

**BUILDING BOARD
MEETING
AUGUST 27, 2019**

MEMBERS PRESENT: Jeffery Masters, Chairman
Charles Brox, Lawrence Gotfredson,
Robert Haynes, Lisa Kellythorne, Thomas "TJ" Thornberry

OTHERS PRESENT: Randy Cole, Chief Building Official
Suz Russell, License & Permit Supervisor
David Jackson, Board Attorney
Randy Gibbs, Ron Gibbs

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
 - September 24, 2019
 - Recording Secretary Pues announced all Board meetings would now be live streamed on the City's YouTube channel.
 - Mr. Masters stated staff had provided members with the Board bylaws and regulations which pertained to the Board's proceedings, suggesting members become familiar with same.

CITIZENS COMMENTS ON AGENDA ITEMS ONLY

- There were none.

APPROVAL OF MINUTES

- A. July 23, 2019
 - Mr. Brox MOVED, Mr. Haynes SECONDED approval of the July 23, 2019 minutes. MOTION CARRIED UNANIMOUSLY.

REPORTS

- Recording Secretary Pues swore in all participants.
- Mr. Randy Cole, Chief Building Official, reported staff had advised contractors to prepare construction sites for the forecasted tropical storm.
- Ms. Suz Russell, License & Permit Supervisor, requested members refrain from interrupting each other.
- Mr. Thornberry questioned if Casas del Sol had two open permits with the City.
- Ms. Russell replied one remained for 3400 St. Croix Court; however, there had been no activity at the property since Casas del Sol last appeared before the Board.
- Discussion ensued regarding Casas del Sol and the status of work at 3400 St. Croix Court.

- Ms. Russell then announced Ms. Suzy Hackett had resigned from the Board.

NEW BUSINESS

A. Violation - Emery Air Conditioning - Randy Joseph Gibbs, Qualifier 9:12:17 AM

- Ms. Russell announced a permit was processed for Emery Air Conditioning (Emery) to replace an air conditioning unit at 2521 West Marion Avenue on June 4, 2019, noting staff had attempted to contact Emery regarding the permit on June 7, 2019. She reported an inspection carried out on June 7, 2019, found the work had already been completed; therefore, the permit fee was quadrupled. She stated the permit was obtained on July 31, 2019, and an inspection carried out on August 12, 2019, was failed, adding the inspector found a mini split had been installed without a permit as well.
 - Mr. Randy Gibbs, qualifier, stated he was unaware of the situation until he had received a certified letter from the Building Division.
 - Mr. Ron Gibbs, principal owner of Emery, stated he had relied on his employees to obtain permits, explaining employee turnover and medical issues had contributed to the failure to obtain a permit. He acknowledged a mistake had been made, adding the permit fine was paid in good faith.
 - Mr. Thornberry questioned whether a permit application had been submitted for the mini split, further inquiring as to the status of the failed inspection.
 - Ms. Russell responded in the negative, noting she had spoken with a member of Emery's staff about the mini split and the reinspection fee; however, no further action had been taken by Emery.
 - Mr. Thornberry spoke in favor of placing Emery on probation with the City, then inquiring as to staff's recommendation.
 - Ms. Russell replied staff recommended Emery be required to pay a \$50 plans change fee to add the mini switch to the current permit, to pay the reinspection fee and to schedule the inspection. She further requested Emery be placed on probation for six months.
 - Mr. Randy Gibbs requested an additional five business days to submit the required paperwork.
 - Mr. Ron Gibbs stated he would pay the reinspection fees this date, noting he would personally obtain the permit if same had not been pulled.
 - Mr. Thornberry MOVED, Ms. Kellythorne SECONDED to require Emery pay the \$50 plans change fee and reinspection fee and call in all final inspections, and to place Emery on probation for 6 months with the understanding the probation could be reevaluated at the September 24, 2019 meeting if all required action was taken within 5 business days.
- MOTION CARRIED UNANIMOUSLY.**

COMMITTEE/BOARD COMMENTS

- Discussion continued regarding preparations related to the forecasted tropical storm.

CITIZENS' COMMENTS

- There were none.

ADJOURNMENT

- Meeting Adjourned: 9:36 a.m.

Jeffery Masters, Chairman

Leah Pues, Recording Secretary