Five (5) year trailing return below the top 40<sup>th</sup> percentile and under performance verses the benchmark.
- Three (3) year downside volatility greater than the index (greater than 100), as measured by down market capture ratio.
- Five (5) year downside volatility greater than the index (greater than 100), as measured by down market capture ratio.
- Style consistency or purity drift from the mandate.
- Management turnover in portfolio team or senior management.
- Investment process change, including varying the index or benchmark.
- Failure to adhere to the IPS or other compliance issues.
- Investigation of the firm by the Securities and Exchange Commission (SEC).
- Significant asset flows into or out of the company.
- Merger or sale of firm.
- Fee increases outside of the competitive range.
- Servicing issues key personnel stop servicing the account without proper notification.
- Failure to attain a sixty percent (60%) vote of confidence by the Board.

Nothing in this section shall limit or diminish the Board's right to terminate the manager at any time for any reason.

#### VIII. APPLICABLE CITY ORDINANCES

If, at any time, this document is found to be in conflict with City Ordinances or State Statutes, the Ordinances and Statutes shall prevail.

### IX. REVIEW AND AMENDMENTS

It is the Trustees intention to review this document at least annually subsequent to the actuarial report and to amend this statement to reflect any changes in philosophy, objectives, or guidelines. In this regard, the Investment Manager's interest in consistency in these matters is recognized and will be taken into account when changes are being considered. If, at any time, the Investment Manager feels that the specific objectives defined herein cannot be met, or the guidelines constrict performance, the Board should be notified in writing. By initial and continuing acceptance of this Investment Policy Statement, the Investment Managers concurs with the provisions of this document.

### X. FILING OF THE INVESTMENT POLICY

Upon adoption by the Board, the investment policy shall be promptly filed with the Florida Department of Management Services, the City, and the plan's actuary. The effective date of the Investment Policy shall be the thirty-one (31) days following the filing date with the City.

Chairman, Board of Trustees	Date

PUNTA GORDA POLICE OFFICERS' RETIREMENT SYSTEM

Core Real Estate Manager Analysis December 31, 2019

# City of Punta Gorda Police Officers' Retirement System





# **Disclosure Information**

# **IMPORTANT DISCLOSURE INFORMATION**

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Information is based on sources and data believed to be reliable, but AndCo cannot guarantee the accuracy, adequacy or completeness. The information provided is valid as of the date of distribution or the as-of date indicated and not as of any future date, and will not be updated or otherwise revised to reflect information that subsequently becomes available, or circumstances existing or changes occurring after such date.

The source of data and figures provided is generally the respective managers, including their Form ADVs, pitchbooks, offering documents and other similar documentation. Additional information included in this document may contain data provided by 3<sup>rd</sup> party subscriptions, index databases or public economic sources.

Return data presented in the "Quantitative Review" is provided for historical and informational purposes only. The results shown represent past performance and do not represent expected future performance or experience. Past performance does not guarantee future results. Returns stated are net of fees, which may include: investment advisory fees, taxes and other expenses. When client-specific performance is shown, AndCo uses time-weighted calculations, which are founded on standards recommended by the CFA Institute. In these cases, the performance-related data shown are based on information that is received from custodians. As a result, this provides AndCo with a reasonable basis that the investment information presented is free from material misstatement.

## **RISK FACTORS**

As presented in this report, although investing in private real estate funds can be beneficial, it is also important to consider the associated risks. Investing in private real estate funds is higher risk, may involve speculation, and is not suitable for all investors. Prospective investors should be aware of the long-term nature of an investment in private real-estate funds. Investments (direct or indirect) in private real estate are typically illiquid. Other general risks and important considerations associated with private real estate funds include, but are not limited to: volatilities in political, market and economic conditions; extensive and frequently changing regulation; downturns in demand; changes to real estate values and property taxes; valuation and appraisal methodologies; interest rates; and environmental issues. The risks outlined herein do not purport to cover all risks or underlying factors associated with investing in private real estate funds. Please refer to the respective offering documents for complete information.



# Introduction

# Purpose for this Manager Analysis Report:

■ This search report reviews potential candidates for an allocation to a core real estate strategy. Based on our research and due diligence of core real estate managers and an evaluation of fit with the existing portfolio, we present the following candidates:

Firm	Fund
ASB Capital Management	ASB Allegiance Fund
Barings Real Estate Advisors	Barings Core Property Fund
Intercontinental Real Estate Corporation	Intercontinental U.S. Real Estate Investment Fund
Principal Real Estate Investors	Principal U.S. Property Account



# **Strategy Overview**

# **Definition and Characteristics:**

Core real estate strategies focus on the four primary property types: industrial, multifamily, office, and retail. A typical core investment is a high-quality, "class A" asset located in a primary market that is 75% plus leased. Leverage is typically in the 0% to 35% Loan-to-Value (LTV) range. The long-term target return (gross) is in the 6% to 8% range. The primary component of total return is current income.

# Role within a Portfolio:

Real estate provides diversification benefits, typically reduces overall portfolio volatility, generates income and has
inflation hedging characteristics. A strategic allocation to a core strategy is typically the primary component of an
institutional investor's real estate portfolio.

# Benchmark and Peer Group:

Performance evaluation is typically done relative to the NCREIF Fund Index – Open End Diversified Core Equity Index (NFI-ODCE). NFI-ODCE is a capitalization-weighted, time-weighted return index with an inception date of December 31, 1977. The index is currently comprised of 24 open-end, core real estate funds.



# **Defining the Real Estate Benchmark**

The NCREIF Fund Index – Open-End Diversified Core Equity (ODCE) is a time-weighted return index with an inception of December 31, 1977. The term Diversified Core Equity typically reflects lower risk investment strategies that utilize low leverage and are generally comprised of equity ownership positions in stable U.S. operating properties that are diversified across regions and property types. The index is currently comprised of 24 funds that meet the criteria for inclusion.

The ODCE Policies and Inclusion Criteria are:

- 95% of fund gross asset value in US markets
- 80% of fund gross assets invested in private equity direct real estate (DRE). To be considered DRE the property must be submitted to NCREIF
- 75% of DRE is invested in the four primary property types (office, industrial, multifamily, and retail). A look through provision is allowed for private debt investments
- 75% of fund gross asset value invested in properties that are 75% or more leased using DRE gross market value
- 35% maximum leverage
- No more than 60% of DRE in one property type, and must be invested in three of the four primary property types with a 5% minimum in any one of the three types







Firm	RE Business Inception	Ownership	Private Real Estate AUM	Headquarters	Real Estate Professionals
ASB Capital Management	1983	<ul> <li>100% owned by the Saul family</li> </ul>	\$6.1 billion	Bethesda, MD	25
Barings Real Estate Advisors	1994	Wholly-owned subsidiary of MassMutual	\$44.7 billion	Hartford, CT	292
Intercontinental Real Estate Corporation	1959	■ 100% employee owned	\$10.1 billion	Boston, MA	108
Principal Real Estate Investors	1998*	<ul> <li>Wholly-owned subsidiary of Principal Financial Group, a publicly traded company</li> </ul>	\$56.9 billion	Des Moines, IA	276

<sup>\*</sup>Previously Bankers Life which formed in 1879



# **Investment Team**

Firm	Investment Team	Supporting Investment Professionals
ASB Capital Management	<ul> <li>President/CEO Robert Bellinger, Managing Director/Chief Investment Officer David Quigley, Managing Director James Darcey, and Portfolio Manager Larry Braithwaite</li> </ul>	<ul> <li>Approximately, 18 professionals are responsible for both acquisitions and asset management, and 1 research</li> </ul>
Barings Real Estate Advisors	Portfolio Manager Deb Schwartz and Portfolio Manager Chris Berry	<ul> <li>Approximately, 25 asset managers, 19 acquisitions, and 6 research</li> </ul>
Intercontinental Real Estate Corporation	<ul> <li>CEO Peter Palandjian, CFO/CCO Paul Nassar, CIO Thomas Taranto, Senior Directors of Acquisitions Steven Centrella, Mike Keyes, and Jessica Levin, Director of Research Alissa Crafa, and Director/Development &amp; Investment Analysis Christopher Boehm</li> </ul>	<ul> <li>Approximately, 15 asset managers, eight acquisitions, and 1 research</li> </ul>
Principal Real Estate Investors	<ul> <li>Senior Managing Director John Berg, Managing Directors Darren Kleis, and Meigan Phillips</li> </ul>	<ul> <li>Approximately, 53 asset managers, 16 acquisitions, and 6 research</li> </ul>



# **Portfolio Summary Statistics**

	Strategy Inception	Fund Size GAV*	Number of Investments	Occupancy Rate	% of Portfolio in Top Ten Properties	Leverage** (Loan-to-Value)
ASB Allegiance Fund	1984	\$7.4 billion	79	93.5%	29.0%	<ul><li>Target: 15% to 25%</li><li>Current: 20%</li></ul>
Barings Core Property Fund	2004	\$3.6 billion	43	89.9%	46.9%	<ul><li>Target: 20% to 25%</li><li>Current: 23%</li></ul>
Intercontinental USREIF	2007	\$9.5 billion	126	93.0%	29.9%	<ul><li>Target: 30% to 35%</li><li>Current: 30%</li></ul>
Principal U.S. Property Account	1982	\$10.7 billion	133	91.1%	31.0%	<ul><li>Target: 20% to 25%</li><li>Current: 19%</li></ul>

<sup>\*</sup>Gross Asset Value



<sup>\*\*</sup>Leverage for the NFI-ODCE Index is currently 22%



Firm	Unique Features	Points to Consider
ASB Capital Management	• Invest in the four main property types and self storage. Focus on larger assets in urban markets with over 63% of the portfolio in assets with a gross asset value over \$100 million. A significant overweight to retail comprised primarily of urban/high street assets	<ul> <li>Leverage will tend to be one of the lowest among its ODCE peers</li> <li>Consistent exposure to core plus type lease-up opportunities</li> </ul>
Barings Real Estate Advisors	<ul> <li>Invest in the four main property types, self storage, and hotels. Focus on upper-middle market and larger assets with 85% of the portfolio invested in assets of \$50 million and above. Greater allocation to secondary markets and suburban areas</li> </ul>	<ul> <li>Leverage will tend to be slightly below or similar to the ODCE</li> <li>Minimal exposure to value-add and development</li> </ul>
Intercontinental USREIF	<ul> <li>Invests across the four main property types plus hotels and senior housing</li> <li>Primarily invests in the suburban areas of primary and secondary markets</li> <li>Typical investment size is over \$50 million of gross asset value</li> </ul>	<ul> <li>Reduced target leverage level from a historical range of low to mid-40s</li> <li>Max of 20% value-add and development</li> </ul>
Principal Real Estate Investors	<ul> <li>Invest strictly in the four main property types. Portfolio is comprised of both large assets and middle-market assets. Greater allocation to secondary markets and suburban areas</li> </ul>	<ul> <li>Leverage will to tend to be slightly below or similar to the ODCE</li> <li>Greater exposure to value-add and development relative to its ODCE peers</li> </ul>





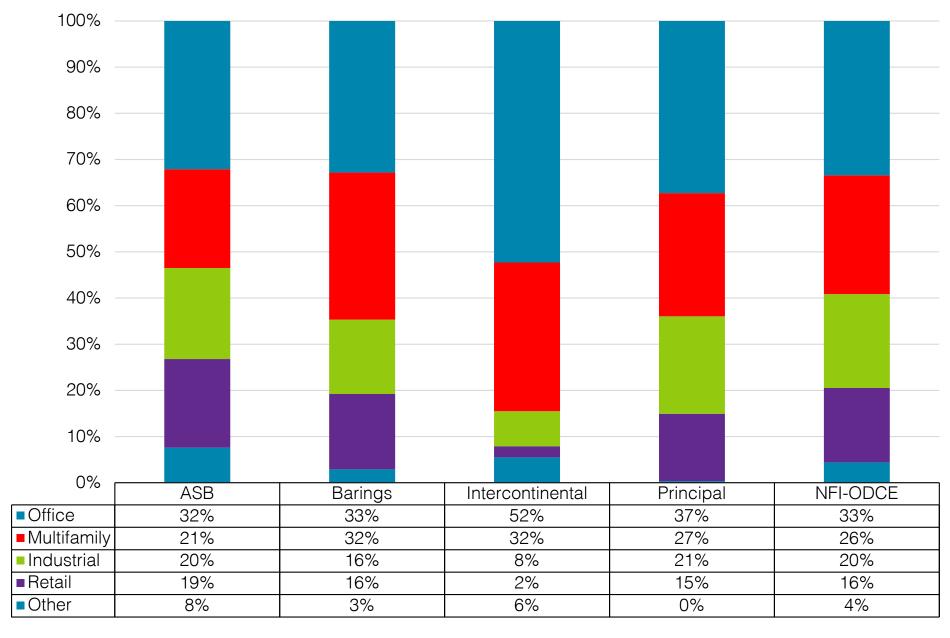
	Stated Minimum	Contribution Queue	Redemption Terms	Management Fee	Incentive Fee	ERISA Fiduciary
ASB Allegiance Fund	\$1 million (negotiable)	One to two quarters	Quarterly, 30-day notice	<ul> <li>1.25% on the first \$5M</li> <li>1.00% on the next \$10M</li> <li>0.90% on the next \$60M</li> <li>0.75% above \$75M</li> </ul>	None	Yes
Barings Core Property Fund	\$1 million (negotiable)	One quarter	Quarterly, 30-day notice	<ul> <li>1.00% on first \$25M</li> <li>0.80% on next \$25M to \$50M</li> <li>0.75% on next \$75M to \$100M</li> <li>0.50% greater than \$100M</li> </ul>	<ul> <li>Performance waiver – management fee is reduced by 10%, if the trailing one-year return falls below 6.0%</li> </ul>	No
Intercontinental USREIF	\$1 million (negotiable)	One quarter	Quarterly, 90-day notice	<ul> <li>1.10% up to \$25M*</li> <li>1.00% from \$25M to \$50M</li> <li>0.85% from \$50M to \$100M</li> <li>0.75% above \$100M</li> </ul>	<ul> <li>20% above 8% per annum, subject to a high-water mark</li> </ul>	Yes
Principal U.S. Property Account	\$1 million (negotiable)	Three quarters	Daily subject to availability of cash	<ul> <li>1.10% less than \$10M</li> <li>1.00% \$10M to \$25M</li> <li>0.95% \$25M to \$100M</li> <li>0.80% greater than \$100M</li> </ul>	None	Yes

<sup>\*</sup>Note: Intercontinental's management fee is based on the investor's capital commitment amount rather than NAV like other core real estate funds



