

**DEVELOPMENT REVIEW COMMITTEE
MEETING
JANUARY 10, 2020**

MEMBERS PRESENT: Lisa Hannon, Acting Chair
Randy Cole, Chief Building Official
Tom Jackson, Utilities Director
Jennifer Molnar, Fire Marshal
Norman Nahra, Police Lieutenant

MEMBERS ABSENT: David Hilston, Chairman
Linda Sposito, Senior Project Manager

OTHERS PRESENT: David McCarty, Code Compliance Supervisor
Nick Nemec, Mike Young, Jerry Cleffi, Cathy Getz,
Craig Ivey, Beverly Scheu, Sheila Jaeger, Jim Humay

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. January 24, 2020

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- None.

APPROVAL OF MINUTES

- A. December 27, 2019
- Ms. Molnar MOVED, Mr. Jackson SECONDED approval of the December 27, 2019 minutes.
MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. Event Permit: 19-156126; Funkfest: City Marketplace; February 14-15, 2020
- Ms. Hannon requested a letter of authorization from the property owner, clarification of the event times, completed Off-duty Police Officer and Off-duty Fire Department Contracts and a copy of the alcoholic beverage license. She noted a buffer was required between the restroom facilities and the properties across the street.
- Ms. Molnar confirmed a minimum of two Fire Department standby details and a tent permit were required.
- Mr. Nick Nemec, applicant, stated the times for the event were 4:00 p.m. to 10:30 p.m. on February 14, 2020 and 12:00 p.m. to 11:00 p.m. on February 15, 2020.
- Mr. Nahra stated a two officer detail was required on the first day of the event, with one officer scheduled from 4:00 p.m. to 10:30 p.m. and the second officer from 6:00 p.m. to 10:30 p.m. He noted three officers were required for the second day, with one officer

scheduled from 12:00 p.m. to 11:00 p.m., the second officer from 4:00 p.m. to 11:00 p.m. and the third officer from 6:00 p.m. to 11:00 p.m.

- Ms. Molnar MOVED, Mr. Jackson SECONDED approval of Event Permit #19-156126 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.
- B. Event Permit: 19-156128; Peace River Revival; Laishley Park; April 3-5, 2020
 - Ms. Hannon requested a copy of the alcoholic beverage license, Certificate of Insurance naming the City as additional insured and confirmation of set up and clean up. She noted City Council would consider the applicant's request for closure of the Harborwalk on January 22, 2020, adding same required a public service announcement if approved. She confirmed completed Off-duty Police Officer and Off-duty Fire Department Contracts were required.
 - Ms. Molnar noted a tent permit was required.
 - Mr. Nahra stated a three-officer detail was required, with one officer scheduled from 12:00 p.m. to 10:00 p.m., the second officer from 4:00 p.m. to 10:00 p.m. and the third officer from 6:00 p.m. to 10:00 p.m.
 - Ms. Molnar MOVED, Mr. Jackson SECONDED approval of Event Permit #19-156128 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.
- C. Event Permit: 19-154489; Charlotte County Veg Fest; Laishley Park; March 2, 2020
 - Ms. Hannon requested a Certificate of Insurance naming the City as additional insured and a completed Laishley Park Rental Contract.
 - Ms. Molnar stated the applicant could meet with her to verify whether a tent permit was required.
 - Ms. Molnar MOVED, Mr. Jackson SECONDED approval of Event Permit #19-154489 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY
- D. 20-156386 - Smuggler's Chili Beer & Blues Festival, January 23-27, 2020, Laishley Park
 - Exclusive Use
 - Ms. Hannon clarified the event date was January 25, 2020, requesting a Certificate of Insurance naming the City as additional insured and an updated copy of the alcoholic beverage license.
 - Ms. Molnar stated a tent permit was required.
 - Mr. Nahra verified peak attendance was estimated at a maximum of 1,000, advising a one-officer detail was required.
 - Ms. Hannon stated closure of the Harborwalk did not need City Council approval; however, a public service announcement regarding same was required.
 - Ms. Molnar MOVED, Mr. Jackson SECONDED approval of Event Permit #20-156386 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY

- E. 20-156390 - Downtown Hoedown for the Troops, March 14, 2020, PG Marketplace
- Ms. Hannon requested a copy of the alcoholic beverage license.
 - Ms. Molnar stated a tent permit and a minimum of two Fire Department stand-by details were required.
 - Mr. Nahra stated a four-officer detail was required, with one officer scheduled from 12:00 p.m. to close, the second officer from 4:00 p.m. to close, the third and fourth officer from 7:00 p.m. to close.
 - Ms. Molnar MOVED, Mr. Jackson SECONDED approval of Event Permit #20-156390 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY
- F. 20-156389 - Punta Gorda Boat Show, February 27 - March 1, 2020, Marketplace Property
- Ms. Hannon requested a copy of the alcoholic beverage license.
 - Ms. Molnar stated a tent permit was required, clarifying daily peak attendance was estimated at a maximum of 1,000.
 - Mr. Nahra noted one-officer detail was required each date of the event.
 - Ms. Molnar MOVED, Mr. Jackson SECONDED approval of Event Permit 20-156389 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

- A. Discussion of Parking for Events along West Retta Esplanade
- Ms. Hannon announced this item was continued from the December 13, 2019 meeting, then providing a brief history of a regulation in the event manual which prohibited parking along the south side of West Retta Esplanade. She explained the growth of Gilchrist Park and events which might take place at the Bayfront Center, Punta Gorda Boat Club or the former Impac building were not considered when the regulation was adopted. She stated staff desired clarification of where parking restrictions should begin and end as well as how to enforce same. She noted the City Engineer had no objections to the installation of signage which would coincide with enforcement of residential event permits for parking, concluding recommendations would move forward to City Council.
 - Mr. Jackson opined signage and enforcement might be a reasonable solution.
 - Ms. Hannon pointed out enforcement could be difficult due to restrictions which might affect residents and their guests.
 - Mr. Cole opined community input would assist City Council in their decisions.
 - Ms. Molnar stated there would be no impact to fire and emergency vehicle access, then suggesting an ordinance be adopted in place of the language in the event manual.

- Mr. Nahra expressed concern regarding enforcing the prohibition of on-street parking. He spoke in favor of adopting an ordinance as same would assist officers and citizens in understanding what was permitted.
- Ms. Cathy Getz suggested for certain residence without parking, the City create and designate parking spaces which clearly indicated same was for residents only.
- Mr. Craig Ivey spoke in favor of adopting an ordinance which would prohibit parking on the south side of Retta at all hours, suggesting same should be extended to include the north side of Retta along Shreve, Pittman and Alice Parks. He commented certain events needed to be managed carefully, suggesting ways to do so.
- Ms. Beverly Scheu expressed safety concerns regarding increased traffic between Shreve Street and Tidal Creek Bridge during events.
- Ms. Shelia Jaeger suggested a placard be provided to residents and their guests to identify vehicles authorized to park on the street. She opined a balance between growth and green spaces was needed.
- Mr. Jim Humay opined green space and the historic district were being impacted by parking, recommending staff research parking solutions other than on-street parking.
- Mr. Ivey confirmed the plan to extend diagonal parking on the north side of West Retta Esplanade did not yet have an established timeframe.

ADJOURNMENT

- Meeting Adjourned: 9:33 a.m.

Lisa Hannon, Acting Chair

Leah Pues, Recording Secretary