

**DEVELOPMENT REVIEW COMMITTEE
MEETING
NOVEMBER 8, 2019**

MEMBERS PRESENT: David Hilston, Chairman
Lisa Hannon, Zoning Official
Tom Jackson, Utilities Director
Taylor Smith, Fire Inspector
Norman Nahra, Police Lieutenant
Linda Sposito, Senior Project Manager

MEMBERS ABSENT: Randall Cole, Chief Building Official

OTHERS PRESENT: Macalle Finkle, Paralegal
Gary Bayne, Jim Paquette

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. November 22, 2019

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

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APPROVAL OF MINUTES

- A. October 25, 2019
- Ms. Hannon MOVED, Ms. Sposito SECONDED approval of the October 25, 2019, minutes.
MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. DRC-07-19 - 212 W Marion Ave - Harbor Social
- Ms. Hannon reviewed the comments and requirements from the staff report denoted in the agenda material, requesting the following: copy of a survey less than one year old; copy of the warranty deed or owner information; clarification of the dumpster gate material; height of the structure to the top of the highest peak; location and specification of the bicycle rack; clarification of food truck ingress and egress; new proposal which includes permitted building wall material; proposed façade material for the column bases; proposed fence be reconfigured to remain on the property; floor plan for the second floor mezzanine; landscape plan for the proposed landscape planting area.
- Mr. Gary Bayne, applicant, confirmed he would be working with each City department to address their requirements. He clarified the plan for ingress and egress of food trucks, noting adequate space between the alley way and dumpster enclosure would be maintained. He then stated the plans would be adjusted to indicate the dumpster gates would be powdered metal.

- Mr. Jim Paquette, Suncoast Builders, questioned whether mechanical equipment was permitted on a separate platform since same was prohibited from being mounted on the building façade.
- Ms. Hannon replied affirmatively. She clarified the equipment would need to be above base level, noting the method used to screen the view and the proposed location for the equipment would need to be provided.
- Mr. Paquette confirmed the proposed building structure would need to be 26 feet above base flood elevation rather than 24 feet. He then stated the structure's wall material would be Hardie Board siding instead of the Smartsiding denoted in the plans.
- Ms. Hannon requested the revised specifications be submitted to staff.
- Mr. Paquette questioned whether the existing planter required landscaping plans.
- Ms. Hannon replied affirmatively, noting same was required by Code.
- Mr. Paquette then stated the design of the proposed fence was located in the right-of-way to align with the fences of the surrounding businesses. He indicated 8 feet of brick pavers would be installed within that area, adding the fence would be constructed at the edge of the sidewalk to allow outdoor dining.
- Ms. Hannon replied staff would consider allowing construction in the right-of-way, adding she would inform him of their decision.
- Mr. Paquette stated he would contact Mr. Cole regarding additional questions.
- Mr. Jackson indicated the Utilities Department was waiting for plans from the applicant.
- Mr. Paquette concluded by stating the grease traps for the food trucks would run through the business structure.

B. Event Permit: 19-155560; Punta Gorda Downtown Tree Lighting; December 6, 2019; City Marketplace

- Ms. Hannon stated a Florida Department of Transportation permit was required.
- Ms. Macalle Finkle, Paralegal and liaison for the event, provided a brief overview of the activities and amenities that would be available at the event, noting entertainment would be provided from 5:00 p.m. to 9:00 p.m. She stated the parade route was along West Retta Esplanade and would proceed south on to Taylor Street, noting road closure would begin at 3:30 p.m. and parking on Marion Avenue would be closed by afternoon that date. She verified staff had notified the downtown businesses of the event, adding staff would remind them two weeks prior to the event. She confirmed Smugglers Enterprise Inc. would hold the alcohol beverage license.
- Mr. Nahra stated a six-officer detail would be provided in-kind, noting one officer would be paid for monitoring the sale of alcohol.

- Ms. Hannon MOVED, Ms. Sposito SECONDED approval of Event Permit #19-155560 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.

CITIZENS' COMMENTS

- None.

ADJOURNMENT

- Meeting Adjourned: 10:19 a.m.

David Hilston, Chairman

Leah Pues, Recording Secretary