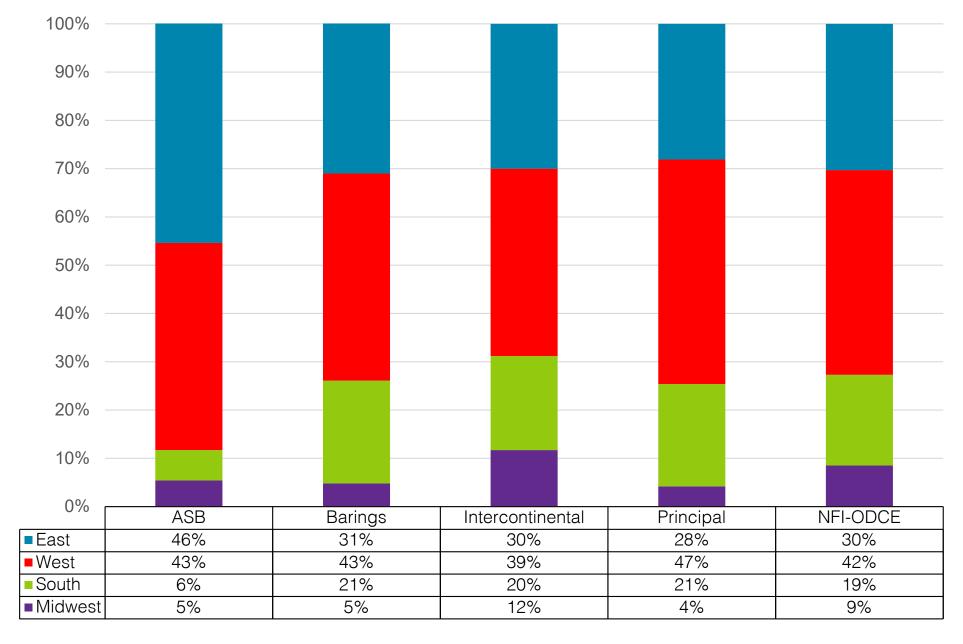


# **Property Type Allocation**





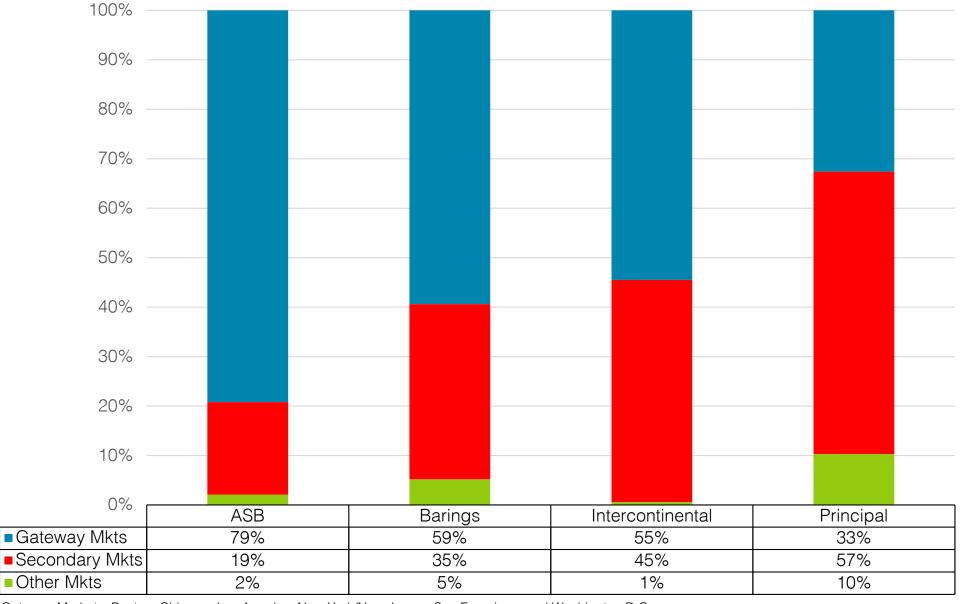
## Geographic Allocation







### **Property Location**

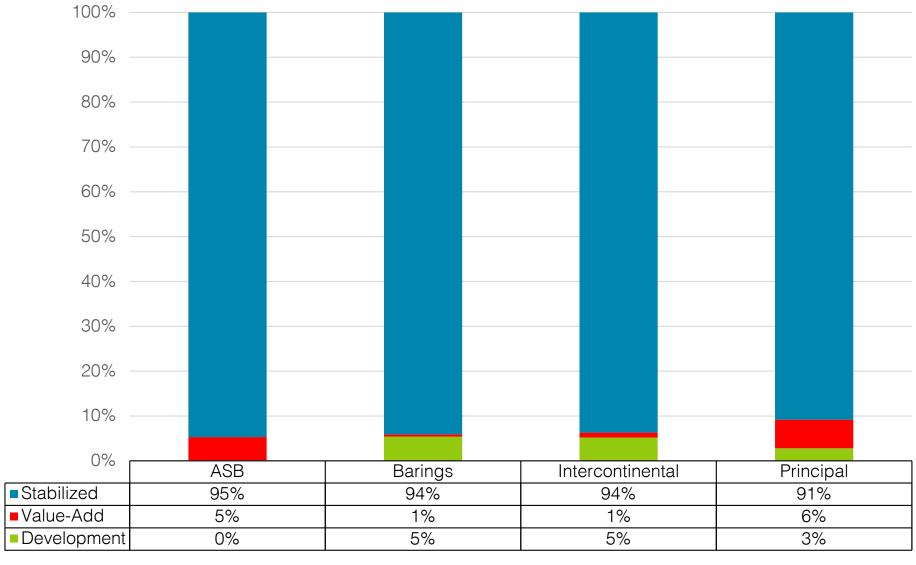


Gateway Markets: Boston, Chicago, Los Angeles, New York/New Jersey, San Francisco, and Washington D.C. Secondary Markets: Atlanta, Austin, Baltimore, Charlotte, Dallas, Denver, Fort Lauderdale, Houston, Miami, Minneapolis, Oakland, Orange County, Philadelphia, Phoenix, Portland, Riverside, San Diego, San Jose, Seattle, and West Palm Beach



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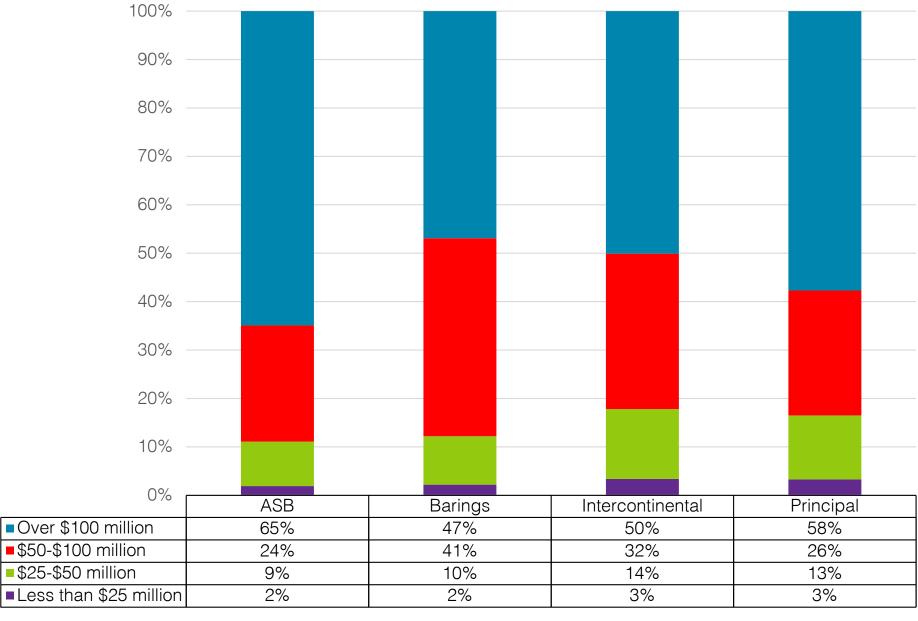
## **Property Life Cycle**



Stabilized: asset that is 75%+ leased Value-add: asset that is <75% leased



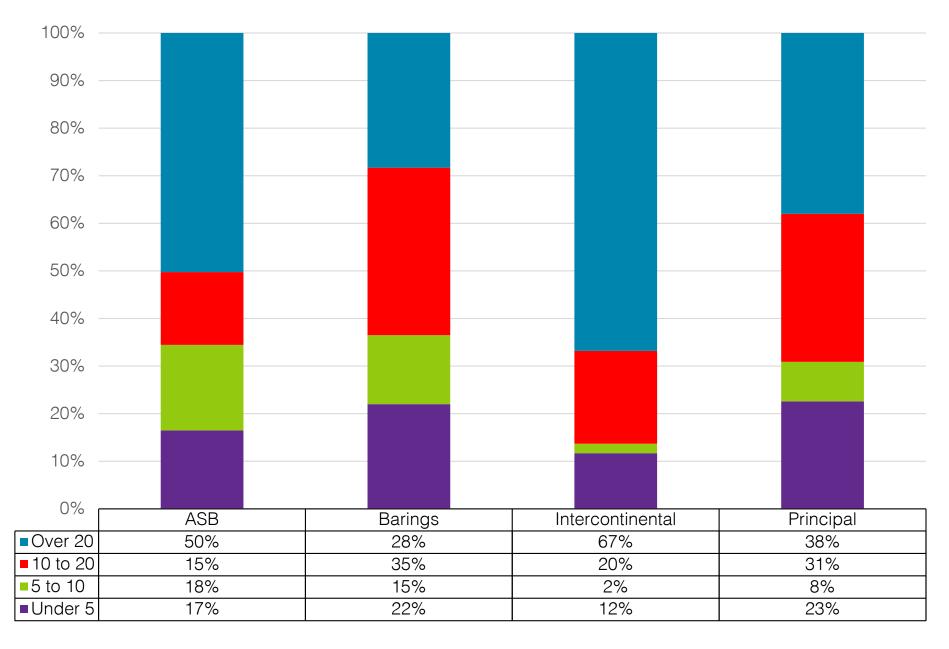
### **Investment Size Allocation**



<sup>\*</sup>Investment size is represented by Gross Asset Value

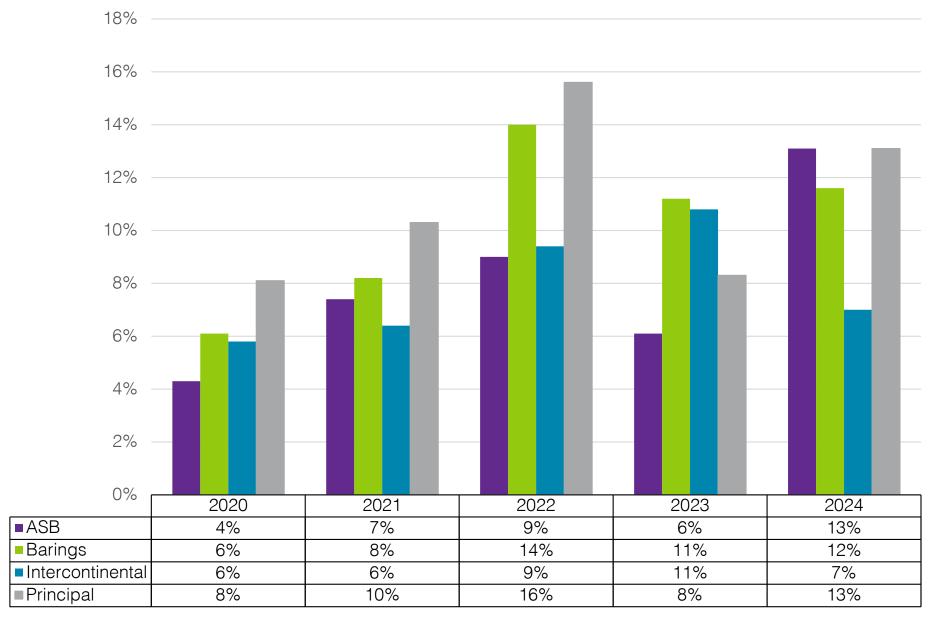


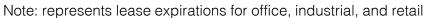
## **Property Age Allocation**





### **Lease Expirations**

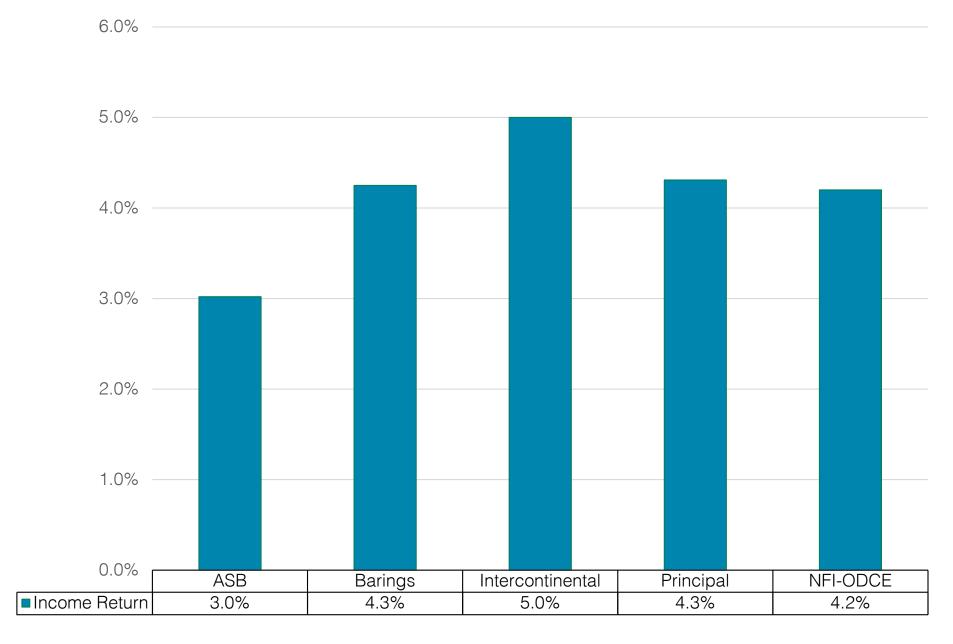








## **Trailing 1-year Income Return**





### **Comparative Performance: Calendar Year**

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
ASB Allegiance Fund	3.23	6.63	3.97	4.60	16.21	12.47	12.67	11.43	19.90	15.91
Barings Core Property Fund	6.27	6.59	6.84	8.91	13.27	8.88	10.02	10.31	15.21	12.72
Intercontinental U.S. Real Estate Investment Fund	8.23	9.30	7.59	10.97	12.31	11.78	14.57	13.22	13.80	4.22
Principal U.S. Property Account	5.80	7.88	7.86	8.78	13.37	12.58	13.31	11.48	15.33	15.94
NCREIF – ODCE (VW)	4.40	7.37	6.66	7.79	13.95	11.46	12.90	9.79	14.96	15.26

Note: all returns are <u>net</u> of fees. The results shown represent past performance and do not represent expected future performance or experience. Past performance does not guarantee future results.





	YTD	1-yr	3-yr	5-yr	7-yr	10-yr
ASB Allegiance Fund	3.23	3.23	4.60	6.83	8.44	10.56
Barings Core Property Fund	6.27	6.27	6.56	8.34	8.66	9.86
Intercontinental U.S. Real Estate Investment Fund	8.23	8.23	8.37	9.67	10.66	10.56
Principal U.S. Property Account	5.80	5.80	7.18	8.71	9.90	11.18
NCREIF – ODCE (VW)	4.40	4.40	6.14	7.99	9.17	10.40

Note: all returns are <u>net</u> of fees. The results shown represent past performance and do not represent expected future performance or experience. Past performance does not guarantee future results.





### PAST AST P

### ASB Real Estate Investments – Allegiance Fund

#### **Firm Overview**

ASB Real Estate Investments (ASBREI) was formed as a distinct division of ASB Capital Management in 2006. ASB Capital Management (ASBCM) was formed in 1983 as an independent subsidiary of American Security Bank, ultimately NationsBank assumed ownership following a series of mergers. During 1997, ASBCM was purchased by Chevy Chase Bank FSB. In 2009, the B.F. Saul family organization sold Chevy Chase Bank FSB to Capital One. The B.F. Saul Company retained ASBCM in a spinoff as a privately held entity. ASCBM is split into two divisions ASB Investment Management and ASBREI. ASBREI is an SEC registered investment adviser, headquartered in Bethesda, MD with additional offices in Palo Alto, CA and New York. A majority of the firm's asset are in core strategies with the remainder in value-add.

#### **Team Overview**

The ASB Allegiance team is led by President and CEO Robert Bellinger. Bellinger has over 30 years of real estate experience and joined ASBREI in 2002. Supporting Bellinger are Managing Director and Chief Investment Officer David Quigley, Managing Director James Darcey and Portfolio Manager Larry Braithwaite. The three have worked together for over ten years managing the firm's core and value-add strategies. Quigley has over 30 years of real estate experience and joined the firm in 2004. Darcey has over 26 years of real estate experience and joined the firm in 2004. They are supported by the teams in other operational areas including the capital investment group, portfolio management, portfolio accounting, legal/compliance and operations.

The Investment Committee (IC), which approves all major decisions, is comprised of the following nine senior professionals; Bellinger, Quigley, Darcey, Braithwaite, Senior Vice President/Capital Investment Group Brodie Ruland, Senior Vice President/Capital Investment Group Aaron Duncan, Senior Vice President/Capital Investment Group Nick Franzetti, Senior Vice President/General Counsel Brendan Reed, and Senior Vice President/Chief Compliance Officer Paul Duncan.

