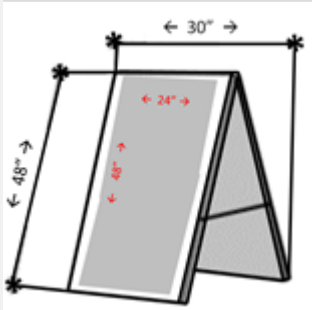


PORTABLE SIGN APPLICATION

Date Received		Case #		**No Charge Application			
<input type="checkbox"/> Completed & Sign Portable Sign Application including:							
<input type="checkbox"/> Site Plan identifying the location(s) of portable sign(s)							
<ul style="list-style-type: none"> ➤ Sign may not be placed within twelve (12) inches of any curb or edge of pavement ➤ Sign shall not be located more than twenty (20) feet from the wall of the building within which the permittee's business is located. ➤ If located in City right-of-way or on private walk, please show a minimum of 48" clear pedestrian walkway 							
<input type="checkbox"/> Graphic representation of the sign							
<ul style="list-style-type: none"> ➤ Image, photo, or manufacturer's specifications 							
<input type="checkbox"/> Sign Dimensions							
<ul style="list-style-type: none"> ➤ Overall height <ul style="list-style-type: none"> ○ Maximum height from finished grade is 48" ➤ Overall width <ul style="list-style-type: none"> ○ Together with its frame, wheels, handles, etc. shall not exceed 30" ➤ Sign face dimensions <ul style="list-style-type: none"> ○ Shall not exceed 24" x 48" 							
<input type="checkbox"/> Certificate of insurance for \$100,000 when located on City right-of-way							
<ul style="list-style-type: none"> ➤ City of Punta Gorda must be shown as additional insured 							
<input type="checkbox"/> Hold Harmless agreement when located on City right-of-way							
Notes:							
<ul style="list-style-type: none"> ➤ <u>Sign shall not be located more than twenty (20) feet from the wall of the building within which the permittee's business is located and signs must be placed within the side lot lines of the property upon which the permittee's establishment is located, or within the extension of said lot lines, if the sign is to be located in the right-of-way.</u> ➤ The Portable sign must be designed and wind-proofed in a manner as to withstand normal thunderstorm conditions or gust of wind ➤ Only business located on the corner of 2 streets are permitted to have a secondary portable sign ➤ Complete portable sign regulations can be find in the City Code of Ordinances, Chapter 26, Article, 11, Section 11.3, Subsection (r) 1-9. 							
Applicant Information							
Name							
Address		City		State		Zip	
Phone			Email address				
Business Information							
Business Name			Owner Name				
Address		City		State		Zip	
Phone			Email address				

Hours of Operation						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Sign location (draw <u>site plan</u> below):			What is the overall width of the sign:			
			What is the sign face dimensions:			
			Insurance certificate amount, if in right-of-way (attach certificate):		\$	
			Number of signs requested			
			How is the portable sign to be weighted/secured?			
			What is the overall height of the portable sign from existing grade:			

AFFIDAVIT		
_____ Signature of Owner or Authorized Agent	_____ Print Name & Title	_____ Date
STATE OF _____) COUNTY OF _____)		
The foregoing instrument was acknowledged before me this ____ day of _____, 20____, by _____, who is personally known to me or who has produced _____ as identification and who did not take an oath.		
_____ Notary Public, State of Florida	_____ My commission Expires	(Seal)

<input type="checkbox"/> Staff Approved	<input type="checkbox"/> Staff Denied	<input type="checkbox"/> DRC Approved	<input type="checkbox"/> DRC Denied
Comments: _____			
Approved by: _____ Date _____			