

**BURNT STORE ISLES  
CANAL ADVISORY COMMITTEE  
MEETING  
FEBRUARY 10, 2009**

**MEMBERS PRESENT:** Gary Brewster, Chairman  
Joseph Gil, Leslie Totten, Charles Zajicek

**MEMBERS ABSENT:** Frank Wiechec

**OTHERS PRESENT:** Rick Keeney, Public Works Director  
Randy Broderson, Canal Maintenance Supervisor  
Dennis Murphy, Growth Management Director

**CALL TO ORDER/ANNOUNCEMENTS**

- A. Roll Call
- B. Next Scheduled Meeting - Tuesday, March 10, 2009 - 1:30 p.m.
- C. Election of Chairman & Vice Chairman
- Mr. Rick Keeney, Public Works Director, opened the floor for nominations for Chairman.
  - Mr. Zajicek NOMINATED Mr. Totten for Chairman.
  - Mr. Totten declined the nomination. He then NOMINATED Mr. Brewster for Chairman.
  - As there were no other nominations, Mr. Brewster was appointed Chairman by acclamation.
  - Mr. Brewster then opened the floor for nominations for Vice Chairman.
  - Mr. Gil NOMINATED Mr. Zajicek for Vice Chairman.
  - Mr. Zajicek declined the nomination. He then NOMINATED Mr. Totten for Vice Chairman.
  - As there were no other nominations, Mr. Totten was appointed Vice Chairman by acclamation.

**APPROVAL OF MINUTES**

- A. Regular Meeting - December 9, 2008
- Mr. Brewster drew members' attention to page 4, stating he did not believe volunteers would be asked to observe anything beyond the basics such as temperature, etc.
  - Recording Secretary Kelly responded she would re-listen to that section of the meeting tape to confirm same.
  - Mr. Gil MOVED, Mr. Totten SECONDED approval of the December 9, 2008 minutes as amended. MOTION CARRIED UNANIMOUSLY.

## CANAL MAINTENANCE MONTHLY REPORTS

- A. Permits Authorized by City Staff - Installation of Docks, Lifts, Outpilings, etc.
- Mr. Randy Broderson, Canal Maintenance Supervisor, announced no permits were issued in December 2008, and 1 permit was issued in January 2009.
- B. Seawall Cap Replacement Schedule
- Mr. Broderson drew members' attention to the BSI seawall cap replacement schedule, as delineated in the agenda material, stating 1,255 feet of seawall cap had been replaced to date at a cost of \$74,100.41.
- C. Budget Utilization Report
- Mr. Broderson announced he had provided both the December 1, 2008, and the January 1, 2009 Budget Utilization Reports in the Committee's agenda material, providing a brief review of the latter as follows: Inlet Dredging - 120 hours estimated, 79.50 hours in January 2009; 79.50 total hours or 66% as of January 2009, \$35,400 budgeted, \$0 expenses in January 2009, \$23,452.50 total expenses as of January 2009; Seawall Replacement - 324 feet estimated, 186 feet completed in January 2009, 324 total feet as of January 2009, \$90,000 budgeted, \$23,180.89 expenses in January 2009, \$51,266.38 total expenses as of January 2009.
  - Mr. Brewster expressed hope there would be no additional seawall failures in the current fiscal year.
  - Mr. Broderson responded he was unaware of any current failures; however, he noted the Geographical Information System (GIS) information prepared in 2007 had recently been reevaluated, adding some seawalls and seawall caps had been identified which should be replaced. He explained locations were rated from five (worst) down to one (best).
  - Mr. Totten requested the Committee be provided with copies of the list.
  - Mr. Dennis Murphy, Growth Management Director, announced finalization of the City's contract with Charlotte County for GIS services; thus, the above mentioned 2007 list would be updated and provided to Mr. Broderson. He acknowledged the contract provided for only 20 hours per month; however, he would provide the information to the Committee at their next meeting if available.
  - Mr. Zajicek commented he understood ties were cut accidentally at 3817 Licata Court during a recent seawall cap replacement project, asking who was financially responsible to repair the resulting damage.
  - Mr. Broderson replied he would research same; however, he noted once a seawall cap was removed, the seawall was not tied to anything at that particular time. He