#### **Strategy Overview**

The team's philosophy is to drive investment performance through long-term NOI growth by investing in urban markets with superior real estate fundamentals and in assets that have unique competitive advantages that will drive long-term tenant demand. Investments will primarily be in the four main property types; industrial, multifamily, office, and retail. The team generally allocates minimal capital to development projects. The performance objective of the Allegiance Fund is to generate a long-term target gross return of 7.0% to 8.0%

The Capital Investments Group (CIG), with input from the portfolio managers and asset managers, is responsible for evaluating potential investments on an on-going basis. After a preliminary analysis of the asset a two-page memo is submitted to the IC for initial approval. Following IC approval, members of the CIG will complete full due diligence on the prospective investment and prepare an Investment Recommendation Memorandum for submission to the ASB Real Estate Investments Advisory Committee (REIAC) for final approval. All major decisions including acquisitions, dispositions, financing, investment policy and changes to investment strategies must be approved by both the IC and the REIAC.

#### **Expectations**

ASBREI targets assets that fall into the upper-market in size located in the urban areas of thirteen primary markets. The performance of Allegiance will be strongest early-cycle, midcycle, and in a downturn when capital flows favor more liquid primary markets that tend to have the highest-quality assets and most diversified economies. Performance will moderate later in the cycle when investor capital flows begin to shift to higher-yielding secondary markets and suburban markets. Over a full market cycle, we expect Allegiance to generate a net return of 6.0% to 7.0%.

#### Points to Consider

- The target level of leverage for Allegiance is in the 15% to 25% range. Allegiance will tend to maintain leverage lower than the ODCE average
- Allegiance tends to be positioned in large assets, \$100 million plus of GAV, located in urban areas of primary markets. This positions the fund as a solid complement to core funds that allocate more capital to secondary markets and suburban areas
- Allegiance has a significant overweight allocation to the Retail sector relative to the ODCE. The retail portfolio is comprised almost entirely of urban/high street retail. Urban/high street retail properties should be less impacted by ecommerce due to strong pedestrian traffic, high-visibility with more diverse demand drivers such as entertainment and dining, and demand by retailers for branding. This positions the fund as a solid complement to core funds that focus on grocery-anchored centers or superregional malls

#### **Recommendation Summary**

ASBREI has maintained a consistent strategy of targeting properties located in the urban areas of 13 primary markets while maintaining a lower-leverage profile relative to peers. The senior investment professionals of ASBREI have been with the firm for a decade or more and have constructed most of the Allegiance portfolio following this strategy. While the team is smaller in size relative to peers, its focus on a narrow set of markets has allowed it to build strong relationships with local operating partners that have been the primary source for two-thirds of the fund's investments. Following this strategy, Allegiance has generated solid long-term performance relative to its peers in the core space.

Allegiance positions well in a portfolio as a stand-alone core allocation. It also pairs well as a complement to funds that allocate more capital to secondary markets and suburban areas. Its urban/high street retail portfolio is also complementary to funds that primarily allocated to grocery anchored centers and/or super-regional malls. Additionally, Allegiance is available to smaller clients as it only requires an investor meet the accredited investor criteria.



### **Barings Real Estate Advisors – Core Property Fund**

#### Firm Overview

Barings formerly known as Cornerstone Real Estate Advisers (Cornerstone) a SEC registered investment adviser is wholly-owned by Babson Capital Management an indirect-wholly owned subsidiary of Massachusetts Mutual Life Insurance Company (MassMutual). Cornerstone was founded in 1994 to manage MassMutual's equity real estate investments. The firm offers real estate strategies across private equity and debt as well as public equity and debt. The firm is headquartered in Hartford, CT with regional offices in Boston, New York, Washington D.C., Chicago, Dallas, Los Angeles and Newport Beach. As one of the largest real estate investors, the firm has a global presence with 13 offices in Europe and two offices in Asia.

#### **Team Overview**

The Core Property Fund is led by Portfolio Manager Deb Schwartz and Portfolio Manager Chris Berry. Schwartz has been with the firm since 2003. She has been a portfolio manager at Barings since 2005, joining the Core Property Fund team in 2013. Berry joined the Core Property team in 2017. He has been with the firm since 2014. Assistant Portfolio Manager Charlie Murrin joined the team in 2013. He has been with the firm since 2011. The Core Property Fund team is supported by the teams in other operational areas including acquisitions/dispositions, asset management, research, legal and accounting. The Investment Committee (IC), which approves all major decisions, is chaired by Chief Investment Officer Mike Zamitti and is comprised of 14 of the most senior professionals at the firm.

#### **Strategy Overview**

The team's philosophy is to target core investments with above-average appreciation potential utilizing research driven investment selection and active asset management, while minimizing risk through prudent use of leverage and cash management. The absolute return objective for the Core Property Fund is to generate a 5% real rate of return. The relative return objective is to outperform the NFI-ODCE Index over a market cycle.

The investment process begins with the portfolio managers and Head of Research Michael Gately working together to identify markets with the most potential to add value to the existing portfolio. Following the identification of the regions and property types of interest, the portfolio managers and Gately communicate the criteria to to the Acquisition Team. The Acquisitions Team is then charged with identifying assets that meet the Core Property Fund's investment criteria. Potential assets for acquisition that meet the criteria are subject to the final due diligence process which includes professionals from all operational areas as well as the Core Property team. An asset that successfully passes through final due diligence is submitted to the Investment Committee for approval to move to closing. The IC reviews and approves all major decisions including acquisitions, sales, financings and capital expenditures.

#### **Expectations**

The Core Property Fund will tend to outperform well in the late stages of the real estate cycle as it approaches a plateau phase with slowing appreciation before moving into an oversupply phase where prices begin to fall. The portfolio managers' dedication to maintaining a pure core profile ideally positions the Core Property Fund for outperformance in those phases of the cycle.

The Core Property Fund will tend to lag during the expansion phase of a real estate cycle where the positive impact of higher levels of leverage and greater allocations to value-add and development projects are most significant.

#### **Points to Consider**

- Pure core strategy with minimal value-add and development projects, and limited use of ioint ventures
- Leverage level will tend to be slightly below or similar to that of the NFI-ODCE Index
- The team generally invests equally in upper middle market assets (\$50 million to \$100 million) and large assets (\$100 million+)
- Allocation to secondary markets suburban markets will tend to be significant relative to peers
- Performance waiver is a unique feature for core real estate funds. It provides a 10% discount on the Management Fee if the trailing one-year return falls below 6%

#### **Recommendation Summary**

The strength of Barings is the long-tenured acquisitions officers and the involvement of a veteran research team throughout the investment process. The acquisitions officers average 12 years of experience at Barings and 25 years in real estate which provides Barings a well-known reputation in the marketplace. Additionally, Head of Research Michael Gately has been with the firm since its founding and holds a voting seat on the Investment Committee. Gately's group of six professionals is integral to the acquisitions process and asset management process. The research team works closely with the acquisitions officers during the underwriting process; providing analysis of strengths and concerns at the market and submarket level. The team also works with the asset managers providing quarterly market forecasts, input to buy/hold decisions, underwriting of major tenants and analysis of capital expenditures.

The Core Property Fund positions well in a portfolio as a stand-alone allocation, particularly for clients in need of a pure core strategy. It also positions well with strategies that focus on larger asset sizes or tend to have consistent exposure to value-add and development projects. The Core Property Fund positions best in combination with a manager that focuses on major markets/urban markets as a result of the team's tendency to maintain a sizable allocation to secondary/suburban markets.

### Intercontinental Real Estate Corporation – U.S. Real Estate Investment Fund

#### Firm Overview

Intercontinental Real Estate Corporation (Intercontinental) was founded as a construction and development firm in 1959 by Petros Palandjian. During the 1970s and 1980s the firm began taking on projects for its own portfolio as well as third party investors. The focus on private real estate investment management and advisory services began with the launch of its commingled funds. The firm is headquartered in Boston with a regional office in Los Angeles. It is 100% owned by Chairman & CEO Peter Palandjian, and an affiliated family entity.

#### **Team Overview**

CIO Thomas Taranto is responsible for oversight of the Fund's strategic direction, investment strategy, acquisitions, asset management, and dispositions activities. Supporting Taranto are eight acquisitions professionals, and 15 asset management professionals.

All acquisitions, and dispositions are reviewed and approved with a majority vote by the firm's Investment Committee (IC). The IC is comprised of Palandjian, Taranto, CFO/COO Paul Nasser, Senior Director/Acquisitions Steven Centrella, Senior Director/Acquisitions Mike Keyes, Senior Director/Acquisitions Jessica Levin, Director of Research & Portfolio Analysis Alissa Crafa, and Director/Development and Analysis Christopher Boehm.

#### Strategy Overview

USREIF is an open-end, core fund that was launched in 2007. It focuses on small to large-sized properties across the four main property types, hotels, and senior housing. The team will invest primarily in the suburban areas of primary and secondary markets with some tertiary market exposure. It may invest up to 20% of USREIF in value-add and development projects with the remainder required to be invested in stabilized, income-generating core assets or assets in need of minor repositioning.

#### **Expectations**

The long-term, target gross return is 8% to 10% for USREIF. We believe it is a reasonable expectation for the strategy in most phases of the real estate cycle. However, relative to the NFI-ODCE Index we expect the strategy will underperform significantly during a real estate price correction based on its higher leverage, and exposure to value-add/development and suburban assets.

#### Points to Consider

- Historically, the target gross return was 10% plus. It has been reduced to 8% to 10%. The USREIF track record was generated utilizing target leverage of 42% to 46%. Beginning in Q3 2018, target leverage is 30% to 35% with a maximum limit of 40%. Accordingly, USREIF has a lower risk/return profile relative to the historical track record
- The portfolio tends to have a significant overweight to office and multifamily relative to the NFI-ODCE Index
- Intercontinental has historically accepted small commitment sizes providing exposure to private real estate for certain clients that could not otherwise get exposure

#### **Recommendation Summary**

USREIF is recommended as a core strategy Relative to most core strategies, USREIF provides a higher risk/return profile based on the allocation to value-add/development, and target leverage of 30% to 58%. For smaller clients, the combination of 80% core and assets in need of minor repositioning and up to 20% value-add/development positions USREIF well as a sole allocation that provides diversification across strategy types.



### PLZP LZP P

### Principal Real Estate Investors – U.S. Property Account

#### **Firm Overview**

Principal Real Estate Investors (PREI) is a wholly-owned subsidiary of Principal Global Investors (PGI). PGI is a member of the NYSE listed Principal Financial Group. PREI became a separate registered SEC investment advisor in 1998. Prior to that the firm's experience as a real estate investor originates in 1959 when it began making single property investments and commercial loans for Banker's Life; now known as The Principal Financial Group. The U.S. Property Account (USPA) was launched in 1982 and began accepting non-affiliated clients in 1988. PREI offers real estate strategies across private equity and debt as well as public equity and debt. The firm is headquartered in Des Moines, where approximately 95% of the investment professionals are located. The remainder are located in Chicago, Sacramento and Lakewood, WA.

#### **Team Overview**

USPA is led by Managing Director John Berg who allocates 100% of his time to the fund. He has been the lead portfolio manager since 2003 and has been with the firm since 1994. Berg is supported by Managing Directors Darren Kleis and Meighan Phillips. Kleis was added to the team in 2007 and joined the firm in 1992. Phillips joined the team in 2006 and has been with the firm since 2005. The USPA team is supported by the teams in other operational areas including acquisitions/dispositions, asset management, research, accounting and finance. The Investment Committee of PREI has final approval for all discretionary accounts and reviews all major decisions and transactions over \$1 million. The IC is chaired by President and CIO Randall Mundt and is comprised of twenty-two of the most senior members of the real estate staff including the heads of acquisition/disposition, asset management, portfolio management and research.

#### Strategy Overview

The team's philosophy is to maintain a low to moderate risk profile relative to peers. This profile is maintained by investing primarily in well-leased assets on an unlevered basis with diversification across a wide number of metropolitan areas. The return objective for USPA is to meet or exceed the returns of the NFI-ODCE Index (EW) over a market cycle.

The investment process begins with Berg and the team establishing a strategy based on the outlook for the market and available investment opportunities, which is communicated to the other operational areas. During the preliminary review, the team works closely with the acquisitions group to review potential investments with the research, asset management and mortgage underwriting teams responsible for market and property specific analysis. Assets that pass the preliminary review move to the final due diligence process where the acquisition manager directs a review with input from the following teams: portfolio management, asset management, portfolio accounting, research, legal, appraisal, engineering and environmental. An asset that successfully passes through final due diligence is submitted to the Investment Committee for approval to move to closing.

#### **Expectations**

USPA should perform well across most stages of the real estate cycle. The consistent allocation to value-add and development projects positions it well to benefit from the expansion phase when higher-risk strategies are rewarded.

USPA will likely underperform in the oversupply phase of the real estate cycle as prices decline, when it will be negatively impacted by its consistent allocation to value-add and development projects. However, its low-to-moderate leverage relative to peers may help to mitigate the impact.

#### **Points to Consider**

- USPA generally will have an overweight to the Office sector and West region
- Consistent allocation to value-add and development projects with guidelines permitting up to a maximum of 15% of GAV in non-stabilized assets
- USPA only accepts investors that are a qualified retirement plan or 457 plan
- USPA has daily liquidity in the absence of a withdrawal queue, which has only occurred
  once in its history

#### **Recommendation Summary**

The experience level and stability of the team is notable. Berg has served as the lead portfolio manager for 13 years. The three portfolio managers have been working as a team for nine years. All three portfolio managers have been at the firm for over two decades.

PREI has a significant long-term presence in all areas of real estate investing including private equity and debt as well as public equity and debt which creates opportunities for increased deal flow. Particularly in the private debt space where lending relationships commonly result in an equity relationship. Additionally, the greater resources of PGI can be leveraged as a part of the investment process. For example, the fixed income group of PGI is used for tenant credit analysis.

USPA positions well in a portfolio as a stand-alone allocation. The moderate size of USPA provides the team with the flexibility to invest in both large assets without negatively impacting diversification and middle market assets that will be a material enough allocation to impact performance. It also provides consistent exposure to non-core projects for those clients that may not have the size to have a dedicated allocation. In a combination with another manager, USPA positions best with a manager that focuses on major markets/urban markets as a result of the team's tendency to maintain a sizable allocation to secondary markets/suburban markets.



**Putting clients first.** 



CHICAGO | CLEVELAND | DALLAS | DETROIT | ORLANDO | PITTSBURGH | RENO

Global Fixed Income Manager Analysis

December 31, 2019

### Punta Gorda Police Officers' Pension Plan



#### Purpose for this Manager Evaluation Report

The purpose of this search is to evaluate potential options for the replacement of the Templeton Global Total Return Fund.

Investment Options for this Manager Evaluation Report									
Firm Name	Strategy Name	Vehicle	Management Fee	Investment Minimum					
Loomis Sayles & Company	Loomis Sayles Global Bond N (LSGNX)	MF	0.67%	\$1,000,000 (waived)					
Pacific Investment Management Company	PIMCO Global Opportunities (U.S. Dollar-Hedged) (PGBIX)	MF	0.55%	\$1,000,000 (waived)					
Vanguard Group	Vanguard Total International Index Fund (VTABX)	MF	0.11%	\$3,000					
Franklin Advisers	Templeton Global Total Return R6 (FTTRX)	MF	0.68%	Not Applicable					



#### **Definition and Characteristics**

The Global Bond category consists of fixed-income securities of both developed and emerging countries. The typical benchmarks for the category are the Bloomberg Barclays Global Aggregate Index, the Citi World Government Bond Index, the J.P. Morgan Global Government Bond Index and the Bloomberg Barclays Multiverse Index.

The Bloomberg Barclays Global Aggregate Index contains more than 20,000 securities, both senior and subordinated issues, including sovereign treasuries, government-related, investment grade corporate and structured securities of more than 20 countries. These securities can be denominated in one of more than 20 eligible currencies. Approximately 40% of the index is made of the highest-rated securities within the index must be rated investment-grade or higher.

