

**CODE ENFORCEMENT BOARD
MEETING
OCTOBER 28, 2009**

MEMBERS PRESENT: Heinz Schmidt, Chairman
Norman Ashworth, Tom Bailey, Richard Kresge,
Jim Stevens, Ed Viola, Albert Wiker

OTHERS PRESENT: Mark Martella, Board Attorney; Volunteer in Policing (VIP) Officer Victor Poitras; David Levin, City Attorney; Maricela Perdomo, Randy Wright, Dawn Lewis, Code Compliance Officers; Teri Tubbs, Zoning Official; Dennis Murphy, Growth Management Director; David McCarty, Code Compliance Coordinator; Melanie Diegidio, Douglas Wilder, Tom Garrard

CALL TO ORDER/ANNOUNCEMENTS

- A. Roll Call
- B. Next Scheduled Meeting - November 25, 2009
- C. Presentation of Plaques
 - Mr. Schmidt announced a Certificate of Appreciation had been prepared for Mr. Sandy MacGibbon, alternate Board member, expressing appreciation for his service to the City. He confirmed the City Clerk's Office would ensure delivery of Mr. MacGibbon's plaque.
 - Mr. Stevens then presented Mr. Schmidt with a Certificate of Appreciation, expressing the Board's thanks for his hard work.
 - Mr. Schmidt accepted same, stating he would miss serving on this Board.
- D. Introduction of Mark Martella, Code Enforcement Board Attorney
 - Mr. Mark Martella, Board Attorney, announced he had recently been contracted to serve as the Board's Attorney, adding he looked forward to working with the Board.

APPROVAL OF MINUTES

- A. Meeting of September 23, 2009
 - Mr. Stevens MOVED, Mr. Viola SECONDED approval of the September 23, 2009 minutes.
MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- Recording Secretary Kelly swore in all participants.
- A. 09-38256 - VOLUNTEER IN POLICING (VIP) OFFICER - VICTOR POITRAS
 - Respondent: Melanie Diegidio
 - Address of Violation: Punta Gorda Housing Authority Property
340 Gulf Breeze Avenue

Violation of Section 23-18(b) Unlawful parking in a handicap zone and/or failure to display permit.

- Ms. Melanie Diegidio, respondent, entered a plea of not guilty.
- VIP Officer Victor Poitras submitted into the record two photographs of the respondent's vehicle parked on the subject property, located within City limits, stating on September 18, 2009, at approximately 1:50 p.m., he observed the vehicle parked in a handicap zone. He explained he inspected the vehicle to determine whether a handicap placard was displayed or had perhaps fallen to the floor or seats but did not observe same. He noted he verified ownership of the vehicle through Police Dispatch, issued the citation and left same on the windshield of the vehicle.
- Mr. Stevens MOVED, Mr. Kresge SECONDED the City had presented a prima facie case. MOTION CARRIED UNANIMOUSLY.
- Ms. Diegidio stated she resided in the area adjacent to the subject location, asserting the parking conditions were terrible. She explained she parked in the handicap space only to transport her 14 month old son from the vehicle to her home, acknowledging same did not excuse her actions. She continued she promptly returned to the vehicle; however, the citation had already been issued.
- Mr. Viola asked how long VIP Officer Poitras had been in the area.
- VIP Officer Poitras replied ten to fifteen minutes at a minimum.
- Mr. Stevens asked the respondent if she had contact with VIP Officer Poitras at the time the citation was issued.
- Ms. Diegidio replied she did not; however, a neighbor had indicated he spoke with VIP Officer Poitras and requested he not issue the citation. She clarified she did not personally observe her neighbor speaking with VIP Officer Poitras.
- VIP Officer Poitras responded he did not have any contact with anyone in the parking lot.
- Mr. Kresge MOVED, Mr. Bailey SECONDED to find the respondent guilty and to impose a fine of \$100 plus \$25 Court costs. MOTION CARRIED UNANIMOUSLY.

Note: Unfinished Business and Old Business were heard following Item A.

B. 09-37882 - CODE COMPLIANCE OFFICER - MARICELA PERDOMO

Respondent: Michele Stokes, Owner
T. Rene Comer, Owner

Address of Violation: 465 Booth Street

Violation of Section 26-8.11(b) Property maintenance (failure to repair damage to the exterior portion of the structure).

- Mr. Schmidt confirmed the respondents were not present.