- acknowledged seawalls sometimes failed during seawall cap replacements. He stated cutting one tie back would not cause a seawall to fail as the average seawall had three.
- Mr. Totten then stated it seemed maintenance of seawall caps was of significant importance for the City to remain ahead.
  - Mr. Broderson agreed.
  - Mr. Totten stated perhaps some expenditures should be brought forward to enable more seawall caps to be addressed, which in turn may save more seawalls.
  - Mr. Broderson responded the list described earlier would identify those locations as well as prioritize each situation. He clarified locations identified with a five (worst) would of course be addressed first.
  - Mr. Gil asked if seawalls were also prioritized.
  - Mr. Broderson replied failing seawalls were the result of bad seawall caps in most cases.
  - Mr. Gil explained horizontal cracks had been seen in some seawalls in the community; however, there was no bowing.
  - Mr. Broderson concurred City crews should inspect those locations, stating prioritization would be dependent upon severity.
  - Mr. Brewster asked if crews worked only from the GIS list.
  - Mr. Broderson replied staff worked on areas identified by residents who contacted the Canal Maintenance Division, stating the seawall inspector would inspect those locations. He noted crews had been working from the GIS list for the past few weeks, particularly on those areas which had been identified as “worst.”
  - Mr. Gil recalled seawall inspections began by someone literally walking every seawall in the community, asking if that visual check continued to be done annually
  - Mr. Broderson replied affirmatively, acknowledging the seawall inspector had significant ground to cover in that he also inspected Punta Gorda Isles (PGI) seawalls.
  - Mr. Brewster commented on the contract with Charlotte County, asking if 20 hours per month would be sufficient.
  - Mr. Murphy clarified GIS expenses were being paid out of the Growth Management Department’s budget during the current fiscal year; however, he and Mr. Keeney would reevaluate same during budget preparations. He then provided a detailed description of activities covered by the subject agreement, stating the Department’s budget could only support 20 hours per month or \$60,000 per year.
  - Mr. Gil acknowledged the BSI Canal Maintenance Assessment District (CMAD) may be faced with that expense in the future; however, he opined GIS work in subsequent years would not require as much time or expense.

- Mr. Murphy replied City staff would be able to perform most of the work once the program moved into maintenance mode, stating he hoped the County's GIS employee would be able to write an interface where Mr. Broderson's staff could update the data base. He expressed hope the list could be broken down into segments as smaller sections would be much more manageable.

#### **NEW BUSINESS**

- Mr. Totten questioned the Code requirements with regard to docks with a great deal of debris.
- Mr. Keeney replied he would be happy to pass refer same to the Code Compliance Division, adding residents were also welcome to contact them directly.
- Mr. Zajicek requested members be provided with a copy of the applicable section of City Code.
- Mr. Broderson mentioned staff recently received a request to retrieve a "runaway ladder" from a canal, adding crews had been dispatched immediately.

#### **CITIZEN COMMENTS**

- Mr. Keeney confirmed Mr. Wiechec had volunteered for the Charlotte Harbor Environmental Center's (CHEC's) testing program, noting he was the only volunteer from the BSI community. He then mentioned staff had begun working on the following year's budget and would be presenting same to the Committee in the relatively near future.
- Mr. Murphy announced the Waterfront Development Advisory Committee (WDAC) was holding a meeting with several other organizations at the Laishley Park Community Room on February 11, 2009, at 9:00 a.m. He encouraged members to attend if possible.

#### **ADJOURNMENT**

- Meeting Adjourned: 2:04 p.m.

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Gary Brewster, Chairman

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Mary Kelly, Recording Secretary