

**HISTORIC PRESERVATION ADVISORY BOARD
MEETING
DECEMBER 22, 2011**

MEMBERS PRESENT: John Chalifoux, Chairman
Cynthia Beauford-Johnson, Gordon Bower, Bill Cote,
Nancy Lisby, Teddy Shively, Jan Sidebottom

MEMBERS ABSENT: Karen Lyons

OTHERS PRESENT: Mitchell Austin, Urban Design Planner
Kelly Gaylord

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting
- 1. January 26, 2012

APPROVAL OF MINUTES

- A. November 17, 2011
 - Mr. Cote MOVED, Mr. Shively SECONDED approval of the November 17, 2011 minutes. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- A. 2012 Meeting Dates
 - Mr. Chalifoux confirmed members had reviewed the list of 2012 meeting dates provided in their agenda packets.
- B. CA-39-11 – 212 West Virginia Avenue – Signage
 - Mr. Mitchell Austin, Urban Design Manager, announced the subject location was constructed in 1979 and was listed as a non-contributing structure in the National Register Historic District (NRHD). He displayed an overhead depicting the proposed signage, as delineated in the agenda material, and mentioned the building was located in the City Center (CC) zoning district. He explained the proposed façade signage was in compliance with City Code, adding its placement would not adversely affect the architectural character of the NRHD. He concluded staff recommended approval of CA-39-11 based on the information provided by the applicant.
 - Mr. Chalifoux called three times for anyone to speak on CA-39-11.
 - Ms. Lisby MOVED, Ms. Sidebottom SECONDED to close the public hearing. MOTION CARRIED UNANIMOUSLY.
 - Mr. Chalifoux mentioned this location was on the corner of West Virginia Avenue and Sullivan Street. He commented favorably on the business located within.

- Mr. Bower MOVED, Mr. Cote SECONDED approval of CA-39-11. MOTION CARRIED UNANIMOUSLY.
- C. CA-40-11 – 502 King Street – Signage
- Mr. Austin displayed an overhead depicting the proposed signage, as delineated in the agenda material, announcing the subject location was constructed circa 1927 as industrial space and was listed on the Florida Master Site File (FMSF). He stated the structure was nearly demolished in 2005 after Hurricane Charley; however, prior to the demolition work proceeding, sale of the property resulted in the structure being stabilized. He continued in 2008, after 2 additional sales and almost 4 years of disuse and hurricane damage, the structure was renovated to habitable condition. He explained the renovation included major interior improvements, connection to City utilities, addition of a parking lot and other exterior improvements. He advised the proposed signage consisted of a façade sign and window lettering, confirming both met the requirements of City Code. He concluded staff recommended approval of CA-40-11 based on the information provided by the applicant.
 - Mr. Chalifoux called three times for anyone to speak on CA-40-11.
 - Ms. Sidebottom MOVED, Mr. Cote SECONDED to close the public hearing. MOTION CARRIED UNANIMOUSLY.
 - Ms. Lisby commented this building had housed a machine shop which had been one of the original manufacturing businesses in Punta Gorda.
 - Mr. Chalifoux confirmed the demolition permit was null and void.
 - Mr. Austin clarified building permits expired after one year.
 - Ms. Lisby MOVED, Ms. Sidebottom SECONDED approval of CA-40-11. MOTION CARRIED UNANIMOUSLY.
- D. CA-41-11 – 212 West Virginia Avenue – Signage
- Mr. Austin displayed an overhead depicting the proposed signage, as delineated in the agenda material, announcing the subject location was constructed in 1979 and was listed as a non-contributing structure in the NRHD. He mentioned the structure was located in the CC zoning district. He explained the proposed façade signage was in compliance with City Code, adding its placement would not adversely affect the architectural character of the NRHD. He concluded staff recommended approval of CA-41-11 based on the information provided by the applicant.
 - Ms. Lisby commented she understood this property was in foreclosure, asking if the tenants would be affected by same.
 - Mr. Austin replied any issues arising from a foreclosure were between the tenant and landlord.