#### Role within a Portfolio

The Global Bond category provides the portfolio exposure to bond markets around the world. Adding global fixed-income exposure to a portfolio offers diversification benefits compared to a strictly US-focused strategy. The Global Bond category provides diversification through exposures to currencies, interest rates, and countries with varying macroeconomic environments. Managers in the space typically invest a significant share of the total allocation to foreign bonds (usually 40% or more). The more conservative ones favor sovereign issues and high-quality instruments from developed markets while the more aggressive portfolios will own a higher percentage of lower-quality bonds, including high-yield US debt, and emerging markets securities.

#### **Benchmark and Peer Group**

This Global Bond search report will use the following benchmark and peer group:

Index – Bloomberg Barclays Global Aggregate Index: The index measures the performance of fixed-rate, local currency, investment grade sovereign, government-related, corporate and structured bonds. The index currently consists of bonds from more than 20 countries, denominated in a variety of currencies, and has more than 25 years of history available. The index provides a broad benchmark for the global diversified fixed income market.

Morningstar Category - World Bond: World-bond portfolios invest 40% or more of their assets in foreign bonds. Some world-bond portfolios follow a conservative approach, favoring high-quality bonds from developed markets.



# **Investment Option Comparison**



#### Firm and Investment Option Information

	Loomis Sayles Global Bond N	PIMCO Global Bond Opps (USD-Hdg) Insti	Templeton Global Total Return R6
Firm Information			
Year Founded	1/1/1926	1/1/1971	1/1/1947
US Headquarters Location	Boston, MA	Newport Beach, CA	San Mateo, CA
Number of Major Global Offices	3	12	N/A
Year Began Managing Ext. Funds	1/1/1926	1/1/1971	1/1/1947
Firm AUM (\$ M)	268,086	1,700,000	742,837
Ownership Type	Subsidiary	Subsidiary	Publicly-traded
Largest Owner (Name)	Natixis Asset Management	Allianz	Rupert H. Johnson Jr.
Employee Ownership (%)	0	0	22
Qualify as Emerging Manager?	No	No	No
Team Information			
Decision Making Structure	PM-Led	Team	PM-Led
Number of Decision Makers	4	4	2
Names of Decision Makers	4 decision makers	4 decision makers	M. Hasenstab; C. Ho
Date Began Managing Strategy	2000-2011	2001-2008	2001, 2019
Date Began with Firm	1994-2001	2001-2006	1995, 2005
Number of Products Managed by Team	4	1	7
Number of Investment Analysts	4	133	14
Investment Analyst Team Structure	Combination	Sector/Industry Specialists	Country



#### Firm and Investment Option Information

	Laamia	PIMCO	Templeton
	Loomis Sayles	Global Bond	Global Total
	Global Bond N	Opps (USD-Hdg)	Return
	Bolla IV	Instl	R6
Strategy Information			
Inception Date	12/31/1986	8/1/2000	8/29/2003
Open/Closed	Open	Open	Open
Primary Benchmark	BBgBarc Global Aggregate	BBgBarc Global Aggregate Hedged	Bloomberg Barclays Multiverse
Secondary Benchmark	FTSE WGBI	N/A	N/A
Peer Universe	World Bond	World Bond	World Bond
Outperformance Estimate (%)	1.5-2	1.0-1.5	Total Return
Tracking Error Estimate (%)	1.0-3	1.0-3	4 - 7
Strategy AUM (\$ M)	17,900	100,211	40,248
Strategy AUM as % Firm Assets	7	8	5
Investment Approach - Primary	Bottom-up	Top-Down	Combination
Investment Approach - Secondary	Top-down	Hybrid	Hybrid
Portfolio Construction Information			
Broad Style Category	Global	Global	Global
Style Bias	Macro	Relative Value	Macro
Duration Constraint Type	Relative	Relative	N/A
Duration Constraint (%)	+/- 2 years	+/- 2 years	N/A
Sector Constraint Type	Absolute	N/A	Absolute
Sector Constraints (%)	Various by sector	N/A	Max. 25% industry
Typical Sector/s Overweight	Spread Sectors	Corporate, Mortgage, EM credit	EM Credit
Typical Sector/s Underweight	Government bonds	Developed market Treasury bonds	N/A
Typical Number of Holdings	200+	300-600	Varies; Diversified
Average Full Position Size (%)	1	1.0-2	4 - 8% of country/currency exposure
Maximum Position Size (%)	0.5-1	5	20% of country/currency exposure
Annual Typical Asset Turnover (%)	70-120	40- 60	25 -35
Annual Typical Name Turnover (%)	N/A	N/A	25 -35
Max <bbb (%)<="" credit="" td=""><td>20</td><td>10</td><td>50</td></bbb>	20	10	50
Maximum Foreign Exposure (%)	N/A	N/A	N/A
Maximum Cash Allocation (%)	5	N/A	N/A
Derivatives Used?	Yes	Yes	Yes



	Loomis Sayles Global Bond N	PIMCO Global Bond Opps (USD-Hdg) Instl	Vanguard Total Intl Bd Idx Admiral™	Templeton Global Total Return R6
COMPOSITION				
# of Holdings	289	930	5,663	211
% Asset in Top 10 Holdings	13.58	8.19	6.88	39.41
Asset Alloc Cash %	1.50	-47.37	0.90	17.19
Asset Alloc Equity %	0.00	0.06	0.02	-1.18
Asset Alloc Bond %	97.32	121.37	98.86	84.01
Asset Alloc Other %	1.18	25.94	0.22	-0.01
STATISTICS				
Average Eff Duration	6.76	5.15	8.26	-0.80
Average Eff Maturity	8.12	7.41	9.90	2.12
Average Coupon	3.00	3.36	2.10	6.42
Yield to Maturity	2.63	N/A	1.88	4.75
Average Credit Quality	Α	N/A	Α	BBB
SECTOR ALLOCATION				
Government %	40.05	20.65	63.00	84.00
Government Related %	8.82	3.38	15.87	0.00
Municipal Taxable %	0.00	0.17	0.00	0.00
Municipal Tax-Exempt %	0.00	0.00	0.00	0.00
Bank Loan %	0.00	0.29	0.07	0.00
Corporate Bond %	25.28	24.56	14.50	0.01
Agency Mortgage-Backed %	11.46	46.91	0.05	0.00
Non-Ag. Res. Mortgage-Backed %	1.93	4.47	0.00	0.00
Commercial Mortgage-Backed %	0.34	0.04	0.00	0.00
Asset-Backed %	8.06	14.53	0.25	0.00
Cash & Equivalents %	1.50	-46.44	0.93	17.19

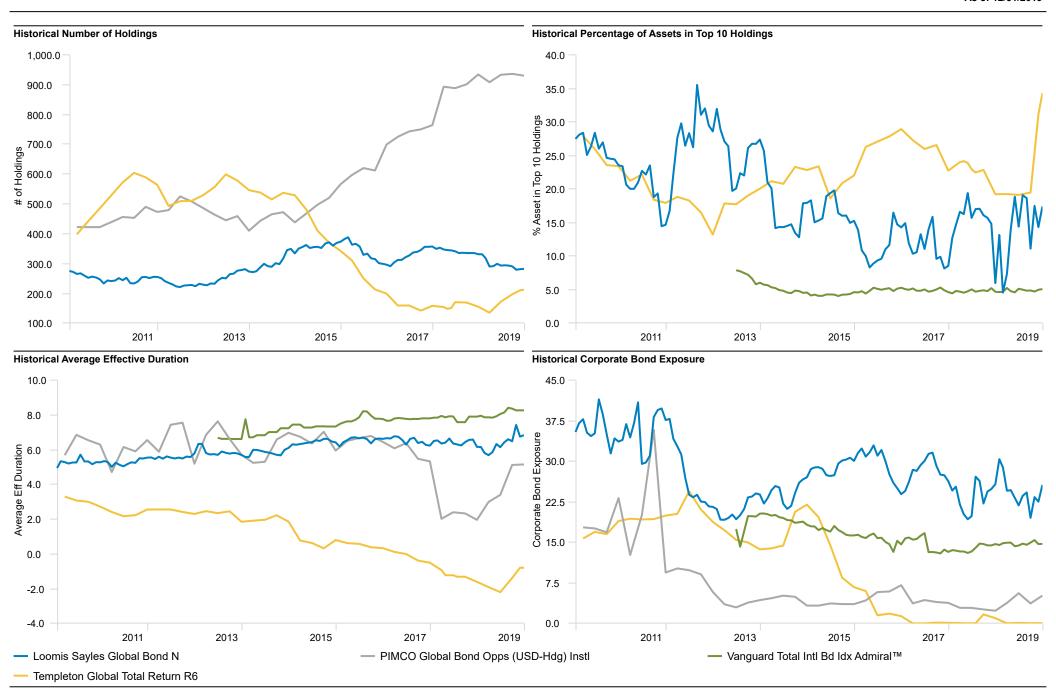


### **Current Portfolio Comparison**

#### As of 12/31/2019

	Loomis Sayles Global Bond N	PIMCO Global Bond Opps (USD-Hdg) Instl	Vanguard Total Intl Bd ldx Admiral™	Templeton Global Total Return R6
MATURITY DISTRIBUTION				
Maturity 1-3 Yr %	8.73	-33.14	17.91	34.12
Maturity 3-5 Yr %	6.39	4.69	17.12	30.42
Maturity 5-7 Yr %	21.71	28.36	13.15	7.57
Maturity 7-10 Yr %	20.65	20.77	16.62	3.17
Maturity 10-15 Yr %	5.16	16.36	10.54	0.74
Maturity 15-20 Yr %	3.81	3.78	7.95	0.00
Maturity 20-30 Yr %	20.39	31.18	10.69	0.00
Maturity 30+ Yr %	7.19	23.89	4.19	0.00
QUALITY DISTRIBUTION				
Credit Qual AAA %	30.09	86.00	20.06	28.30
Credit Qual AA %	12.42	8.00	26.75	5.35
Credit Qual A %	26.99	0.00	26.24	19.27
Credit Qual BBB %	26.34	0.00	26.95	26.41
Credit Qual BB %	4.19	2.00	0.00	16.81
Credit Qual B %	0.00	1.00	0.00	3.38
Credit Qual Below B %	0.00	3.00	0.00	2.37
Credit Qual Not Rated %	-0.03	0.00	0.00	-1.89







Current Portfolio Region Allocation				
	Loomis Sayles Global Bond N	PIMCO Global Bond Opps (USD-Hdg) Instl	Vanguard Total Intl Bd Idx Admiral™	Templeton Global Total Return R6
United States %	39.58	48.45	3.01	23.65
North America %	42.92	51.39	9.38	23.65
Latin America %	5.24	1.85	1.04	37.41
United Kingdom %	9.00	11.26	7.61	0.00
Europe dev %	21.89	18.63	50.83	5.23
Europe emrg %	1.23	0.09	1.58	0.00
Japan %	11.21	4.12	19.89	2.12
Australasia %	1.27	6.88	2.84	0.00
Asia dev %	0.52	0.23	3.35	5.58
Asia emrg %	5.72	2.40	3.16	22.72
Africa/Middle East %	1.00	3.14	0.31	3.30
Developed %	87.47	95.59	94.42	36.58
Emerging %	12.53	4.41	5.58	63.42

#### 100.0 80.0 80.0 100.

Historical Non-US Portfolio Exposure

Loomis Sayles Global Bond N

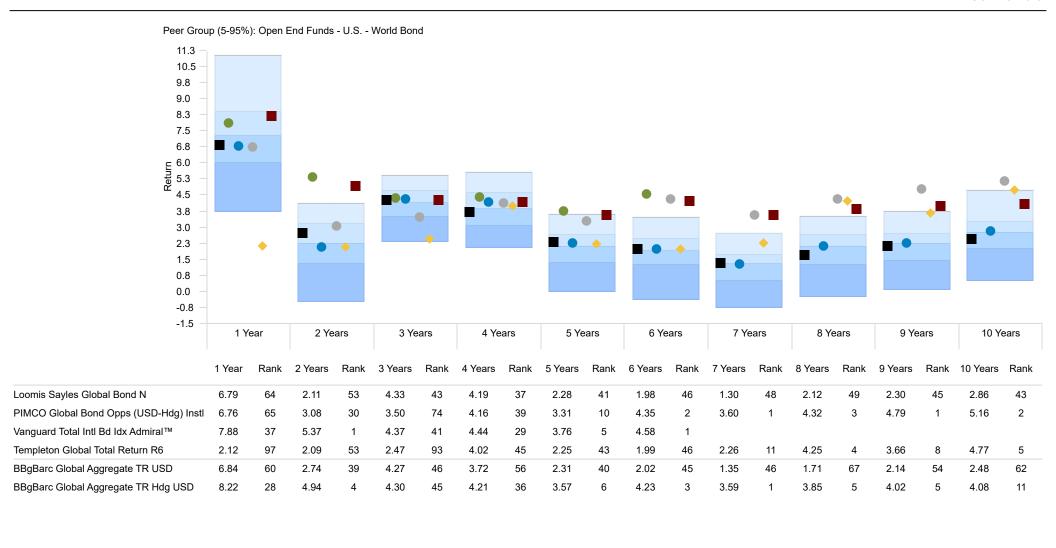
Templeton Global Total Return R6

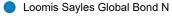


— Vanguard Total Intl Bd Idx Admiral™

— PIMCO Global Bond Opps (USD-Hdg) Instl

### **Quantitative Review**





PIMCO Global Bond Opps (USD-Hdg) Instl

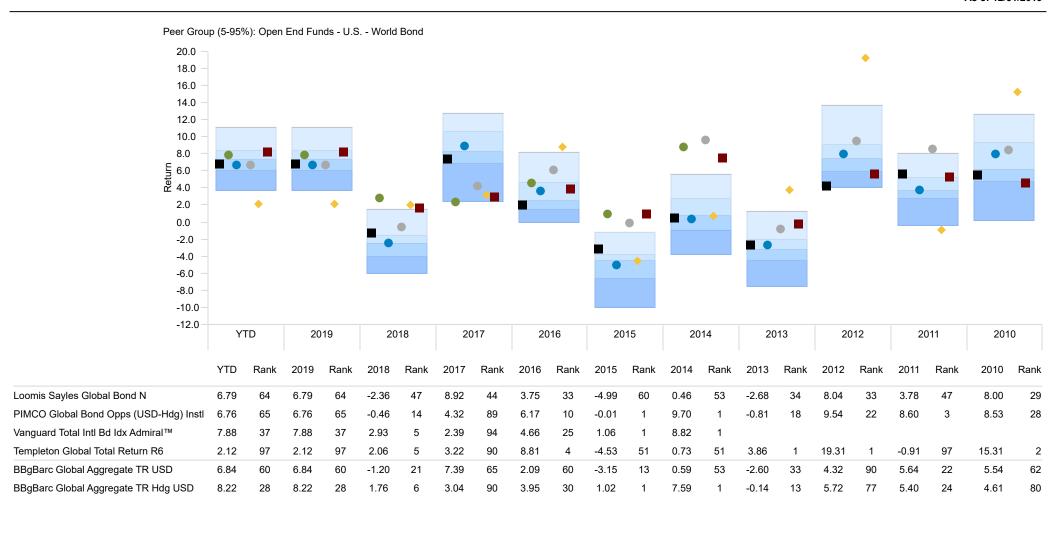
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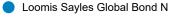
Templeton Global Total Return R6