- Mr. Stevens MOVED, Mr. Bailey SECONDED to enter not guilty pleas on behalf of the respondents. MOTION CARRIED UNANIMOUSLY.
 - Ms. Maricela Perdomo, Code Compliance Officer, displayed several photographs of the subject property, located within City limits, stating on August 11, 2009, she observed a large tree limb which had fallen in the rear of the property, which was unoccupied. She advised a Notice of Violation was issued and received by the property owner on August 18, 2009. She noted she re-inspected the property on September 11, 2009, confirming the tree limb had been removed by the respondents' mother, who resided next door; however, violations related to damage to the exterior of the structure remained. She concluded a Notice of Hearing was issued and received by the property owner on September 29, 2009.
 - Mr. Stevens MOVED, Mr. Viola SECONDED the City had presented a prima facie case. MOTION CARRIED UNANIMOUSLY.
 - Mr. Kresge asked if the owner was local.
 - Ms. Perdomo replied the property owner resided in Boca Raton, Florida.
 - Mr. Viola asked if the structure's condition presented a safety hazard.
 - Ms. Perdomo replied she did not believe so.
 - Mr. Kresge MOVED, Mr. Stevens SECONDED to find the respondent guilty and to issue a Cease & Desist Order requiring the violations to be eliminated within 21 days or be subject to a fine of up to \$250 per day. MOTION CARRIED UNANIMOUSLY.
- C. 09-38218 - CODE COMPLIANCE OFFICER - RANDY WRIGHT
- Respondent: Francine Stratton, Property Owner
- Address of Violation: 331 Madrid Boulevard
- Violation of Sections 10-1 & 10-1.1 Grass and/or weeds over twelve (12) inches in height; Section 26-8.11(c) Grass and/or weeds over twelve (12) inches in height throughout the landscaped areas of the property; Section 26-8.11(e) Grass and/or weeds over twelve (12) inches in height in the landscaped areas.
- Mr. Schmidt confirmed the respondent was not present.
 - Mr. Viola MOVED, Mr. Ashworth SECONDED to enter a not guilty plea on behalf of the respondent. MOTION CARRIED UNANIMOUSLY.
 - Mr. Randy Wright, Code Compliance Officer, displayed several photographs of the subject property, located within City limits, stating on September 29, 2009, he observed tall grass and weeds throughout the property, landscaped areas full of weeds and trees needing to be trimmed. He reported the respondent, Ms. Francine Stratton, advised she was financially unable to address the violations; thus, he posted the property on October 14, 2009. He noted as of October 27, 2009, the condition of the

property had improved; however, he had received many complaints about this property over several years.

- Mr. Stevens confirmed the respondent resided in the home.
- Mr. Bailey clarified the property was currently in compliance.
- Mr. Viola MOVED, Mr. Bailey SECONDED the City had presented a prima facie case. MOTION CARRIED UNANIMOUSLY.
- Mr. Viola MOVED, Mr. Bailey SECONDED to find the respondent guilty and to issue a Cease & Desist Order for future violations or be subject to a fine of up to \$250 per day. MOTION CARRIED UNANIMOUSLY.

D. 09-38261 - CODE COMPLIANCE OFFICER - DAWN LEWIS

Respondent: Punta Gorda-Charlotte Harbor LLC

Manager: Dennis P. Frechette

Registered Agent: Jack O. Hackett, II, Esquire

Address of Violation: 1000 West Marion Avenue

Violation of Section 26-8.26 Temporary structures, temporary construction fence and silt screen not removed; Sections 10-1 and 10-1.1 Grass and/or weeds over twelve (12) inches in height; Section 9A-12(a) Storing or keeping a boat trailer, wooden pallets, a roll of fencing and other miscellaneous trash, rubbish and debris; Section 26-18.2(h) Violating condition of a Temporary Use Permit for the temporary sales trailer.

- Mr. Schmidt confirmed the respondents were not present.
- Mr. Stevens MOVED, Mr. Viola SECONDED to enter not guilty pleas on behalf of the respondents. MOTION CARRIED UNANIMOUSLY.
- Ms. Dawn Lewis, Code Compliance Officer, displayed several photographs of the subject property, located within City limits, stating on October 2, 2009, she observed the following: a temporary construction fence partially covered by silt screen; grass and weeds over 12 inches in height; a boat trailer with wooden pallets, fencing material, trash, garbage and debris stored on the property; a temporary, unoccupied, sales trailer. She reported a Statement of Violation/Notice of Hearing was hand delivered and the property posted on October 16, 2009, adding all violations remained as of her re-inspection on October 22, 2009. She mentioned she spoke with a staff member of the registered agent who advised they must contact their investors to arrange for any release of funds relative to property maintenance. She concluded there had been no further activity since October 23, 2009.
- Mr. Stevens MOVED, Mr. Viola SECONDED the City had presented a prima facie case. MOTION CARRIED UNANIMOUSLY.

