

**DEVELOPMENT REVIEW COMMITTEE
MEETING
AUGUST 23, 2019**

MEMBERS PRESENT: Julie Ryan, Acting Chairman
Steve Adams, Utilities Department
Taylor Smith, Fire Inspector
Norman Nahra, Police Lieutenant
Linda Sposito, Senior Project Manager

MEMBERS ABSENT: Randy Cole, Chief Building Official
Lisa Hannon, Zoning Official

OTHERS PRESENT: Jennifer Daumann, Executive Assistant

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. September 13, 2019

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. August 9, 2019
- Ms. Sposito MOVED, Mr. Adams SECONDED approval of the August 9, 2019 minutes.
MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. Event Permit: 19-154576; Charlotte High School Parade; Taylor Street; September 19, 2019
- Ms. Jennifer Daumann, Executive Assistant, displayed an overhead of the proposed site plan, noting the staging sites would be closed intermittently and a permit from the Florida Department of Transportation was required. She advised vendors were not allowed along the route, requesting completed Off-duty Police Officer, Fire Department and Public Works contracts as well as the Special Event Safety Checklist.
- Mr. Nahra noted the Police Department would provide in-kind services.
- Ms. Sposito MOVED, Mr. Adams SECONDED approval of Event Permit #19-154576 contingent upon comments made this date. MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

- Meeting Adjourned: 9:02 a.m.

David Hilston, Chairman

Leah Pues, Recording Secretary