■ BBgBarc Global Aggregate TR USD

■ BBgBarc Global Aggregate TR Hdg USD







PIMCO Global Bond Opps (USD-Hdg) Instl

Vanguard Total Intl Bd Idx Admiral™

Templeton Global Total Return R6

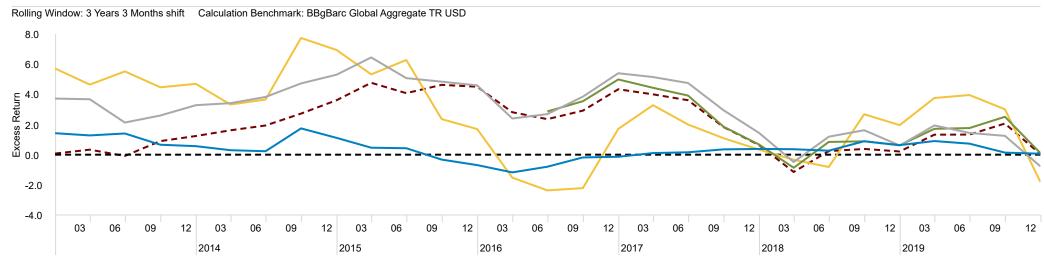
■ BBgBarc Global Aggregate TR USD

■ BBgBarc Global Aggregate TR Hdg USD



#### Rolling Excess Returns

Time Period: 1/1/2010 to 12/31/2019

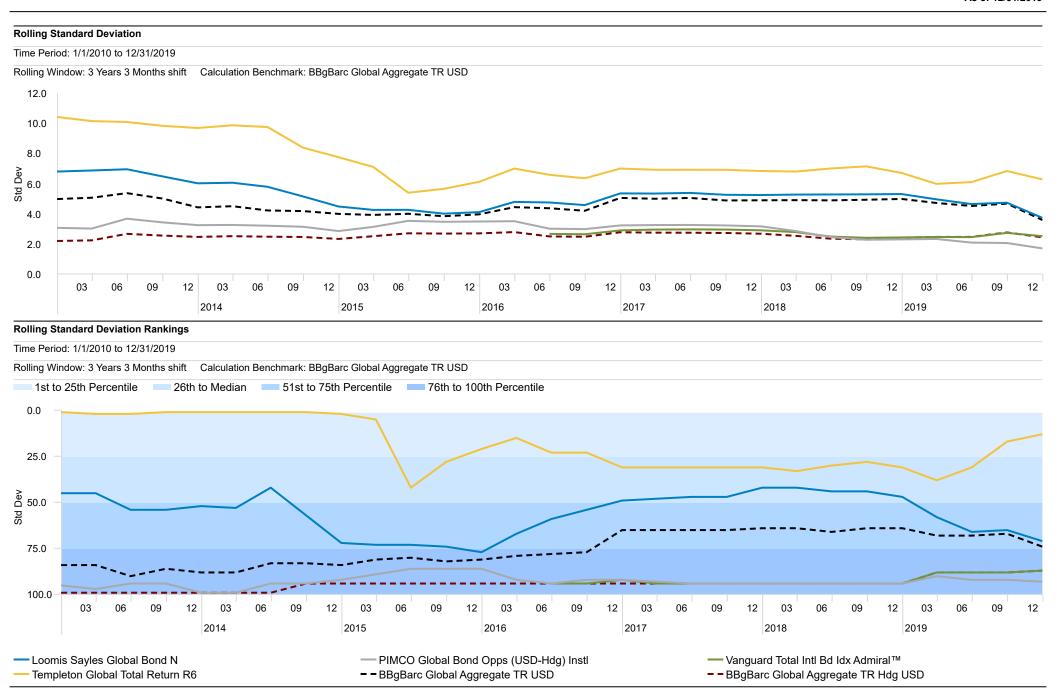


#### Rolling Excess Return Rankings

Time Period: 1/1/2010 to 12/31/2019

Rolling Window: 3 Years 3 Months shift Calculation Benchmark: BBgBarc Global Aggregate TR USD 1st to 25th Percentile 26th to Median 51st to 75th Percentile 76th to 100th Percentile 0.0 25.0 Excess Return 0.0 75.0 100.0 - Loomis Sayles Global Bond N - PIMCO Global Bond Opps (USD-Hdg) Instl — Vanguard Total Intl Bd Idx Admiral™ - - BBgBarc Global Aggregate TR USD - - BBgBarc Global Aggregate TR Hdg USD Templeton Global Total Return R6



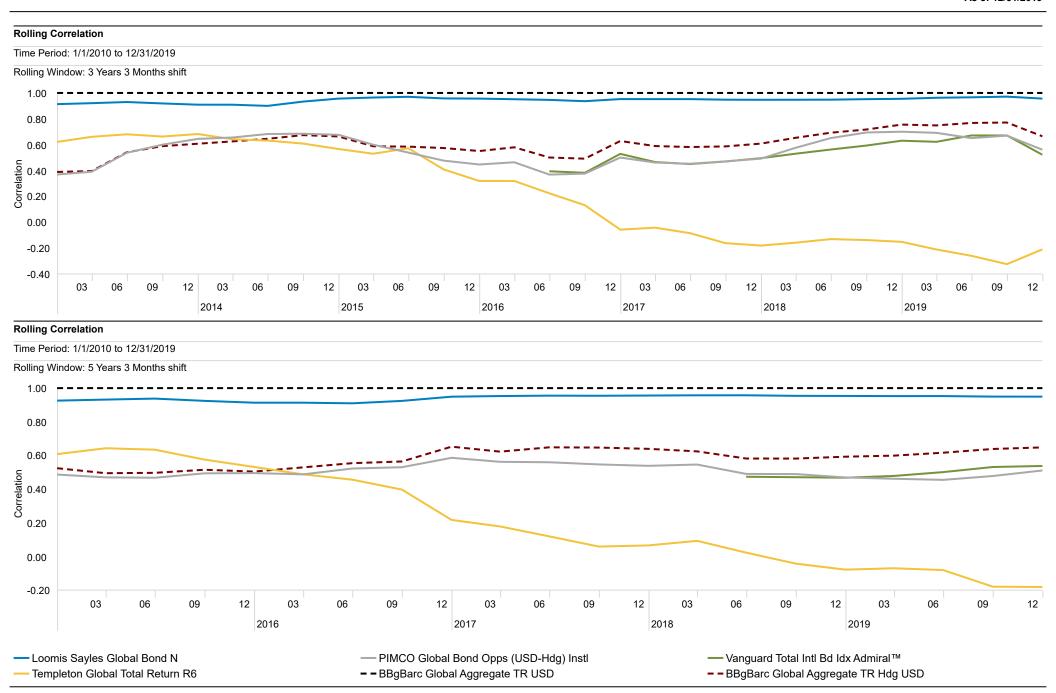




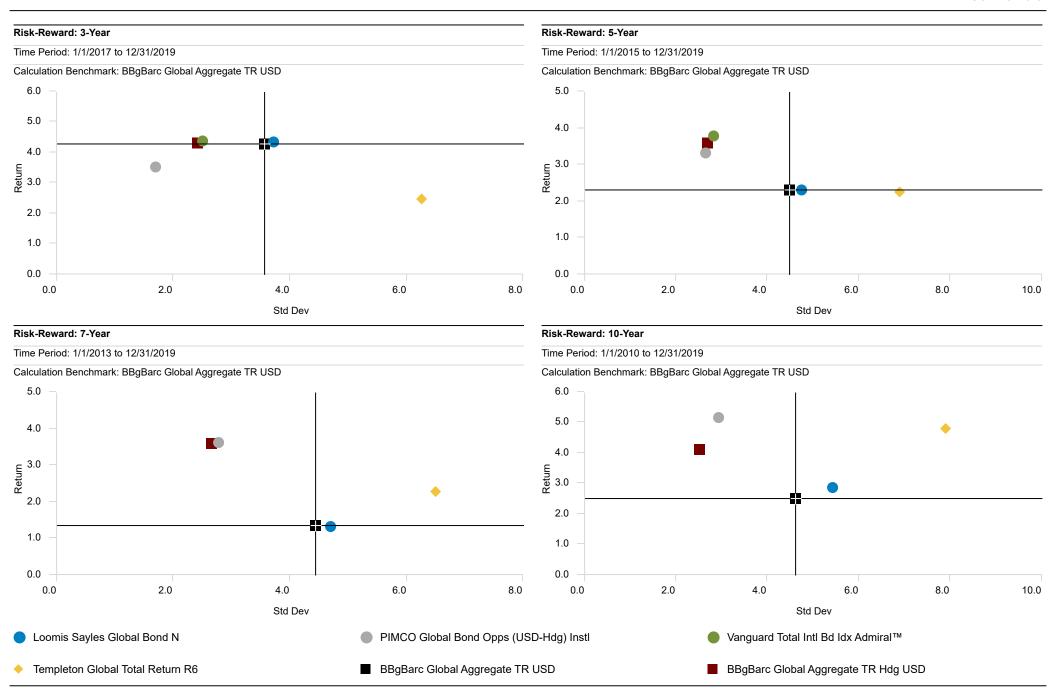
Correlation Matrix								
Time Period: Since Common Inception (6/1/2013) to 12/31/2019								
	1	2	3	4	5	6		
1 Loomis Sayles Global Bond N	1.00							
2 PIMCO Global Bond Opps (USD-Hdg) Instl	0.55	1.00						
3 Vanguard Total Intl Bd Idx Admiral™	0.46	0.82	1.00					
4 Templeton Global Total Return R6	0.16	0.15	-0.11	1.00				
5 BBgBarc Global Aggregate TR USD	0.95	0.50	0.54	-0.04	1.00			
6 BBgBarc Global Aggregate TR Hdg USD	0.57	0.82	0.96	-0.15	0.65	1.00		

Correlation Matrix (Excess Returns vs. BBgBarc Global Aggregate TR USD)									
Time Period: Since Common Inception (6/1/2013) to 12/31/2019									
Calculation Benchmark: BBgBarc Global Aggregate TR USD									
	1	2	3	4	5	6			
1 Loomis Sayles Global Bond N BBgBarc Global Aggregate TR USD	1.00								
2 PIMCO Global Bond Opps (USD-Hdg) Instl BBgBarc Global Aggregate TR USD	0.11	1.00							
3 Vanguard Total Intl Bd Idx Admiral™ BBgBarc Global Aggregate TR USD	-0.17	0.91	1.00						
4 Templeton Global Total Return R6 BBgBarc Global Aggregate TR USD	0.52	0.56	0.40	1.00					
5 BBgBarc Global Aggregate TR USD BBgBarc Global Aggregate TR USD					1.00				
6 BBgBarc Global Aggregate TR Hdg USD BBgBarc Global Aggregate TR USD	-0.17	0.91	0.98	0.38		1.00			

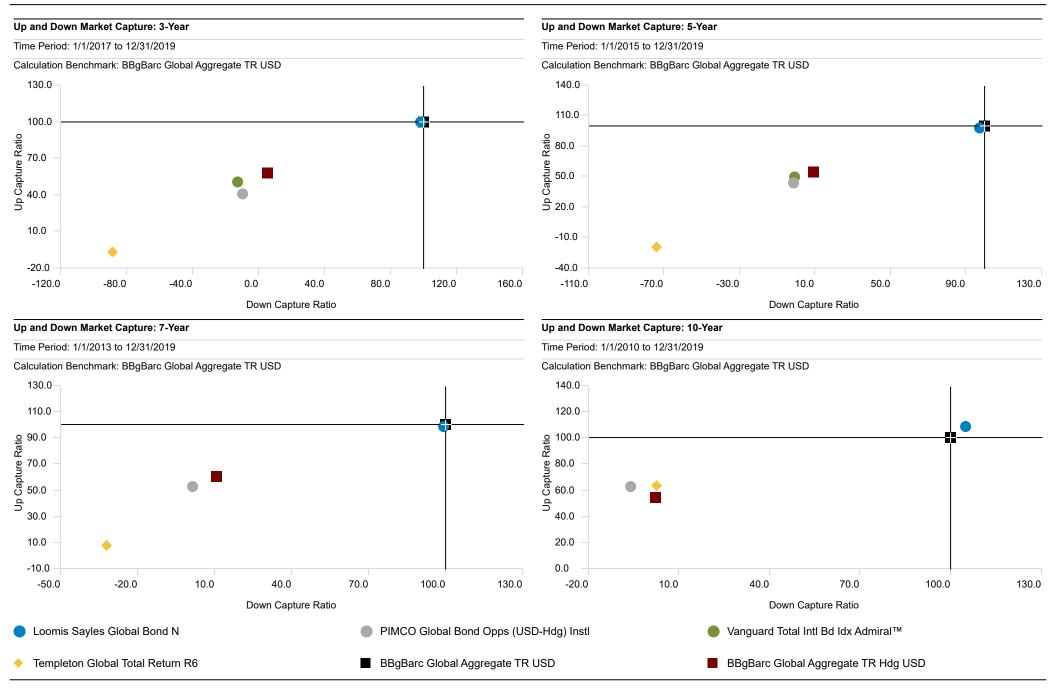


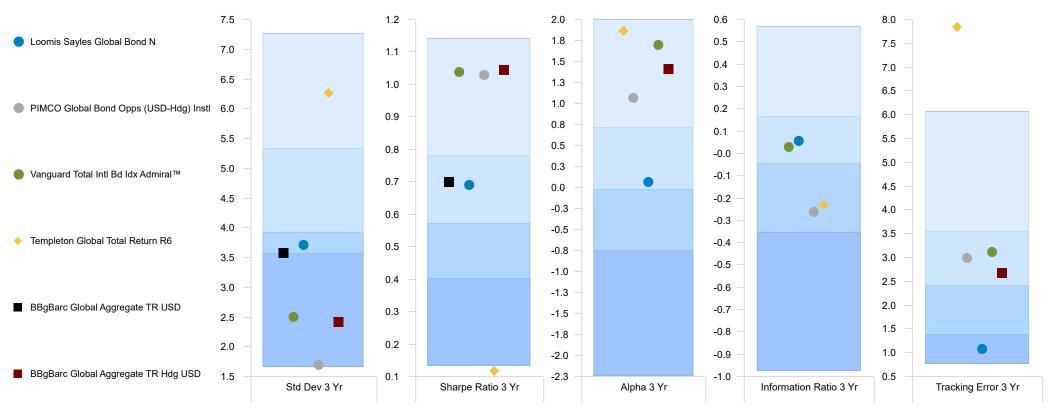






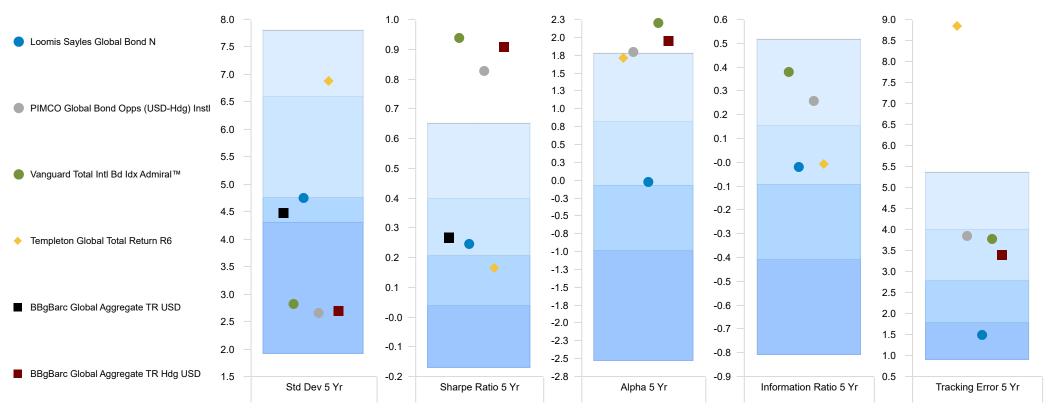






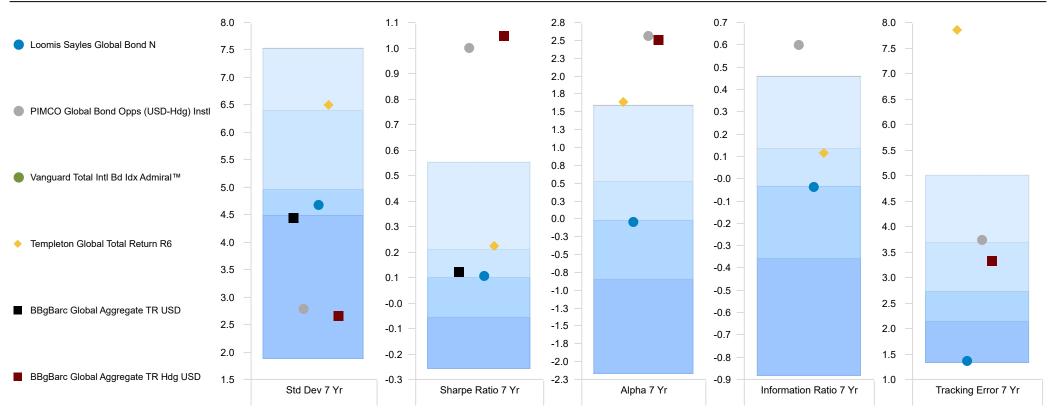
	Std Dev	Rank	Sharpe Ratio	Rank	Alpha	Rank	Information Ratio	Rank	Tracking Error	Rank
Loomis Sayles Global Bond N	3.72	71	0.70	34	0.07	45	0.06	38	1.10	79
PIMCO Global Bond Opps (USD-Hdg) Instl	1.70	93	1.05	12	1.08	15	-0.26	68	2.99	34
Vanguard Total Intl Bd Idx Admiral™	2.51	87	1.06	11	1.71	8	0.03	45	3.12	31
Templeton Global Total Return R6	6.27	13	0.12	95	1.86	7	-0.23	62	7.86	1
BBgBarc Global Aggregate TR USD	3.58	74	0.71	33	0.00	49			0.00	100
BBgBarc Global Aggregate TR Hdg USD	2.43	87	1.06	11	1.42	11	0.01	45	2.69	41