- Mr. Viola MOVED, Mr. Kresge SECONDED to find the respondent guilty, to issue a Cease & Desist Order for future violations or be subject to a fine of up to \$250 per day, to require all violations to be corrected within 5 days of receipt of notice, to grant the City the right to enter the property to remedy the violations if necessary, the costs for which to be paid by the respondent upon demand by the City, and failure to pay those costs within 15 days to result in a lien against the property. MOTION CARRIED UNANIMOUSLY.

E. 09-37628 (DP) - CODE COMPLIANCE OFFICER - MARICELA PERDOMO

Respondent: Yoel Humaran

Address of Violation: 2814 Magdalena Drive, Unit A

Violation of Section 10-1.1 Grass and/or weeds over twelve (12) inches in height.

- Mr. Schmidt confirmed the respondent was not present.
- Mr. Stevens MOVED, Mr. Viola SECONDED to enter a not guilty plea on behalf of the respondent. MOTION CARRIED UNANIMOUSLY.
- Ms. Perdomo displayed several photographs of the subject property, located within City limits, stating on September 11, 2009, this distressed property was found to be in violation with tall grass and weeds over 12 inches in height. She reviewed her attempts to contact the owner by telephone and by mail, all of which were unsuccessful. She concluded the property was maintained by the City on October 3, 2009.
- Mr. Stevens MOVED, Mr. Viola SECONDED the City had presented a prima facie case. MOTION CARRIED UNANIMOUSLY.
- Mr. Kresge confirmed both this property and that denoted in the following case were vacant.
- Ms. Perdomo agreed; however, the properties were not owned by the same person.
- Mr. Kresge MOVED, Mr. Viola SECONDED to find the respondent guilty and to issue a Cease & Desist Order requiring compliance within 5 days of receipt of the Board's Order or be subject to a fine of up to \$250 per day for the first violation and up to \$500 per day for any repeat violations. MOTION CARRIED UNANIMOUSLY.

F. 09-37627 (DP) - CODE COMPLIANCE OFFICER - MARICELA PERDOMO

Respondent: Jose Humaran

Address of Violation: 2814 Magdalena Drive, Unit B

Violation of Section 10-1.1 Grass and/or weeds over twelve (12) inches in height.

- Mr. Schmidt confirmed the respondent was not present.
- Mr. Stevens MOVED, Mr. Viola SECONDED to enter a not guilty plea on behalf of the respondent. MOTION CARRIED UNANIMOUSLY.

- Ms. Perdomo displayed several photographs of the subject property, located within City limits, stating on September 11, 2009, this distressed property was found to be in violation with tall grass and weeds over 12 inches in height. She reviewed her attempts to contact the owner by telephone and by mail, all of which were unsuccessful. She concluded the property was maintained by the City on October 3, 2009.
 - Mr. Stevens MOVED, Mr. Bailey SECONDED the City had presented a prima facie case. MOTION CARRIED UNANIMOUSLY.
 - Mr. Viola MOVED, Mr. Viola SECONDED to find the respondent guilty and to issue a Cease & Desist Order requiring compliance within 5 days of receipt of the Board's Order or be subject to a fine of up to \$250 per day for the first violation and up to \$500 per day for any repeat violations. MOTION CARRIED UNANIMOUSLY.
- G. 09-38157 (DP) - CODE COMPLIANCE OFFICER - MARICELA PERDOMO
 Respondent: Darlene D'Angelo
 Address of Violation: 1230 Spanish Cay Lane, Unit A
 Violation of Section 10-1.1 Grass and/or weeds over twelve (12) inches in height.
- H. 09-38170 (DP) - CODE COMPLIANCE OFFICER - MARICELA PERDOMO
 Respondent: Darlene D'Angelo
 Address of Violation: 1230 Spanish Cay Lane, Unit B
 Violation of Section 10-1.1 Grass and/or weeds over twelve (12) inches in height.
- Ms. Perdomo confirmed the property owner was the same in Items G and H, requesting her testimony be entered for both cases.
 - Mr. Schmidt confirmed the respondent was not present.
 - Mr. Stevens MOVED, Mr. Viola SECONDED to enter a not guilty plea on behalf of the respondent. MOTION CARRIED UNANIMOUSLY.
 - Ms. Perdomo displayed several photographs of the subject properties, located within City limits, stating on September 11, 2009, these distressed properties were found to be in violation for tall grass and weeds over 12 inches in height. She mentioned both properties were vacant, adding several attempts to contact the respondent were unsuccessful. She concluded the property was maintained by the City on October 3, 2009.
 - Mr. Kresge confirmed the properties had not been foreclosed.
 - Mr. Stevens MOVED, Mr. Viola SECONDED the City had presented a prima facie case. MOTION CARRIED UNANIMOUSLY.
 - Mr. Viola MOVED, Mr. Stevens SECONDED to find the respondent guilty in Case #09-38157 and to issue a Cease & Desist Order requiring compliance within 5 days of

