

**DEVELOPMENT REVIEW COMMITTEE
MEETING
DECEMBER 27, 2019**

MEMBERS PRESENT: Lisa Hannon, Zoning Official, Acting Chair
John Smith, Plans Examiner/Inspector, Building Department
Jennifer Molnar, Fire Marshal
Norman Nahra, Police Lieutenant
Linda Sposito, Senior Project Manager, Public Works

MEMBERS ABSENT: David Hilston, Chief Planner, Chairman
Tom Jackson, Utilities Director

OTHERS PRESENT: Mitchell Austin, Chief Planner
Frank Desguin, Adam Riley

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. January 10, 2020

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- None.

APPROVAL OF MINUTES

- A. December 13, 2019
- Ms. Molnar MOVED, Ms. Sposito SECONDED approval of the December 13, 2019, minutes. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. Event Permit: 19-156112; Florida Frontier Days; Punta Gorda History Park; February 28 & 29, 2020
- Ms. Hannon provided a brief overview of the event, as delineated in the agenda material, confirming there was no proposed off-premises signage.
- Ms. Molnar stated tent permits were required two weeks prior to the event and a distance of 10 feet between the food vendors and parking would need to be maintained.
- Mr. Nahra verified attendance was not expected to exceed 1,000.
- Ms. Molnar MOVED, Ms. Sposito SECONDED approval of Event Permit #19-156112 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.
- B. DRC-10-19 - 327 Cross Street - Peace River Vet Clinic
- Ms. Hannon stated Peace River Veterinary Clinic proposed an expansion to their building, noting Fair Share Impact Fees were \$343.20 (City) and \$2,339 (Charlotte County). She requested the missing information on the DRC Plan Sufficiency Worksheet and DRC

Storm Water Management Permit Application be completed. She then stated a dumpster enclosure was required as well as a bicycle rack, requesting the location and specifications of same be denoted in the site plan.

- Mr. Adam Riley, applicant, questioned whether a dumpster enclosure was needed since there was an existing cement pad where the previous dumpster was placed.
- Ms. Hannon replied affirmatively, clarifying requirements related to accessing the dumpster. She then stated the site plan needed to denote certain mechanical equipment along with specifications for screening same. She advised the new development would require a landscape plan.
- Ms. Sposito noted the Public Works Department would not sign off prior to completion of the Storm Water Management Permit Application.
- Ms. Hannon concluded the applicant had three months from this date to resolve any deficiencies and submit for building permit.

CITIZENS' COMMENTS

- None.

ADJOURNMENT

- Meeting Adjourned: 9:08 a.m.

Lisa Hannon, Acting Chair

Leah Pues, Recording Secretary