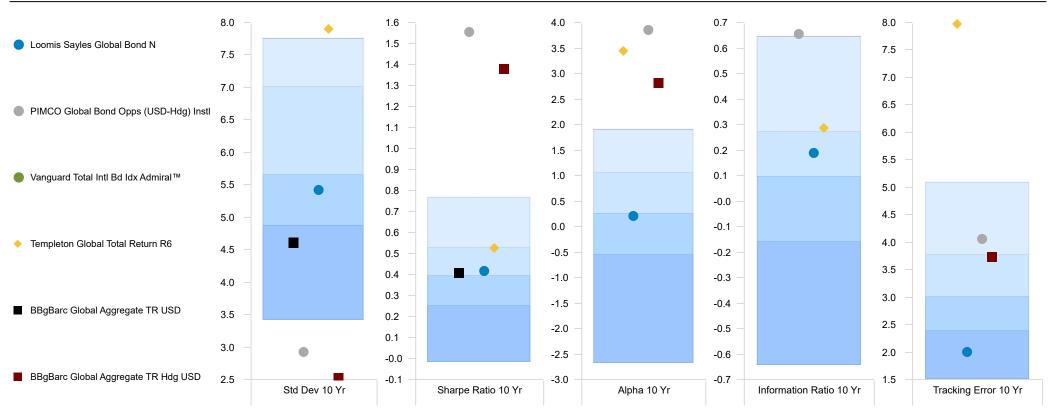
	Std Dev	Rank	Sharpe Ratio	Rank	Alpha	Rank	Information Ratio	Rank	Tracking Error	Rank
Loomis Sayles Global Bond N	4.75	51	0.25	43	-0.02	46	-0.02	42	1.49	82
PIMCO Global Bond Opps (USD-Hdg) Instl	2.66	94	0.83	1	1.81	4	0.26	15	3.86	26
Vanguard Total Intl Bd Idx Admiral™	2.82	94	0.94	1	2.20	1	0.38	10	3.78	26
Templeton Global Total Return R6	6.89	15	0.17	57	1.72	6	-0.01	41	8.86	1
BBgBarc Global Aggregate TR USD	4.49	70	0.27	41	0.00	45			0.00	100
BBgBarc Global Aggregate TR Hdg USD	2.70	94	0.91	1	1.95	4	0.37	10	3.41	39





	Std Dev	Rank	Sharpe Ratio	Rank	Alpha	Rank	Information Ratio	Rank	Tracking Error	Rank
Loomis Sayles Global Bond N	4.70	63	0.11	47	-0.04	51	-0.03	51	1.38	86
PIMCO Global Bond Opps (USD-Hdg) Instl	2.79	94	1.00	1	2.56	1	0.60	3	3.75	23
Vanguard Total Intl Bd Idx Admiral™										
Templeton Global Total Return R6	6.50	17	0.22	22	1.65	6	0.12	28	7.87	1
BBgBarc Global Aggregate TR USD	4.45	76	0.12	42	0.00	48			0.00	100
BBgBarc Global Aggregate TR Hdg USD	2.66	94	1.05	1	2.52	1	0.67	3	3.33	34

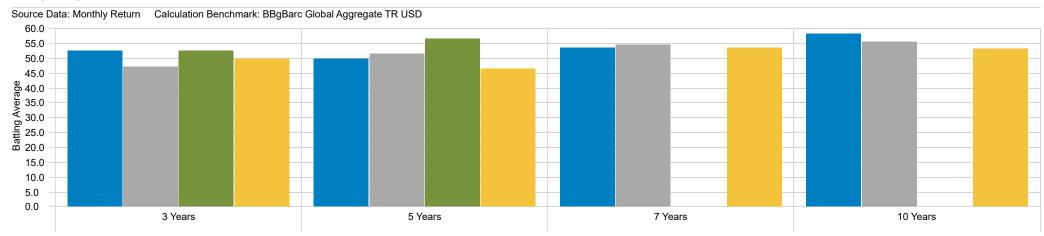




	Std Dev	Rank	Sharpe Ratio	Rank	Alpha	Rank	Information Ratio	Rank	Tracking Error	Rank
Loomis Sayles Global Bond N	5.42	52	0.42	44	0.22	52	0.19	33	2.01	84
PIMCO Global Bond Opps (USD-Hdg) Instl	2.93	99	1.56	1	3.87	1	0.66	5	4.07	25
Vanguard Total Intl Bd Idx Admiral™										
Templeton Global Total Return R6	7.91	2	0.53	26	3.46	1	0.29	23	7.99	1
BBgBarc Global Aggregate TR USD	4.62	79	0.41	47	0.00	60			0.00	100
BBgBarc Global Aggregate TR Hdg USD	2.53	99	1.38	1	2.82	1	0.43	14	3.74	26

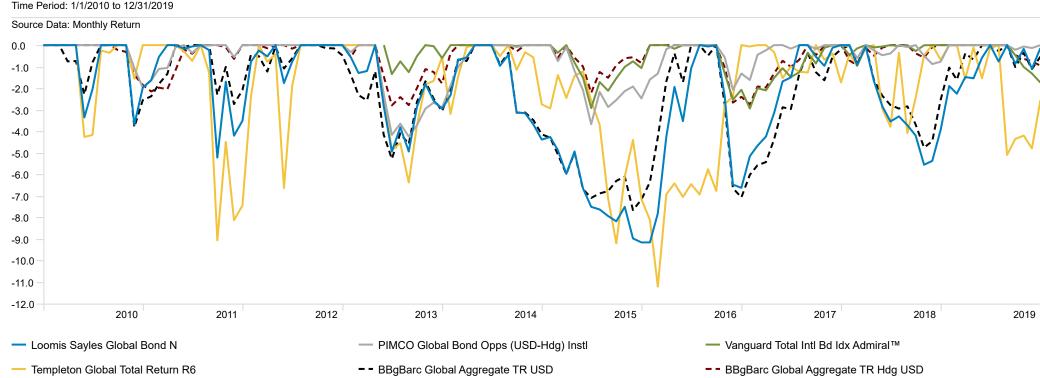


### **Batting Average**



#### Drawdown

Time Period: 1/1/2010 to 12/31/2019





MPT Statistics: 3-Year						_
Time Period: 1/1/2017 to 12/31/2019	Calculation Benchmark: BBgBarc G	Global Aggregate TR USD				
	Loomis Sayles Global Bond N	PIMCO Global Bond Opps (USD-Hdg) Instl	Vanguard Total Intl Bd ldx Admiral™	Templeton Global Total Return R6	BBgBarc Global Aggregate TR USD	BBgBarc Global Aggregate TR Hdg USD
Return	4.33	3.50	4.37	2.47	4.27	4.30
Excess Return	0.06	-0.77	0.10	-1.80	0.00	0.03
Std Dev	3.72	1.70	2.51	6.27	3.58	2.43
Beta	1.00	0.27	0.36	-0.37	1.00	0.44
Tracking Error	1.10	2.99	3.12	7.86	0.00	2.69
Sharpe Ratio	0.70	1.05	1.06	0.12	0.71	1.06
Alpha	0.07	1.08	1.71	1.86	0.00	1.42
Information Ratio	0.06	-0.26	0.03	-0.23		0.01
Batting Average	52.78	47.22	52.78	50.00	100.00	55.56
Up Capture Ratio	99.78	40.85	50.61	-6.99	100.00	57.82
Down Capture Ratio	97.76	-9.84	-12.85	-88.09	100.00	5.24
MPT Statistics: 5-Year						
Time Period: 1/1/2015 to 12/31/2019	Calculation Benchmark: BBgBarc G	Global Aggregate TR USD				
Return	2.28	3.31	3.76	2.25	2.31	3.57
Excess Return	-0.02	1.00	1.45	-0.06	0.00	1.26
Std Dev	4.75	2.66	2.82	6.89	4.49	2.70
Beta	1.01	0.31	0.34	-0.28	1.00	0.39
Tracking Error	1.49	3.86	3.78	8.86	0.00	3.41
Sharpe Ratio	0.25	0.83	0.94	0.17	0.27	0.91
Alpha	-0.02	1.81	2.20	1.72	0.00	1.95
Information Ratio	-0.02	0.26	0.38	-0.01		0.37
Batting Average	50.00	51.67	56.67	46.67	100.00	56.67
Up Capture Ratio	97.81	43.66	49.74	-19.84	100.00	54.05
Down Capture Ratio	97.31	-1.04	-0.74	-73.77	100.00	9.22
Down Capture Ratio	97.31	-1.04	-0.74	-73.77	100.00	9.22



ulation Benchmark: BBgBarc G	lobal Aggregate TR USD				
Loomis Sayles Global Bond N	PIMCO Global Bond Opps (USD-Hdg) Instl	Vanguard Total Intl Bd Idx Admiral™	Templeton Global Total Return R6	BBgBarc Global Aggregate TR USD	BBgBarc Global Aggregate TR Hdg USD
1.30	3.60		2.26	1.35	3.59
-0.05	2.25		0.91	0.00	2.25
4.70	2.79		6.50	4.45	2.66
1.01	0.34		0.00	1.00	0.40
1.38	3.75		7.87	0.00	3.33
0.11	1.00		0.22	0.12	1.05
-0.04	2.56		1.65	0.00	2.52
-0.03	0.60		0.12		0.67
53.57	54.76		53.57	100.00	59.52
98.66	52.88		7.34	100.00	60.40
99.18	1.43		-31.82	100.00	10.93
ulation Benchmark: BBgBarc G	lobal Aggregate TR USD				
2.86	5.16		4.77	2.48	4.08
0.38	2.68		2.30	0.00	1.61
5.42	2.93		7.91	4.62	2.53
1.10	0.32		0.48	1.00	0.32
2.01	4.07		7.99	0.00	3.74
0.42	1.56		0.53	0.41	1.38
0.22	3.87		3.46	0.00	2.82
0.19	0.66		0.29		0.43
58.33	55.83		53.33	100.00	56.67
108.38	62.42		63.31	100.00	54.37
				100.00	2.22
	Loomis Sayles Global Bond N  1.30 -0.05 4.70 1.01 1.38 0.11 -0.04 -0.03 53.57 98.66 99.18  ulation Benchmark: BBgBarc G 2.86 0.38 5.42 1.10 2.01 0.42 0.22 0.19 58.33	Loomis Sayles Bond Opps Bond N (USD-Hdg) Instit    1.30 3.60 -0.05 2.25 4.70 2.79 1.01 0.34 1.38 3.75 0.11 1.00 -0.04 2.56 -0.03 0.60 53.57 54.76 98.66 52.88 99.18 1.43  ullation Benchmark: BBgBarc Global Aggregate TR USD  2.86 5.16 0.38 2.68 5.42 2.93 1.10 0.32 2.01 4.07 0.42 1.56 0.22 3.87 0.19 0.66 58.33 55.83 108.38 62.42	PIMCO Global Sayles Bond Opps Bond N (USD-Hdg) Insti  1.30 3.60 -0.05 2.25 4.70 2.79 1.01 0.34 1.38 3.75 0.11 1.00 -0.04 2.56 -0.03 0.60 53.57 54.76 98.66 52.88 99.18 1.43  ulation Benchmark: BBgBarc Global Aggregate TR USD  2.86 5.42 2.93 1.10 0.32 2.01 4.07 0.42 1.56 0.22 3.87 0.19 0.66 58.33 55.83 108.38 62.42	PIMCO   Global   Total   Global   Total   Return   R6	PIMCO   Global   Formation   Global   Global   Global   Global   Formation   Global   Global   Formation   Global   Global   Formation   Formation



# **Investment Option Narratives**



#### Firm Overview

Loomis Sayles & Company, was founded in 1926 and is a wholly-owned subsidiary of Natixis Global Asset Management, L.P., the US-based subsidiary of Natixis which is based in Paris, France. Headquartered in Boston, Massachusetts, Loomis Sayles maintains offices in San Francisco, Detroit, London and Singapore and employs more than 675 professionals. The firm manages in excess of \$260 billion in AUM across a variety of equity, fixed income and multi-asset strategies.

#### **Team Overview**

The Global Bond team led by co-lead PMs Ken Buntrock and David Rolley has been working together on the strategy since 2000. PMs Lynda Schweitzer and Scott Service directly support them. Stability has been a hallmark of the team as evidenced by the fact that there has been no turnover on the strategy since 2001. The team incorporates input from a variety of internal sources including Loomis Sayles' broad macro and credit research teams when constructing portfolios. While the strategy is managed in a team-based approach, Buntrock and Rolley have final decision-making authority.

#### Strategy Overview

Loomis believes inefficiencies exist in global fixed income markets and that the use of in-depth, fundamental research can, over a full credit cycle, lead to excess returns. As a result, the Global Bond team will consistently overweight spread sectors including investment grade and high yield corporate bonds, asset-backed bonds, emerging market sovereign and corporate bonds and non-benchmark sectors such as preferred securities. The cornerstone of Loomis' investment process is the fundamental, bottom-up research conducted by their 50+member Credit and 5+ member Sovereign Research teams. Between the two groups, research coverage extends to over 1,000 corporate issuers and 80+ countries. Analysts are assigned coverage of all names, regardless of location or credit quality, within an industry. Loomis' research culminates in an internal credit rating that is independent of the rating agencies. Loomis believes its ratings are more forward looking than the agencies' because the opinions include a trend for the company and a rating.

The investment process consists of four main components: Macro, Fundamental, Portfolio Construction and Risk Management. Loomis' top-down views are developed through a collaborative process of several groups within the organization. The Macro Strategies group meets regularly with Loomis' chief economist and other investment professionals to discuss economic, geo-political, and market news. In a similar fashion, the Sovereign group meets and is charged with evaluating similar macro questions. Each group presents their thoughts on countries and currencies at a monthly Global Asset Allocation meeting where macro and market outlooks are debated. In the end, the macro process is designed to provide a framework and outlook to be used by Loomis' sector and product teams.

Similar to the top-down process, the sector teams meet regularly to develop recommendations across all fixed income markets and identify horizon returns and risk assessments by integrating the firm's macro views. The team constructs the portfolio by evaluating relative sector and currency weights before selecting securities recommended by the credit research team. Portfolio risk is primarily controlled through diversification with tracking error comparisons providing a secondary control. Importantly, the team has access to various third-party systems which are used for scenario analysis as well as RiskInSite, which provides daily risk reports comparing the strategy and benchmark by multiple breakdowns. Finally, the PMs meet regularly with the CIO, CIRO, and Risk Management Committee to confirm that the strategy meets all client and firm guidelines.

#### **Expectations**

Loomis Sayles targets an excess return of between 1.5%-2% basis over the BBgBarc Global Agg. Bond USD Unhedged Index annually. The strategy's sources of value-add are security selection (40%), sector selection (20%), currency allocation (20%), country selection (10%), and curve and duration positioning (10%). The team overweights countries, sectors and currencies that provide the highest relative value opportunities. Typically, these opportunities lie in spread sectors or countries assigned lower credit ratings. As such, the strategy should be expected to perform well during periods of strong global economic growth. Conversely, the strategy lag during periods of decelerating growth or rising credit spreads.