receipt of the Board's Order or be subject to a fine of up to \$250 per day for the first violation and up to \$500 per day for any repeat violations. MOTION CARRIED UNANIMOUSLY.

- Mr. Viola MOVED, Mr. Stevens SECONDED to find the respondent guilty in Case #09-38170 and to issue a Cease & Desist Order requiring compliance within 5 days of receipt of the Board's Order or be subject to a fine of up to \$250 per day for the first violation and up to \$500 per day for any repeat violations. MOTION CARRIED UNANIMOUSLY.

I. 09-38169 (DP) - CODE COMPLIANCE OFFICER - MARICELA PERDOMO

Respondent: Gary & Janet Spaulding

Address of Violation: 1427 Mineo Drive

Violation of Section 10-1.1 Grass and/or weeds over twelve (12) inches in height.

- Mr. Schmidt confirmed the respondents were not present.
- Mr. Stevens MOVED, Mr. Wiker SECONDED to enter not guilty pleas on behalf of the respondents. MOTION CARRIED UNANIMOUSLY.
- Ms. Perdomo displayed several photographs of the subject property, located within City limits, stating on September 17, 2009, this distressed, vacant property was found to be in violation for tall grass and weeds over 12 inches in height. She reported the property owner was noticed on September 29, 2009, adding the property was maintained by the City on October 3, 2009.
- Mr. Stevens MOVED, Mr. Viola SECONDED the City had presented a prima facie case. MOTION CARRIED UNANIMOUSLY.
- Mr. Viola MOVED, Mr. Ashworth SECONDED to find the respondents guilty and to issue a Cease & Desist Order requiring compliance within 5 days of receipt of the Board's Order or be subject to a fine of up to \$250 per day for the first violation and up to \$500 per day for any repeat violations. MOTION CARRIED UNANIMOUSLY.

J. 09-37531 (DP) - CODE COMPLIANCE OFFICER - DAWN LEWIS

Respondent: Frederick J. Fox Jr. Estate

Address of Violation: 233 Harvey Street

Violation of Section 10-1.1 Grass and/or weeds over twelve (12) inches in height.

- Mr. Schmidt confirmed the respondent was not present.
- Mr. Stevens MOVED, Mr. Bailey SECONDED to enter a not guilty plea on behalf of the respondent. MOTION CARRIED UNANIMOUSLY.
- Ms. Lewis displayed several photographs of the subject property, located within City limits, stating on September 11, 2009, this distressed property was found to be in violation for tall grass and weeds over 12 inches in height. She reported the property

owner was noticed and the property posted on October 2, 2009, and September 26, 2009, respectively.

- Mr. Stevens MOVED, Mr. Ashworth SECONDED the City had presented a prima facie case. MOTION CARRIED UNANIMOUSLY.
- Mr. Viola MOVED, Mr. Ashworth SECONDED to find the respondent guilty and to issue a Cease & Desist Order requiring compliance within 5 days of receipt of the Board's Order or be subject to a fine of up to \$250 per day for the first violation and up to \$500 per day for any repeat violations. MOTION CARRIED UNANIMOUSLY.

K. 09-37609 (DP) - CODE COMPLIANCE OFFICER - DAWN LEWIS

Respondent: Frederick J. Fox Jr. Estate

Address of Violation: 420 West Olympia Avenue

Violation of Section 10-1.1 Grass and/or weeds over twelve (12) inches in height.