- Mr. Chalifoux called three times for anyone to speak on CA-41-11.
- Mr. Cote MOVED, Mr. Shively SECONDED to close the public hearing. MOTION CARRIED UNANIMOUSLY.
- Ms. Lisby MOVED, Ms. Beauford-Johnson SECONDED approval of CA-41-11. MOTION CARRIED UNANIMOUSLY.
- Mr. Chalifoux then introduced Ms. Kelly Gaylord, Punta Gorda Mural Society (PGMS).
- Ms. Gaylord displayed a proposed rendering of a mural tentatively titled "Sports Memories," stating same consisted of four panels located upon the privacy walls of the Punta Gorda Health & Fitness Club, 2905 South Tamiami Trail, facing U.S. 41. She explained each panel would depict golf, hunting, sculling and tennis, respectively, providing a detailed description of each.
- Mr. Chalifoux questioned the artist who would paint the mural.
- Ms. Gaylord replied Mr. David Lashey of Englewood, expressing the PGMS' excitement on adding him to their artist list.
- Mr. Austin interjected the proposed mural would require a review by the Urban Design Division as one of the panels could be considered advertising signage.
- Mr. Chalifoux opined that panel could be reviewed under the Creative Signs section of City Code.
- Consensus of the Board was approval of the proposed mural.

UNFINISHED BUSINESS

- A. Florida Master Site File Survey
 - Mr. Chalifoux drew members' attention to a copy of the Historic Resources Survey Form (Survey), as delineated in the agenda material, noting same indicated a great deal of information would be gathered for each structure.
 - Mr. Austin agreed the State was seeking much more information than was gathered for the 2003 survey. He stated a test indicated a survey of ten structures entailed one to one and one-half hours.
 - Mr. Chalifoux questioned the number of structures which must be surveyed.
 - Mr. Austin replied close to 300, plus the 270 which must be re-surveyed.
 - Ms. Lisby asked if volunteers could provide assistance with minimal training.
 - Mr. Austin replied affirmatively.
- B. Fund Raising Account Balance
 - Mr. Chalifoux announced the account balance remained at \$345 as of December 1, 2011.
- C. Historical Award Program
 - Mr. Chalifoux complimented Mr. Bower on his recent newspaper article.

- Mr. Bower questioned the number of applications submitted to date.
 - Mr. Austin replied there were none.
 - Mr. Chalifoux suggested a direct link be provided on the first page of the City's web site similar to that currently available for the Citizen's Academy.
 - Mr. Austin responded he would research the possibility and report back to the Board.
 - Mr. Chalifoux then asked Ms. Sidebottom if she had been able to meet with a plaque vendor.
 - Ms. Sidebottom replied affirmatively, stating the cost for an 11"x8" plaque would be \$411.66 or \$320.45 for a 9"x7".
 - Ms. Lisby and Ms. Sidebottom spoke in favor of the smaller size.
 - Ms. Sidebottom then stated Quick Print had quoted a price of \$.22, printed and folded, for the Board's brochures.
 - Mr. Chalifoux asked members to distribute application forms to anyone they felt was deserving of same.
- D. Historical Society Update
- No discussion.
- E. Punta Gorda History Center Update
- Mr. Chalifoux reported a meeting had been held regarding utilizing space on the second floor of the old Courthouse.

STAFF COMMENTS

- A. City of Punta Gorda Comprehensive Plan – Historic Element
- Mr. Austin drew members' attention to the first draft of the Goals, Objectives and Policies (GOPs), as delineated in the agenda material, noting same were being developed for the Historical Preservation (HP) Element of the City's Comprehensive Plan. He pointed out Measurements had been added since the last update.

ADJOURNMENT

- Meeting Adjourned: 9:02 a.m.

John Chalifoux, Chairman

Mary Kelly, Recording Secretary