#### **Points to Consider**

Co-lead PMs Buntrock and Rolley are nearing the age where retirement is a question. Loomis has taken great care to add additional capacity to the team with the addition of Schweitzer, and more recently, Service. The team has been together for over six years and the process is collaborative, which provides for a transfer of information and knowledge. In the event that Buntrock or Rolley were to retire, we would remain confident in the team. Loomis will use a both interest rate and foreign exchange derivatives to hedge specific exposures. In addition to their history managing the securities, the firm has access to third-party systems that provide greater transparency and independent pricing. While the use of these types of securities can increase complexity, we are confident in the firm's abilities.

#### **Recommendation Summary**

The Loomis Sayles Global Bond Fund offers investors a diversified, fundamentally-driven approach to the global bond space with competitive fees and low minimum investments. Similar to all Loomis Sayles strategies, the fund emphasizes Loomis Sayles' bottom-up approach to security selection which results in relative overweights to spread sectors such as investment grade and high yield bonds, securitized bonds and emerging market sovereign bonds. The primary differentiator for the fund is the long-tenured and experienced team. Co-team leaders and PMs Ken Buntrock and David Rolley have been managing the strategy since 2000. Importantly, as AUM has grown the team has added resources while planning for succession. As evidence, Lynda Schweitzer joined the team in 2001 as a portfolio specialist and trader and was promoted to PM in 2007. Additionally, Scott Service joined the firm in 1995 and has served in a variety of roles prior to being promoted to PM in 2011. The team is supported by four dedicated credit analysts and has access to the firm's deep, and well-resourced research capabilities. While at times the fund's performance can be more volatile due to the asset allocation mix, we have confidence in the team to add value over the long haul. Given these things, we recommend the fund as a standalone option for clients seeking broad exposure to the global bond space.



#### Firm Overview

Pacific Investment Management Company (PIMCO) was founded in Newport Beach, CA in 1971. PIMCO is one of the world's largest fixed income managers, with a presence in every major bond market. PIMCO started as a subsidiary of Pacific Life Insurance Company to manage separate accounts for institutional clients. Today, PIMCO has offices in Newport Beach and 16 other global locations. In 2000, PIMCO was acquired by Allianz. PIMCO operates as a separate and autonomous subsidiary of Allianz. The firm manages over \$1.8T in AUM.

#### **Team Overview**

Andrew Balls, CIO of Global Strategies, is the lead portfolio manager responsible for the strategy and is directly supported by Sachin Gupta, head of PIMCO's global trading desk in Newport, Lorenzo Pagani, head of European rates based in Munich, and Tomoya Masanao, head of Japanese portfolio management based in Tokyo. The lead PMs are supported by a dedicated team of 38 portfolio managers and are further supported by more than 230 investment professionals located in PIMCO's seven regional offices who assist in idea generation. Importantly, the broader Global Bond Team leverages PIMCO's sovereign and corporate credit research capabilities.

### **Strategy Overview**

The strategy is designed to provide investors with broad exposure to the global markets by investing in developed market sovereign and quasi-sovereign bonds, emerging market bonds and investment grade and high yield bonds. The allocation among each market will vary based on PIMCO's assessment of global macro trends and relative value. Offered in unhedged and U.S. dollar hedged variations, the strategy allows investors the opportunity to express currency viewpoints. All told, this approach is designed to allow for increased responsiveness in asset allocation to changing economic and market conditions while remaining anchored by PIMCO's investment process and longer-term orientation. As with all PIMCO strategies, the investment process starts with an annual Secular Forum at which PIMCO investment professionals from around the world gather with industry experts for a three-day discussion about the future of the global economy and financial markets. The goal is to look beyond the current business cycle and determine how secular forces will play out over the next three-to-five years. The team implements the top down strategies developed at the Forum, and develops bottom-up strategy by maintaining contact with the PIMCO specialist teams responsible for the sectors within the opportunity set. New ideas are sourced by team members and discussed in regularly held strategy meetings. In evaluating new ideas, the team applies a number of qualitative and quantitative screens. The team also makes an assessment of the fundamental credit factors underpinning the idea, incorporating the relevant credit analysis team into the discussion. Currency hedging decisions are separate and dependent on multiple models including purchasing power parity in conjunction with the team's subjective viewpoints.

#### **Expectations**

PIMCO seeks to add value above that of the BBgBarc Global Agg. Bond USD Unhedged Index but with less volatility. The team accomplishes this by utilizing PIMCO's macro insights along with identifying sector and security opportunities. PIMCO expects to add 1%-1.5% of alpha while maintaining a tracking error of less than 3% over a three to five-year period. The strategy's primary sources of value-add are curve positioning (25%-35%), country allocation (20%-30%), sector allocation (15%-25%), security selection (10%-20%), and currency management (5%-15%). The strategy will typically overweight those countries, sectors and currencies that provide the highest relative value opportunities. These opportunities often lie in spread sectors or countries assigned lower credit ratings. As such, the strategy should be expected to perform well during strong global economic growth. Conversely, the strategy may lag in periods of decelerating growth or rising credit spreads.

#### **Points to Consider**

Unlike other smaller, less aggressive managers in the space, PIMCO makes heavy use of derivatives to replicate desired exposures. Furthermore, PIMCO has historically been less than forthcoming in the management of these opaque exposures. While PIMCO has historically demonstrated the ability and skill necessary to manage these securities, they contribute to the overall complexity of the strategy which may present challenges to investors seeking a more simplistic approach to the space.

The team has seen turnover. First, lead-PM and co-CIO Mohamed El-Erian left the team in 2014. He was replaced by PM Scott Mather. However, his stay was short as he was elevated to CIO of U.S. Core Strategies during organizational changes. Balls was then elevated to lead-PM. More recently, in 2016, Manny Roman was named CEO following the announced retirement of CEO Doug Hodge. Since that time, both the senior management of the firm and team have remained stable. Importantly, AUM has grow as confidence has returned. Given PIMCO's depth and experience, we remain confident in their ability.

#### **Recommendation Summary**

We believe that the PIMCO Global Bond strategy offers clients a compelling choice in the global bond space. The strategy's primary differentiator is the deep and experienced investment team lead by CIO of Global strategies Andrew Balls. Similar to all PIMCO fixed income strategies, the Global Bond strategy marries PIMCO's dynamic, top-down approach with a rigorous fundamental credit research process across a broad opportunity set. The resulting portfolio seeks to harvest alpha from a diverse set of sources including country, credit and currency. The strategy is offered in both U.S. dollar hedged and unhedged versions allowing clients to express their currency viewpoints. Importantly, the strategy will liberally use derivative securities to replicate desired exposures. While the types of securities can increase the complexity of the strategy and result in reduced transparency, we are comforted by the fact that Balls and team are long-tenured and have proven adept at managing these exposures. As evidence, both the hedged and unhedged portfolios have provided consistent relative outperformance compared to their respective benchmarks. Furthermore, both versions of the strategy are offered in a wide variety of account vehicles at competitive prices. Given these things, we recommend the strategy as a standalone option for those clients seeking broad exposure to the global bond space.



#### Firm Overview

Founded in 1947, Franklin Resources, Inc. (operating worldwide as Franklin Templeton Investments) is one of the largest publicly-traded investment management companies in the world, with offices in over 35 countries and over 9,200 staff globally. The company is listed on the NY Stock Exchange under the ticker BEN, and is a constituent of the S&P 500 Index. Directors and officers of the firm own approximately 20% of the outstanding shares. In addition, management-level employees, as well as all portfolio managers and analysts, receive deferred Franklin Resources, Inc. stock as part of their compensation.

#### **Team Overview**

Michael Hasenstab, PhD, is the lead portfolio manager for the Global Multisector Plus strategy. He is Executive Vice President and Chief Investment Officer of the Templeton Global Macro group and a member of the Fixed Income Policy Committee. Dr. Hasenstab specializes in global macroeconomic analysis, focusing on currency, interest rate, and sovereign credit analysis of developed and emerging market countries. He has ultimate decision-making authority for the strategy and is accountable for strategy implementation, including buy/sell decision and risk management. Calvin Ho is a co-portfolio manager for the strategy and participates in the decision-making process. He is focused on portfolio construction and implementation, analytics, and risk management. Ho also provides broad operational support including ensuring compliance with investment guidelines and local regulations, and managing portfolio flows. The Templeton Global Macro Group is actively involved in the management of Global Multisector Plus and reports to Dr. Hasenstab.

Global Multisector Plus, a benchmark-agnostic strategy, aims to be broadly diversified, giving the Templeton Global Macro Group the ability to exploit opportunities offering the highest expected risk-adjusted returns. The strategy draws on the firm's global resources: top-down macroeconomic views, bottom-up country and sector research, as well as quantitative analysis and rigorous risk management. The group tailors the Fixed Income Policy Committee's macroeconomic investment themes, conducting fundamental, country-by-country macroeconomic research. To identify potential alpha sources and the most attractive risk exposures relative to current valuations, the group independently evaluates five sources of potential return: interest rate, currency, sovereign credit, corporate credit and other spread sectors, and security selection. Positions are built to capitalize on short-term market inefficiencies, allowing for shifts reflecting anticipated changes in interest rates and credit spreads.

The Global Macro group meets daily to discuss ongoing market activity, as well as political and macroeconomic events. The team meets weekly with Franklin Templeton's equity teams to discuss opportunities and developments across regions, countries, sectors and asset classes. The very broad, global perspective of Franklin Templeton's research process looks beyond the predominantly developed core markets that get the most attention to the peripheral markets which can not only provide excellent sources of diversification, but also offer higher return potential.

#### **Expectations**

The strategy will fare best in risk on environments and when global growth is stable or improving. When emerging markets outperform developed markets, the strategy should outperform.

The strategy will likely fare worst in slow growth or recessionary environments, when commodities are out of favor (due to the strategy's reliance on emerging market debt), and when developed markets outperform emerging markets.

Hasenstab has been consistent in his view that global growth is better than most market participants appreciate. Therefore, the strategy has had a low duration profile for much of the past three years. We expect this low duration positioning to continue into the future, but we do not expect it to be consistent forever. Should Templeton's Global Macro team change its opinion on global growth, the strategy most likely will reverse its duration posture.

#### **Points to Consider**

The team that manages this strategy has shown a willingness to take risk. The investments have historically been of a contrarian nature, with investments in highly stressed Irish debt (2011), Ukrainian debt (2014) and more recently increasing its stake in the Mexico Peso (late 2015). Finally, the team has shown willingness to invest in less liquid areas (Uruguay & Ghana). This results in a strategy that does not resemble the Barclays Multiverse Index to which it is benchmarked. Furthermore, the strategy's five- and ten-year correlations tend to track far more closely to the MSCI EAFE equity index than they do to the benchmark, so the strategy is hard to place in an asset allocation framework, as it acts more like an equity strategy than it does fixed income.

On February 18th Franklin Templeton (FT) announced an agreement to acquire Legg Mason. The transaction will include eight of Legg Mason's nine affiliated asset managers which includes such companies as Brandywine Global and Western Asset Management Company (WAMCO). The team stated that the integration of the two parent companies is expected to take 12-18 months. Additionally, FT expects the Legg Mason affiliates will remain largely autonomous. This is in-line with FT's past record of acquiring independent money managers. Importantly, FT is committed to keeping the investment teams in place at the acquired affiliates and has offered key professionals equity-based retention packages. While this is a much larger acquisition than those in the recent past and it is still early in the process, at this time, we do not expect any of the changes at the parent level to negatively impact the ability of the underlying management teams to execute their strategies.

The depth and experience of the Global Macro team is the primary differentiator for the strategy. Michael Hasenstab, Ph.D. serves as the lead portfolio manager and is responsible for all strategy implementation decisions. He has served in a variety of capacities at Templeton since joining the firm in 1995, including analyst and, most recently, ClO. Calvin Ho, Ph.D. joined the firm in 2005 and serves as co-PM and Director of Research. The PMs are supported by a deep and experienced team of ten global macro and three quantitative analysts in addition to four dedicated traders. The strategy employs a flexible, benchmark-agnostic approach that is designed to be nimble across countries, credit, currencies, sectors and with regard to security selection. Specifically, the team seeks to identify long-term macro themes that will result in changes in local interest rates and currency strength. Importantly, the strategy will deviate significantly from the benchmark in pursuit of absolute returns. As evidence, the strategy has produced strong relative returns over most trailing periods while tracking error has averaged near the top quartile of the peer universe. As such, the strategy may not be suitable for investors seeking dedicated exposure to high-quality global government bonds which would generally provide a smoother ride with less volatility. Nonetheless, we believe this strategy presents a compelling opportunity for investors seeking a global, unconstrained approach to the space.



**Alpha** - A measure of the difference between a portfolio's actual returns and its expected performance, given its level of risk as measured by beta.

**Batting Average –** A measure of a manager's ability to consistently beat the market. It is calculated by dividing the number of months in which the manager beat or matched an index by the total number of months in the period.

Best Quarter- This is the highest quarterly (3 month) return of the investment since its inception.

**Beta** - A measure of the sensitivity of a portfolio to the movements in the market. It is a measure of the portfolio's systematic risk.

**Down Period Percent -** Number of months below 0 divided by the total number of months.

**Downmarket Capture Ratio** - The ratio of average portfolio performance over the designated benchmark during periods of negative returns. A lower value indicates better product performance.

Downside Std Dev - This measures only deviations below a specified benchmark.

Excess Return- This is a measure of an investment's return in excess of a benchmark.

**Information Ratio** - This calculates the value-added contribution of the manager and is derived by dividing the excess rate of return of the portfolio by the tracking error. The higher the Information Ratio, the more the manager has added value to the portfolio.

Longest Down-Streak Return - Return for the longest series of negative monthly returns.

Longest Down-Streak # of Periods - Longest series of negative monthly returns.

Longest Up-Streak Return - Return for the longest series of positive monthly returns.

**Longest Up-Streak** - Longest series of positive monthly returns.

Kurtosis - Kurtosis indicates the peakedness of a distribution. For normal distribution, Kurtosis is 3.

**Max Drawdown** - The peak to trough decline during a specific record period of an investment or fund. It is usually quoted as the percentage between the peak to the trough.

Max Drawndown # of Periods - This is the number of months that encompasses the max drawdown for an investment.

**R-Squared** - The percentage of a portfolio's performance that can be explained by the behavior of the appropriate benchmark. A high R-Squared means the portfolio's performance has historically moved in the same direction as the appropriate benchmark.

Return - Compounded rate of return for the period.

**Sharpe Ratio** - Represents the excess rate of return over the risk free return divided by the standard deviation of the excess return. The result is an absolute rate of return per unit of risk. A higher value demonstrates better historical risk-adjusted performance.

**Skewness** - Skewness reflects the degree of asymmetry of a distribution. If the distribution has a longer left tail, the function has negative skewness. Otherwise, it has positive skewness. A normal distribution

is symmetric with skewness 0.

**Sortino Ratio** - The Sortino Ratio is similar to Sharpe Ratio except it uses downside risk (Downside Deviation) in the denominator. It was developed in early 1980's by Frank Sortino. Since upside variability is not necessarily a bad thing, Sortino ratio is sometimes more preferable than Sharpe ratio.

**Standard Deviation** - A statistical measure of the range of a portfolio's performance. It represents the variability of returns around the average return over a specified time period.

**Tracking Error** - This is a measure of the standard deviation of a portfolio's excess returns versus its designated market benchmark.

**Treynor Ratio** - Similar to Sharpe Ratio, Treynor Ratio is a measurement of efficiency utilizing the relationship between annualized risk-adjusted return and risk. Unlike Sharpe Ratio, Treynor Ratio utilizes "market" risk (beta) instead of total risk (standard deviation). Good performance efficiency is measured by a high ratio.

**Up period Percent** - Number of months above 0 divided by the total number of months.

**Upmarket Capture Ratio** - The ratio of average portfolio performance over the designated benchmark during periods of positive returns. A higher value indicates better product performance.

Worst Quarter - This is the lowest quarterly (3 month) return of the investment since its inception.