- Mr. Schmidt confirmed the respondent was not present.
- Mr. Stevens MOVED, Mr. Viola SECONDED to enter a not guilty plea on behalf of the respondent. MOTION CARRIED UNANIMOUSLY.
- Ms. Lewis displayed several photographs of the subject property, located within City limits, stating on September 11, 2009, this distressed property was found to be in violation for tall grass and weeds over 12 inches in height. She reported the property owner was noticed and the property posted on October 2, 2009, and September 26, 2009, respectively.
- Mr. Stevens MOVED, Mr. Viola SECONDED the City had presented a prima facie case. MOTION CARRIED UNANIMOUSLY.
- Mr. Kresge requested clarification of ownership of the property, noting the agenda depicted same as an estate.
- Ms. Lewis replied Mr. Frederick J. Fox Jr. was deceased, adding the heir of the property claimed she was not the heir. She noted Mr. Fox's son was not the owner of the property and in fact had been removing the signs with which she had posted same.
- Mr. Kresge clarified the personal representative claimed she was not the heir to these properties.
- Mr. Ashworth asked if Mr. Fox's son was local.
- Ms. Lewis replied affirmatively, stating he resided next door to the subject location.
- Mr. Kresge confirmed both properties were in foreclosure.
- Ms. Lewis concurred; however, the properties were not yet in the bank's name.
- Mr. Viola MOVED, Mr. Ashworth SECONDED to find the respondent guilty and to issue a Cease & Desist Order requiring compliance within 5 days of receipt of the Board's

Order or be subject to a fine of up to \$250 per day for the first violation and up to \$500 per day for any repeat violations. MOTION CARRIED UNANIMOUSLY.

L. 09-38057 (DP) - CODE COMPLIANCE OFFICER - RANDY WRIGHT

Respondent: Janice Stultz

Address of Violation: 369 Portofino Drive

Violation of Section 10-1.1 Grass and/or weeds over twelve (12) inches in height.

- Mr. Schmidt confirmed the respondent was not present.
- Mr. Stevens MOVED, Mr. Viola SECONDED to enter a not guilty plea on behalf of the respondent. MOTION CARRIED UNANIMOUSLY.
- Mr. Wright stated on September 1, 2009, he received a complaint regarding tall grass and weeds throughout the subject property, located within City limits. He advised his attempts to contact the homeowner were unsuccessful, adding a Statement of Violation/Notice of Hearing was received by the respondent on September 12, 2009; however, there had been no response to same. He noted the property was posted with a distressed letter on September 18, 2009.
- Mr. Ashworth asked if the home was occupied.
- Mr. Wright replied it was not.
- Mr. Stevens MOVED, Mr. Viola SECONDED the City had presented a prima facie case. MOTION CARRIED UNANIMOUSLY.
- Mr. Viola MOVED, Mr. Ashworth SECONDED to find the respondent guilty and to issue a Cease & Desist Order requiring compliance within 5 days of receipt of the Board's Order or be subject to a fine of up to \$250 per day for the first violation and up to \$500 per day for any repeat violations. MOTION CARRIED UNANIMOUSLY.

Note: Unfinished Business and Old Business were heard following Item A, New Business.

UNFINISHED BUSINESS

A. 09-37665 - CODE COMPLIANCE OFFICER - RANDY WRIGHT

Respondent: Douglas & Darla Wilder

Address of Violation: 530 Corto Andra

Violation of Section 26-8.11(g) Standards of property maintenance, accumulation of miscellaneous personal property throughout the yard; Section 26-8.26 Temporary structures prohibited, large storage container in the yard; Section 26-8.11(c) Standards of property maintenance, grass and/or weeds over twelve (12) inches; Section 7-32(a)(1) Failure to obtain building permit.

- Mr. Schmidt announced this case had been continued from the Board's previous meeting.

- Mr. Wright provided a brief review of the case, as delineated in the Board's September 23, 2009 minutes, reporting the respondent, Mr. Douglas Wilder, had remedied almost all of the violations with the exception of an issue related to a Portable on Demand (POD) unit, which remained on his property. He explained Mr. Wilder indicated his intention to obtain a permit for the POD to be painted to match his home and properly tied down. He recommended the Board grant 30 days to allow this final violation to be corrected.
- Mr. Wilder confirmed 30 days would be sufficient.
- Mr. Viola clarified a building permit would be required.
- Mr. Wright agreed, stating the POD would be treated as a shed.
- Mr. Viola MOVED, Mr. Bailey SECONDED to continue Case #09-37665 to the Board's next meeting. MOTION CARRIED UNANIMOUSLY.
- City Attorney Levin suggested Mr. Wilder ensure the Building Division communicated with the Code Compliance Division to ensure a full understanding of the latter's requirements.

