



CITY OF PUNTA GORDA
OFFICE OF THE CITY MANAGER
CHARLOTTE COUNTY
OFFICE OF THE COUNTY ADMINISTRATOR
M E M O R A N D U M



To: Charlotte County Commission and Punta Gorda City Council
From: Ray Sandrock, County Administrator and Howard Kunik, City Manager
Date: January 7, 2010
Subject: Charlotte County/City of Punta Gorda Partnerships

Pursuant to a request at the December 10, 2010 joint meeting of the Charlotte County Commission and Punta Gorda City Council, staff has put together a synopsis of partnership initiatives between the County and City.

Communications

City contracts with County to air Council meetings on CCTV.

Community Services

City and County collaborate on three historical markers in the Charlotte County Historical Marker Program which are located in City rights-of-way.

PGPD and PGFD use South County Swimming Pool for training, and both PGPD and PGFD provide demonstrations during annual April Pool's Day event at South County Swimming Pool.

Team Punta Gorda is working on the Community Garden at the South County Regional Park.

County's UF/IFAS Extension Service:

- assisted the City with a grant for Palm Education
- has worked with the City on Florida Friendly Landscaping
- has Punta Gorda workers in continuing education workshops for pesticide application

County Master Gardeners have assisted Team Punta Gorda with landscape projects

Economic Development

Charlotte Harbor CRA is working with City staff regarding the Hands Across the Harbor Event, a joint event with the Punta Gorda CRA. The two CRAs share committee meeting minutes and will be working on a "ring around" the harbor map that will highlight destinations on both sides of the Harbor.

The City is a member of the Enterprise Charlotte Economic Council (ECEC) which is staffed by the County Economic Development Office.

Facilities Construction & Maintenance

The County operates and maintains the following facilities within the incorporated area:

- Human Services Facility
- Punta Gorda Library
- Charlotte Harbor Event and Conference Center
- Historic Courthouse
- South County Government Annex
- Justice Center

The City and County partnered on deeding property over to each other for the Event Center, Justice Center and portion of Herald Court Centre.

Human Resources

The City is in the exploration stages of contracting with the County for use of its employee wellness center/medical clinic as a means of reducing health care premiums.

Human Services

The City has representation on the Community Action Agency Advisory Board.

Finance/Budget

Punta Gorda Isles & Burnt Store Isles Canal Maintenance Assessment Districts – the City contracts with the Property Appraiser & Tax Collector for annual assessment billing and collection services.

Interlocal Gas Tax Allocation – the City and County adopted an interlocal agreement for the distribution of gas tax proceeds and transfer of maintenance of certain County roads to the City.

Growth Management

Geographic Information System (GIS) – the City contracts with the County for maintenance of a centralized GIS system for all County property, including those in the City.

County provided overall administration of Disaster Recovery Grant, in which funding was allocated on a 50/50 basis between County and City projects.

County provides administration of State Housing Initiatives Partnership Act (SHIP) funds, including projects located within the City.

Partnership in the South County Gateway Project, recently finalized.

Public Safety - Police

Charlotte County Sheriff's Office (CCSO) provides the City with courtesy semi-annual vehicle speedometer calibration tests, as required by administrative code.

CCSO and PGPD have a signed mutual aid agreement that provides for mutual assistance for law enforcement services when requested, or when exigent circumstances exist. This does not provide for shared jurisdiction with respect to traffic enforcement jurisdiction.

CCSO provides Central Booking for prisoners at the County Jail.

County Traffic Engineering division provides detailed traffic crash data for analytical purposes. This information is used to develop traffic enforcement plans to reduce crashes within the City.

CCSO provides witness coordination services for city officers through their court liaison.

Currently, the City and County Drug Recognition Experts (DREs) are on a call-out rotation list. This provides the police department with County resources at no expense.

CCSO provides SWAT team services to the City for high-risk situations such as barricaded or armed suspects, search warrants, etc.

CCSO and PGPD train our police canines together, with trainers provided by CCSO. We also offer each other assistance with Canine availability, when situations arise.

CCSO occasionally provides crime scene services on major cases and/or fingerprint analysis services for priority cases.

Public Safety - Fire

CCFD and PGFD have mutual aid agreement whereby the City provides a fire apparatus response to any structure fire in the County, south of the river and the County reciprocates with similar service in the City.

City provides personnel and apparatus housing at Station #3 for a County ambulance.

PGFD contracts with County radio communication shop for repairs to City mobile and portable radios.

PGFD partners with County Health Department on annual flu Vaccination Drive Thru clinics at Station #1.

Public Works

County Solid Waste provides Sharps containers and handles disposal of such waste, and County Solid Waste or State Fire Marshall disposes of flares that are dropped off at City stations.

City contracts with County's waste collection firm for recycling services.

Per interlocal agreement, County performs routine maintenance, repair and locates for traffic signals, fiber optic/ATMS (Advanced Traffic Management System)

Per interlocal agreement, County performs pavement striping.

Preliminary and Final Plat Review Services provided by the County Surveyor.

County maintains lights on two U.S. 41 bridges over Peace River and invoices City for repair work performed on City side of the bridges.

Per interlocal agreements, City and County share in design, construction and project management aspects of each joint road project and drainage improvements, including:

- Airport and Taylor Road roadway/drainage improvements.
- Aqui Esta Drive roadway/drainage improvements, from Cimeron Drive to US 41.
- Burnt Store Road roadway/drainage improvements, from Notre Dame Boulevard to US 41.
- Piper Road roadway/drainage improvements, from North Jones Loop Road to Henry Street.
- Carmalita Street and Education Avenue roadway/drainage improvements
- Drainage and Stormwater Improvements for the area bounded by Carmalita Street, Cooper Street, and Taylor Road.
- Improvement of the traffic flow and the design and construction of sidewalks at the intersection of Shreve Street and Pompano Terrace.

City's contract with Marine Contracting Group allows the County to use the City's contractor to dredge areas that are covered under existing permits quickly without having to go out to bid.

County manufactures some signs for the City (street signs are being made by the Lee County DOT).

Utilities

City inspects septic systems in Shell Creek watershed and County Health Department issues the permit.

County bids City utility line relocations associated with County road projects as a savings to both entities.

County and City have a partnership in emergency supply of utility parts.

Per interlocal agreement, water interconnect will be constructed among City, County & Water Authority.