#### IMPORTANT DISCLOSURE INFORMATION

This material is confidential and not intended for distribution to the public. AndCo Consulting ("AndCo") compiled this report for the sole use of the client for which it was prepared. AndCo uses the material contained in this evaluation to make observations and recommendations to the client, however the strategies listed may not be suitable for all investors and there is no guarantee that the strategies listed will be successful. Any information contained in this report is for informational purposes only and should not be construed to be an offer to buy or sell any securities for investment consulting, or investment management analysis services. Additionally, the analysis provided, while generally comprehensive, is not intended to provide complete information on each of the management organizations or their underlying strategies. Please refer to their respective prospectus for complete terms, including risks and expenses.

Performance data is provided for historical and informational purposes only. Where applicable, results shown represent past performance and do not represent expected future performance or experience. Past performance does not guarantee future results. Returns are typically stated net of fees, which may include: investment advisory fees, taxes and other expenses. There may be instances where certain returns are shown gross of fees (i.e., before the aforementioned fees are deducted) and would be noted as such. Generally, there are two instances where returns may be shown as gross figures. In the case of separate accounts, typically returns are demonstrated as gross of fees due to the fact that the fee structure would generally vary widely depending on the client's size and circumstances. Additionally, there are instances where a strategy vehicle is relatively new and does not have a sufficiently long track record to represent a viable comparison relative to other strategies. Accordingly, the returns for the separate account version of such a strategy could be used as demonstrative of the performance for a similar vehicle; separate account returns are generally shown as gross of fees. It is important to note that any such separate accounts being used as a "proxy" are strictly for illustrative purposes. An investor should not expect the same results from the actual strategy(ies) under consideration. When client-specific performance is shown, AndCo uses time-weighted calculations, which are founded on standards recommended by the CFA Institute. In these cases, the performance-related data shown are based on information that is received from custodians. As a result, this provides AndCo with a reasonable basis that the investment information presented is free from material misstatement.

#### **RISK FACTORS**

The risks outlined herein do not purport to cover all risks or underlying factors associated with investing in fixed income products. Please refer to the respective offering documents for complete information.

Prospective investors should be aware that investing in fixed income products may not be suitable for all investors and involves a degree of risk. The primary risk factors which affect fixed income strategies are interest rate risk and credit risk. The value of most bonds and bond strategies are impacted by changes in interest rates. Interest rate risk is the risk that a bond's value will decline due to an increase in market interest rates. The price of bonds with longer maturities is typically affected more by rising interest rates than the price of bonds with shorter maturities. Credit risk is the risk that the issuer of a bond will fail to repay principal and interest on the security when due, as well as the potential downgrading on individual bonds. Potential investors should also consider other associated risks with these products, such as: inflation risk, income risk and liquidity risk.

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ORDINANCE NO.

# AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE OF THE CITY OF PUNTA GORDA AMENDING THE CITY OF PUNTA GORDA POLICE OFFICERS' RETIREMENT SYSTEM, RESTATED PURSUANT TO ORDINANCE 1644-10, AMENDING SECTION 30, SUPPLEMENTAL BENEFIT COMPONENT FOR SPECIAL BENEFITS; CHAPTER 185 SHARE ACCOUNTS; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

### BE IT ENACTED BY THE CITY OF PUNTA GORDA, FLORIDA;

**SECTION 1**: That the City of Punta Gorda Police Officers' Retirement System, restated pursuant to Ordinance 1644-10, is hereby amended by amending Section 30, Supplemental Benefit Component for Special Benefits; Chapter 185 Share Accounts, to read as follows:

# SECTION 30. SUPPLEMENTAL BENEFIT COMPONENT FOR SPECIAL BENEFITS; CHAPTER 185 SHARE ACCOUNTS.

There is hereby established an additional plan component to provide special benefits in the form of a supplemental retirement, termination, death and disability benefits to be in addition to the benefits provided for in the previous Sections of this Plan, such benefit to be funded solely and entirely by Chapter 185, <u>Florida Statutes</u>, premium tax monies for each plan year which are allocated to this supplemental component as provided for in Section 185.35, <u>Florida Statutes</u>. Amounts allocated to this supplemental component ("Share Plan"), if any, shall be further allocated to the <u>Members and DROP participants in a manner to be agreed upon.</u> as follows:

### 1. <u>Individual Member Share Accounts.</u>

The Board shall create individual "Member Share Accounts" for all actively employed plan Members and DROP participants and maintain appropriate books and records showing the respective interest of each Member or DROP participant hereunder. Each Member or DROP participant shall have a Member Share Account for his share of the Chapter 185, Florida Statutes, tax revenues described above, forfeitures and income and expense adjustments relating thereto. The Board shall maintain separate Member Share Accounts, however, the maintenance of separate accounts is for accounting purposes only and a segregation of the assets of the trust fund to each account shall not be required or permitted.

### 2. Share Account Funding.

- A. Individual Member Share Accounts shall be established as of September 30, 2019 for all Members and DROP participants who were actively employed as of October 1, 2018. Individual Member Share Accounts shall be credited with an allocation as provided for in the following subsection 3. of any premium tax monies which have been allocated to the share plan for that Plan Year, beginning with the Plan Year ending September 30, 2019.
- B. Any forfeitures as provided in subsection 4., shall be used as part of future allocations to the individual Member Share Accounts in accordance with the formula set forth in subsection 3.A.

### 3. Allocation of Monies to Share Accounts.

### A. Allocation of Chapter 185 Contributions.

- Effective as of September 30, 2019, the amount of any premium tax monies allocated to the share plan shall be allocated to individual Member Share Accounts as provided for in this subsection. Members retiring (or entering DROP) on or after October 1, 2018 and prior to September 30, 2019 shall receive an allocation. In addition, all premium tax monies allocated to the Share Plan in any subsequent Plan Year shall also be allocated as provided for in this subsection. Available premium tax monies shall be allocated to individual Member Share Accounts at the end of each Plan Year on September 30 (a "valuation date").
- On each valuation date, each current actively employed Member of the plan not participating in the DROP, each DROP participant and each Retiree who retires or DROP participant who has terminated DROP participation in the Plan Year ending on the valuation date (including each disability retiree), or Beneficiary of a deceased Member (not including terminated vested persons) who is otherwise eligible for an allocation as of the valuation date shall receive a share allocation as follows:
- The total funds subject to allocation on each valuation date shall be allocated to each Member Share Account of those eligible for an allocation in an amount equal to a fraction of the total amount, the numerator of which shall be the individual's total years and fractional parts of years of Credited Service as of the valuation date, and the denominator of which shall be the sum of the total years and fractional parts of years of Credited Service as of the valuation date of all individuals to whom allocations are being made. Beneficiaries shall receive an allocation based on the years of Credited Service of the deceased Member or DROP participant.
- (4) Re-employed Retirees shall be deemed new employees and shall receive an allocation based solely on the Credited Service in the reemployment period.

### B. Allocation of Investment Gains and Losses.

On each valuation date, each individual Member Share Account shall be adjusted to reflect the net earnings or losses resulting from investments during the year. The net earnings or losses allocated to the individual Member Share Accounts shall be the same percentage which is earned or lost by the total plan investments, including realized and unrealized gains or losses, net of brokerage commissions, transaction costs and management fees.

Net earnings or losses are determined as of the last business day of the fiscal year, which is the valuation date, and are debited or credited as of such date.

For purposes of calculating net earnings or losses on a Member's share account pursuant to this subsection, brokerage commissions, transaction costs, and management fees for the immediately preceding fiscal year shall

be determined for each year by the investment consultant pursuant to contracts with fund managers as reported in the custodial statement. The investment consultant shall report these annual contractual fees to the Board. The investment consultant shall also report the net investment return for each manager and the net investment return for the total plan assets.

### C. No Right to Allocation.

The fact of allocation or credit of an allocation to a Member's Share Account by the Board shall not vest in any Member, any right, title, or interest in the assets of the trust or in the Chapter 185, Florida Statutes, tax revenues except at the time or times, to the extent, and subject to the terms and conditions provided in this Section.

<u>D.</u> <u>Members and DROP participants shall be provided annual statements setting</u> forth their share account balance as of the end of the Plan Year.

### 4. <u>Forfeitures</u>.

Any Member who has less than five (5) years of Credited Service and who is not otherwise eligible for payment of benefits after termination of employment with the City as provided for in subsection 5. shall forfeit his indisvidual Member Share Account. Forfeited amounts shall be included and used as part of the Chapter 185 tax revenues for future allocations to individual Member Share Accounts on each valuation date in accordance with the formula set forth in subsection 3.A.

### 5. <u>Eligibility For Benefits.</u>

Any Member (or his Beneficiary) who terminates employment as a Police Officer with the City or who dies, upon application filed with the Board, shall be entitled to be paid the value of his individual Member Share Account, subject to the following criteria:

### A. <u>Retirement Benefit</u>.

- (1) A Member shall be entitled to one hundred percent (100%) of the value of his share account upon normal or early Retirement pursuant to Section 6, or if the Member enters the DROP, upon termination of employment.
- (2) Such payment shall be made as provided in subsection 6.

### B. <u>Termination Benefit</u>.

- (1) In the event that a Member's employment as a Police Officer is terminated by reason other than retirement, death or disability, he shall be entitled to receive the value of his share account only if he is vested in accordance with Section 9.
- (2) Such payment shall be made as provided in subsection 6.

### C. <u>Disability Benefit</u>.

In the event that a Member is determined to be eligible for either an in-line of duty disability benefit pursuant to Section 8, subsection 1. or a not-in-line of duty disability benefit pursuant to Section 8, subsection 3., he shall be entitled to one hundred percent (100%) of the value of his share account.

(2) Such payment shall be made as provided in subsection 6.

### D. Death Benefit.

- (1) In the event that a Member or DROP participant dies while actively employed as a Police Officer, one hundred percent (100%) of the value of his Member Share Account shall be paid to his designated Beneficiary as provided in Section 7.
- (2) Such payment shall be made as provided in subsection 6.

### 6. <u>Payment of Benefits</u>.

If a Member or DROP participant terminates employment for any reason or dies and he or his Beneficiary is otherwise entitled to receive the balance in the Member's share account, the Member's share account shall be valued by the plan's actuary on the next valuation date as provided for in subsection 3. above, following termination of employment. Payment of the calculated share account balance shall be payable as soon as administratively practicable following the valuation date, but not later than one hundred fifty (150) days following the valuation date and shall be paid in one lump sum payment. No optional forms of payments shall be permitted.

### 7. Benefits Not Guaranteed.

All benefits payable under this Section 30 shall be paid only from the assets accounted for in individual Member Share Accounts. Neither the City nor the Board shall have any duty or liability to furnish any additional funds, securities or other assets to fund share account benefits. Neither the Board nor any Trustee shall be liable for the making, retention, or sale of any investment or reinvestment made as herein provided, nor for any loss or diminishment of the Member Share Account balances, except due to his or its own negligence, willful misconduct or lack of good faith. All investments shall be made by the Board subject to the restrictions otherwise applicable to fund investments.

### 8. Notional Account.

The Member Share Account is a notional account, used only for the purpose of calculation of the share distribution amount. It is not a separate account in the System. There is no change in the System's assets, and there is no distribution available to the Member or DROP participant until the Member's or DROP participant's termination from employment. The Member or DROP participant has no control over the investment of the share account.

### 9. No Employer Discretion.

The share account benefit is determined pursuant to a specific formula which does not involve employer discretion.

### 10. <u>Maximum Additions</u>.

Notwithstanding any other provision of this Section, annual additions under this Section shall not exceed the limitations of Section 415(c) of the Code pursuant to the provisions of Section 15, subsection 11.

### 11. IRC Limit.

The share account distribution, along with other benefits payable from the System, is subject to limitation under Internal Revenue Code Section 415(b).

**SECTION 2**: If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrases under application shall not be affected thereby.

**SECTION 3:** All Ordinances or parts of Ordinances in conflict herewith be and the same are hereby repealed.

	<ul> <li>Γhat this Ordinance shall become effective upon adoption.</li> <li>llar session of the City Council of the City of Punta Gorda, Florida, this</li></ul>
ATTEST:	By:
CITY CLERK	
Approved as to form:	

CITY ATTORNEY



February 19, 2020

#### Memo to All Foster & Foster Clients

Cybersecurity risks have increased substantially over the last several years. As the consultant, actuary, and administrators to over 350 clients nationwide, we are in constant receipt of participant data, some of which contains Social Security or Protected Health Information (PHI). The purpose of this memo is to provide reassurance that Foster & Foster is doing all that we can to continue to protect the information that you send us, and to provide some details surrounding how your data is protected from cyberattacks. Simply put, our philosophy has been to invest additional resources to keep your data safe and secure rather than purchase additional cybersecurity insurance to provide compensation when a breach occurs. Our steadfast goal is to maintain a perfect track record of preventing any cyberattack from being successful.

We have several safeguards in place to protect your information. First, we have worked exclusively with our IT service provider to adhere to the National Institute of Standards and Technology (NIST) Cybersecurity Framework, which provides guidance for organizations to better manage and reduce cybersecurity risk. While it certainly has helped reduce the risk of a successful cyberattack, the NIST Cybersecurity Framework has also helped us identify which components of our operation need additional cybersecurity investment.

Second, we have created a 56-page Information Security Policy, which is a document that outlines the specific details of our approach to keeping data safe from cyberattacks. We have been advised that it is best to not provide all of the details of this policy, as that would be a cyber risk in and of itself, but we would be happy to discuss it with you over the phone or at an upcoming Board meeting if you would like. A very high-level, basic summary of our policy is outlined on the following page.

In addition to these safe measures, we have begun a System of Organization Control (SOC) 2 Type 1 compliance audit. Once the audit is completed, we will be given a universal seal of approval that our systems and processes are compliant at the highest level.

Finally, while we think we have taken every step possible to prevent a cybersecurity breach, we understand that the possibility still exists (although remote) that your data could be compromised. In the event of a cybersecurity breach, we have obtained \$1,000,000 in cybersecurity insurance to provide compensation to any fund that suffers damages as a result of a cyberattack.

We hope that this letter, and the attachment that follows, provides some reassurance that your information can be transmitted, stored, and utilized in a safe and secure manner. We take this subject very seriously and believe that the integrity of your information is as important as the integrity of your people.

Sincerely,

Bradley R. Heinrichs, FSA, EA, MAAA

President/CEO



# Data Security at Foster and Foster

# Multifactor Authentication Security

Foster and Foster utilizes multifactor authentication for access to email as well as remote access. Multifactor authentication provides an additional layer of security protection. After the associates types his password, multi-factor authentication software automatically contacts him via a secondary, trusted medium, such as your telephone number, and then requests a new form of verification. This second security perimeter significantly strengthens overall application security while reducing the likelihood of unauthorized threat access.

# Data Encryption in Transit and at Rest

Communications with external software and off-site backup providers are encrypted in transit. Employee workstation and laptop devices are encrypted at rest.

# Backup and Disaster Recovery

Foster and Foster leverages a Business and Disaster Recovery system that enables IT to quickly recover all of F&F's business systems, both locally and off-site. All business systems are backed up 5 times per day. Automated booting and verification of all systems are completed weekly. IT tests our off-site recovery procedure annually. One-year retention is configured for all backup data. Backup data is encrypted intransit and offsite.

# **Vulnerability Testing**

Foster and Foster engages external entities to conduct regular infrastructure-level vulnerability tests. Results of the external vulnerability testing and remediation are shared by the entire team, including management.

# **Access Management**

The principle of least privilege is a default standard in Foster and Foster. Employees and users in Foster and Foster will only have access to what is needed when it is needed.

Employees will only be granted access to internal systems based upon their work requirements. Requests for additional access follow a documented process and are approved by the responsible owner or manager. Furthermore, all employees sign a confidentiality agreement upon joining the company.

# Security Management

Foster and Foster works with ITVantage, a SOC 2 Type 2 certified IT Service Provider, to monitor, manage, and consult on Foster and Foster infrastructure and processes to ensure we are following the NIST Cybersecurity framework.

# System Monitoring

Foster and Foster monitors and records every server, router, and system of our production environment. Logs are kept for as long as legally needed to ensure our systems are secure.