OLD BUSINESS

Request for Fine Reduction

- A. 09-36793 - CODE COMPLIANCE OFFICER - DAWN LEWIS
- Respondent: Edna Kelly and B & S Struck
- Address of Violation: 608 West Olympia Avenue
- Violation of Sections 10-1 and 26-8.11(c), Grass and/or weeds and overgrown landscaping over twelve (12) inches in height and landscape debris; Section 26-8.14(b) Storage of personal property outside for an unreasonable period of time; Section 9A-12(a) Visual blight; Section 26-8.11(g) Standards of property maintenance, an accumulation of miscellaneous debris including wood and trash; Section 26-8.11(b) Soffit and fascia missing from the home.
- City Attorney Levin provided a brief review of events surrounding this case dating back to March 2005, at which time the Board imposed a fine of \$5,550, representing 37 days of non-compliance. He confirmed the Board's Order was recorded and became a lien on the property. He explained the respondents were requesting the City forgive the lien for the following reasons: (1) the property was currently under contract for sale; (2) the respondents would net no funds from the sale in that the primary lender had agreed to release the mortgage on a short sale with an allowance of only \$1,000 to the secondary lien holder; (3) the intended new owners of the property planned to renovate the property immediately after closing; (4) the buyers were not purchasing the property for any more than the contract price, and if the property was not sold via

the “short sale,” the bank would eventually foreclose on the property with the City to be joined as a second subordinate lien holder. He drew members’ attention to a letter from the potential buyers indicating their pledge to bring this property into compliance and rehabilitate the house and property. He expressed staff’s stipulation to reducing the fine to \$0 with the proviso if the sale was not finalized and a deed not recorded within 90 days, the fine/lien would be reinstated. He further requested the satisfaction of lien be recorded by the respondents at their expense. He mentioned total costs incurred by the City to maintain the property to date totaled \$164.67, requesting same be paid at the very least. He clarified the latter costs were from two mows.

- Mr. Tom Garrard, respondent’s legal representative, reiterated the basis for his clients’ request, as outlined by City Attorney Levin, confirming the respondents’ agreement with all of the City’s recommendations. He concluded with a formal request for the fine to be reduced from \$5,550 to \$0.
- City Attorney Levin commented the City’s goal was to have the property brought into compliance, adding the potential buyers seemed to be dedicated to that end.
- Mr. Schmidt confirmed staff would monitor the 90 day period.
- Mr. Kresge asked if \$164.67 would cover all administrative costs.
- City Attorney Levin replied the City was asking only for \$164.67.
- Mr. Viola MOVED, Mr. Kresge SECONDED to reduce the fine from \$5,550 to \$0, to require payment of \$164.67 in costs incurred by the City with the proviso if the sale was not consummated and the deed not recorded within 90 days, the fine/lien would be reinstated. MOTION CARRIED UNANIMOUSLY.

Note: Member Comments were heard following New Business.

MEMBER COMMENTS

- A. Election of Chairman (effective November 25, 2009)
- Mr. Schmidt announced his term would expire on November 16, 2009; thus, the Board must elect a new Chairman, the term of which would be effective at the time of the Board’s next meeting on November 25, 2009.
 - Mr. Bailey recommended continuing the election to the Board’s next meeting as a new member would be in place at that time.
 - Mr. Schmidt confirmed a majority of members present this date were in favor of proceeding with the election at this time.
 - Recording Secretary Kelly opened the floor for nominations for Chairman.
 - Mr. Kresge NOMINATED Mr. Stevens for Chairman.
 - Mr. Ashworth MOVED, Mr. Kresge SECONDED to close the nominations. MOTION CARRIED UNANIMOUSLY.

- As there were no other nominations, Mr. Stevens was appointed Chairman by acclamation.
- Mr. Schmidt reiterated he had enjoyed his time on the Board.

ADJOURNMENT

- Meeting Adjourned: 10:18 a.m.

Heinz Schmidt, Chairman

Mary Kelly, Recording Secretary