

**BURNT STORE ISLES
CANAL ADVISORY COMMITTEE
MEETING
DECEMBER 10, 2019**

MEMBERS PRESENT: Mike McIntosh, Chairman
Norman Ashworth, Randall Bowdish
Rick Daugherty, Charles Longenbarger

OTHERS PRESENT: Cathy Miller, Canal Maintenance Supervisor
Kristin Simeone, Finance Director

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- 1. Election of Chairman and Vice Chairman
 - Recording Secretary Welch opened the floor for nominations for Chairman.
 - Mr. Ashworth NOMINATED Mr. McIntosh.
 - Mr. McIntosh was appointed Chairman by acclamation.
 - Recording Secretary Welch opened the floor for nominations for Vice Chairman.
 - Mr. McIntosh NOMINATED Mr. Ashworth for Vice Chairman.
 - Mr. Ashworth was appointed Vice Chairman by acclamation.
- B. Next Scheduled Meeting
- 1. January 14, 2020

CITIZEN COMMENTS ON AGENDA ITEMS ONLY

- None.

APPROVAL OF MINUTES

- A. November 12, 2019
 - Mr. Longenbarger MOVED, Mr. Bowdish SECONDED approval of the November 12, 2019 minutes. MOTION CARRIED UNANIMOUSLY.

REPORTS

- A. Finance Reports - November 2019
 - Ms. Cathy Miller, Canal Maintenance Supervisor, confirmed there were no questions regarding the November 2019 report denoted in the agenda material.
- B. Budget Utilization Report - November 2019
 - Ms. Miller confirmed there were no questions regarding the November 2019 report.
- C. Seawall Replacement Status Reports - November 2019
 - Ms. Miller stated complications with the barge had caused delays at the St. Girons Drive project.

- Mr. McIntosh verified the annual seawall assessment for Burnt Store Isles (BSI) would commence after Punta Gorda Isles was completed.
- D. Permits Authorized by City Staff - November 2019
 - Ms. Miller announced two permits had been issued.
- E. BSI Capital Improvement Status - November 2019 Update
 - Ms. Miller explained modifications to the dataset for the Seawall Alternative Materials Project had required the presentation on the Project to be delayed until the January 2020 meeting.
 - Mr. Ashworth questioned whether staff had discovered why Charlotte County's corrugated vinyl seawall panels near Vasco Street had collapsed.
 - Ms. Miller replied affirmatively, explaining rocks prevented the seawall panels from being embedded properly and there was no berm to support the base of the panels.
 - Discussion ensued regarding corrugated vinyl seawall panels.
 - Ms. Miller concluded the consultants for the BSI Inlet Widening Project had submitted 90% plans as well as the permit applications.
 - Ms. Kristin Simeone, Finance Director, pointed out members had approved funds for the Project's design and permitting, noting no funds were allocated for construction of same.
- F. Buckley's Pass Additional Harbor Access Project Update
 - Ms. Miller announced dredging spoils were being transferred from the Casey Key Drive site to the Colony Point spoil site.

NEW BUSINESS

- A. Mangrove Trimming Schedule
 - Ms. Miller reviewed the Mangrove Trimming Schedule, explaining same was intended to assist the contractor with scheduling.
- B. Sonar Monitoring - BSI Perimeter Canal
 - Ms. Miller announced sonar monitoring of the BSI Perimeter Canal had identified three sites in need of maintenance dredging, as delineated in the agenda material, noting the three sites were the proposed projects for Fiscal Year 2019/2020. She anticipated the projects would likely be presented to contractors in February 2020.
 - Mr. Bowdish questioned whether the findings were available to view online.
 - Ms. Miller replied in the negative, explaining she was working with staff to convert the sonar scans into a readable format; however, members could meet with her to view same.

UNFINISHED BUSINESS

- A. Discuss FEMA Mitigation
- Ms. Simeone reported the City currently did not have the required permit for the Rip Rap Mitigation Project, noting the process would take a lengthy period of time. She explained there were risks in proceeding with the permitting process and no guarantee the permit would be granted. She stated an outside consultant would be needed at an estimated cost of \$250,000, 4% of which would be allocated to BSI. She concluded staff recommended moving forward with the permitting process since the Federal Emergency Management Agency (FEMA) and the State were funding 95% of the Project.
 - Discussion ensued regarding FEMA funding.
 - Mr. McIntosh questioned the total estimated cost for BSI.
 - Ms. Simeone replied \$325,000 of the total cost of \$8.2 million.
 - Mr. Bowdish MOVED, Mr. Ashworth SECONDED to move forward with permitting for the FEMA-funded mitigation project as recommended. MOTION CARRIED UNANIMOUSLY.

STAFF COMMENTS

- Ms. Miller reported the Marine Advisory Committee was accepting applications for grants, noting members could inform staff of any projects they recommended.
- Mr. McIntosh commented the grants were typically for public projects rather than private residential projects.

COMMITTEE/BOARD COMMENTS

- Messrs. Longenbarger and Daugherty introduced themselves to the Committee, providing a brief history of their professional backgrounds.

ADJOURNMENT

- Meeting Adjourned: 1:58 p.m.

Mike McIntosh, Chairman

Sara Welch, Recording Secretary